

PT Trakindo Utama

Training Center Department
Jl. Raya Narogong Km 19 Cileungsi
Bogor 16820, West Java - Indonesia
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Seat Confirmation Letter

No : 074 / SS / L&TD / VII / 2019
To : **Participants of Coaching & Counseling Training**
From : Learning and Talent Development Manager
Date : July 2019
Re : **Coaching & Counseling Training**

Dear All,

Aligned with corporate initiatives, Learning & Talent Development - Head Office will conduct **Coaching & Counseling Training** on the following schedule:

Class of : **Coaching & Counseling Training**
Date : **08 – 11 July 2019**
Time : 08.00 – 17.00 WIB
Venue : **TMT Building – GF Floor**
Tiara 4 Meeting Room
Jl. Cilandak KKO No. 1 – Jakarta Selatan

Herewith we inform you the seat confirmation for participants as listed below to attend this program,

NO	NAME	SN	DIVISION	BRANCH
1	Dodo Ismail	11242	CUST SUPPORT	Head Office
2	Agung Nugroho	10818	CUST SUPPORT	Head Office
3	Totok Tri Safari	16098	CUST SUPPORT	Head Office
4	Rochman Widodo	11069	JAVA-EAST JAVA	Surabaya
5	Silmi Eka Putra	3256	SOUTHERN SUM	Palembang
6	Sumarno	3902	SOUTHERN SUM	Palembang
7	Mochammad Ishak Al Bashori	33472	HUMAN CAPITAL	Cileungsi
8	Azis Mamu	13321	NORTHERN KAL	Sanga-Sanga
9	A.M. Irman Se	19614	NORTHERN KAL	Gunung Bayan
10	Astrid Fournalia L. Tobing	23676	NORTHERN KAL	HO Northern
11	Hilda Ambray Winokan	8835	PP SALES	HO Northern
12	Rully Parlian	33978	NORTHERN KAL	Separi
13	Nia Miraniyanti	22161	S&P	Head Office
14	Kahayanto	4546	SOUTHERN KAL	Tanjung
15	Didiek Harianto	6043	SOUTHERN KAL	Tanjung
16	Budianto Pasapan	10694	SOUTHERN KAL	Tanjung
17	Teguh Susilo	11268	SOUTHERN KAL	Tanjung
18	Kamal Suraba	3481	EAST INDONESIA	Soroako
19	Irwan Setiyanto	21440	PP SC	Head Office
20	Bambang Kusuma Wijaya	8089	CUST SUPPORT	Head Office

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Following to above confirmation, please find below additional information for your reference:

Participant from outside **Jakarta** are required to stay at:

Swiss-Belhotel Pondok Indah

Jl. Metro Pondok Indah Sector 2 Blok SA
Pondok Indah – Jakarta Selatan
T. (62-21) 7501088

Check In on **07 July 2019**

Check Out on **12 July 2019**

Should you need further assistance, please do not hesitate to contact us.

Yours sincerely,



Ira Dhamayanti Kamal

Learning & Talent Development Manager