



PT Trakindo Utama

TRAINING EVENT PROPOSAL

Division : CUSTOMER SUPPORT

Date : 14 Juni 2019

Ref No : (filled by L & TD - HO)

1.	Training Title	Coolant Analysis Level 1.0 Method (please thick (√)) <input checked="" type="checkbox"/> D (Domestic) <input type="checkbox"/> O (Overseas)																						
2.	Classification (please thick (√))	<input type="checkbox"/> 1. General Training <input type="checkbox"/> 2. Technician Trainee - OJT <input checked="" type="checkbox"/> 3. Technical / Functional Training <input type="checkbox"/> Sales/Marketing <input type="checkbox"/> Technical Servir <input type="checkbox"/> Parts Operation & Distribution <input type="checkbox"/> Equipment Managemen <input type="checkbox"/> Human Capital <input type="checkbox"/> Safety, Health & Environment <input type="checkbox"/> Information Technolog <input type="checkbox"/> Finance <input checked="" type="checkbox"/> Oth. SOS <input type="checkbox"/> 4. Talent Management Trainee (MT) <input type="checkbox"/> 5. Talent Management Development Program (MDP) <input type="checkbox"/> 6. Talent Managemen Black Belt (BB) <input type="checkbox"/> 7. Talent Managemen Executive Development Program (EDP) <input type="checkbox"/> 8. Talent Managemen Leadership Development Program (LDP)																						
3.	Need Analysis	Teknisi Lab dapat memahami metode - metode uji yang digunakan dalam analisa Coolant level 1.0 dengan Benar.																						
4.	Training Goals	Modul ini mengidentifikasi kompetensi yang dibutuhkan untuk memahami metode-metode uji yang digunakan dalam analisa Coolant Level 1.0.																						
5.	Training Objectives	Partisipant memahami tentang metode - metode uji yang digunakan dalam analisa Colant Level 1.0																						
6.	PMD Follow-Up	<u>Refers to PMD</u> / Not Refers to PMD (please choose the right one)																						
7.	Expected Competency to be developed	Core : -																						
		Managerial : -																						
		Functional : Mechanical Awareness, Process improvement, Fluids analysis Operation																						
8.	Length/Duration	1 Days																						
9.	Day/Date	25 Juli 2019																						
10.	Target Participants	Technician Lab, Lab Supervisor (Non Oil)																						
11.	Trainee	<table border="1"> <thead> <tr> <th>Name</th> <th>SN SAP</th> <th>Branch</th> <th>Account Charge</th> <th>Position</th> </tr> </thead> <tbody> <tr> <td>Novita Praistia</td> <td>33653</td> <td>Balikpapan</td> <td rowspan="5">7000001401-10W0260HF</td> <td>Technician SOS Lab</td> </tr> <tr> <td>Zaid Muhardian</td> <td>29402</td> <td>Balikpapan</td> <td>Technician SOS Lab</td> </tr> <tr> <td>Veryano</td> <td>27731</td> <td>Balikpapan</td> <td>Technician SOS Lab</td> </tr> <tr> <td>Rukmi Tri Utami</td> <td>34792</td> <td>Balikpapan</td> <td>Technician SOS Lab</td> </tr> </tbody> </table>	Name	SN SAP	Branch	Account Charge	Position	Novita Praistia	33653	Balikpapan	7000001401-10W0260HF	Technician SOS Lab	Zaid Muhardian	29402	Balikpapan	Technician SOS Lab	Veryano	27731	Balikpapan	Technician SOS Lab	Rukmi Tri Utami	34792	Balikpapan	Technician SOS Lab
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Training Location Training Center Cileungsi																								
Training Method Class Room Training (Lecturing, Simulation, Role Play)																								
15.	Impact & Evaluation	Satisfaction	Menggunakan formulir feedback untuk mengukur fasilitas, bahan dan kinerja trainer																					
		Learning	Menggunakan pre-test dan post-test untuk mengukur pemahaman peserta training																					
		Behavior	Disiplin mengikuti metode uji ASTM yang diacu dan instruksi kerja penggunaan peralatan																					
		Result	Meningkatnya pemahaman mengenai metode-metode uji yang digunakan dalam analisa Coolant Level 1.0 secara baik da																					
16.	Job Follow Up	Meningkatnya pemahaman mengenai metode-metode uji yang digunakan dalam analisa Coolant Level 1.0 secara baik dan benar																						
17.	Investment Cost	a. Training fee	Rp																					
		b. Others (exp. Food & Beverages, Class Room)	Rp																					
		Total Investment cost	Rp																					
18.	Training Event Management																							

<p>Proposed by,</p> <p>[Date: 14/6/19] Dani Ismail</p>	<p>Approved by,</p> <p>[Date: 4/7/2019] Mukhlisin</p>	<p>Approved by,</p> <p>[Date:] HR HO Manager/HCBP</p>	<p>Validated by,</p> <p>[Date:] Learning & Talent Dev. Manager</p>
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Note :
 1 External Training should be completed with PR (for payment by invoicing)
 2 Budgetted
 Unbudgetted (please thick (√))