

Muhamad Hajar Murdana

From: Ridwan Undru
Sent: Wednesday, May 22, 2019 5:28 PM
To: Muhamad Hajar Murdana
Subject: FW: RE: Trakindo CC Training for 2019 Jun 17-21

Pak Don,
FYI.

Jika ada waktu, silahkan merapat juga ke Mas Aldino untuk gali informasi tentang CC ini ya.

Jika tidak ada outstanding ECV, segera buat TCAR. Mengingat mau masuk libur hari raya, sedangkan event sesudah hari raya.

Terimakasih

Ridwan Undru

Learning & Talent Development Department

PT Trakindo Utama

Jl. Raya Narogong KM. 19 Cileungsi, Bogor 16820, Indonesia

Telp. +62 21 823 3361 • IP Phone: (821) 3677 • Mobile: +62 811 8040 129

ridwan.undru@trakindo.co.id

<http://www.trakindo.co.id>

Call Center 1500 228

Facebook • LinkedIn: PT Trakindo Utama

A member of **Tiara Marga Trakindo Group**

From: Tri Mulyanto
Sent: Monday, May 20, 2019 11:28 AM
To: Nanang Kurniawan <nanang.kurniawan@trakindo.co.id>; Training Support01 <training.support01@trakindo.co.id>
Cc: Christianti Friska Angeliant <Christianti.F.Angeliant@trakindo.co.id>; Yusvira Mutia Dewi <yusvira.dewi@trakindo.co.id>; Agus Hermanto <agus.hermanto@trakindo.co.id>; Angger Kerti Wasiat <angger.wasiat@trakindo.co.id>; Bibin Dwijo Sugito <bibin.sugito@trakindo.co.id>; Sumardi <sumardi@trakindo.co.id>; Herlin Rima Alfiana <herlin.alfiana@trakindo.co.id>; Edo Irnanda <edo.irnanda@trakindo.co.id>; Muhammad Siri <muhammad.siri@trakindo.co.id>; Ridwan Undru <ridwan.undru@trakindo.co.id>
Subject: RE: RE: Trakindo CC Training for 2019 Jun 17-21

Setuju dg list Bapak dibawah.
Untuk panduan Dealer CC Guide R05 ada di Portal SHE pak.

[PORTAL](#) > Documents

DOCUMENTS

[OPEN TC](#)

Documents > 2. Administration > SHE (Safety, Health And Environment) > 8. Internal Documents

- 1. Corporate >
- 2. Administration >
 - Corporate Communication and CSR
 - Government Relations
 - Human Capital
 - Office Operation
 - SHE (Safety, Health And Environment)
- 3. Finance >

1. POLICY 2. SOP 3. WIN 4. FORM 5. Records 6. Inter Office Memo 7. Presentation 8. Internal Documents

A document for internal use within respective department and access is restricted to relevant users only.

Dokumen untuk keperluan internal department dan hanya dapat diakses oleh user yang relevan.

4 days ago	General Information SHE	•
4 days ago	SHE Management System and Training	•
March 20	Contamination Control	•
January 9	Folder Sharing	•
December 18, 2018	SHE Operation	•
May 5, 2018	2017 SHE Annual Meeting	•

Best Regards,

Tri Mulyanto

Safety & Contamination Control

PT Trakindo Utama

TMT 1 BUILDING, 16th Floor

Jalan Cilandak KKO No.1, Jakarta 12560, Indonesia

Tel: +62 21 782 2373, 2997 6620 Ext. 1652 • Mobile: +62812 714 5898

Fax: +62 21 782 2357, 2997 6612

tri.mulyanto@trakindo.co.id

#You Only Live Once, Stay Safe

From: Nanang Kurniawan <nanang.kurniawan@trakindo.co.id>

Sent: 20 May 2019 10:49

To: Tri Mulyanto <tri.mulyanto@trakindo.co.id>; Training Support01 <training.support01@trakindo.co.id>

Cc: Christianti Friska Angeliant <Christianti.F.Angeliant@trakindo.co.id>; Yusvira Mutia Dewi <yusvira.dewi@trakindo.co.id>; Agus Hermanto <agus.hermanto@trakindo.co.id>; Angger Kerti Wasiat <angger.wasiat@trakindo.co.id>; Bibin Dwijo Sugito <bibin.sugito@trakindo.co.id>; Sumardi <sumardi@trakindo.co.id>; Herlin Rima Alfiana <herlin.alfiana@trakindo.co.id>; Edo Irnanda <edo.irnanda@trakindo.co.id>; Muhammad Siri <muhammad.siri@trakindo.co.id>; Ridwan Undru <ridwan.undru@trakindo.co.id>

Subject: RE: RE: Trakindo CC Training for 2019 Jun 17-21

Pak Tri,

Apakah bisa di share soft copy panduan di maksud dan email 3 peserta dari Myanmar tersebut.

Tolong di koreksi ya Pak, apabila ada yang perlu diluruskan..

Pre req sebelum training (akan di infokan ke peserta)

- Membaca panduan Dealer CC Guide 05)

Selama Pelatihan. Individu wajib bawa: (disampaikan dalam seat confirmation)

- Membawa laptop
- Kamera/Smartphone
- Sepatu safety

APD yang disediakan oleh cabang:

- Rompi
- Safety Helmet
- Kacamata

Best Regards,

NANANG KURNIAWAN
Learning & Talent Development

PT Trakindo Utama
Training Center

Jalan Raya Narogong KM 19, Cileungsi - Bogor 16820 - Indonesia
Tel.: +62 21 823 3361, Ext. 108 . IP Phone: 3608 Mobile: +62 8121181490
nanang.kurniawan@trakindo.co.id
www.trakindo.co.id

From: Tri Mulyanto

Sent: 20 May 2019 10:34

To: Nanang Kurniawan <nanang.kurniawan@trakindo.co.id>; Training Support01 <training.support01@trakindo.co.id>

Cc: Christianti Friska Angeliant <Christianti.F.Angeliant@trakindo.co.id>; Yusvira Mutia Dewi <yusvira.dewi@trakindo.co.id>; Agus Hermanto <agus.hermanto@trakindo.co.id>; Angger Kerti Wasiat <angger.wasiat@trakindo.co.id>; Bibin Dwijo Sugito <bibin.sugito@trakindo.co.id>; Sumardi <sumardi@trakindo.co.id>; Herlin Rima Alfiana <herlin.alfiana@trakindo.co.id>; Edo Irnanda <edo.irnanda@trakindo.co.id>; Muhammad Siri <muhammad.siri@trakindo.co.id>; Ridwan Undru <ridwan.undru@trakindo.co.id>

Subject: RE: RE: Trakindo CC Training for 2019 Jun 17-21

Pak Nanang,

Sama seperti training-training sebelumnya. Peserta diharapkan membawa perlengkapan praktek

- Laptop.
- Camera/Smartphone.
- Membaca panduan Dealer CC Guide 05
- APD bawa sendiri / disiapkan cabang lokasi training

Best Regards,

Tri Mulyanto

Safety & Contamination Control

PT Trakindo Utama

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Tel: +62 21 782 2373, 2997 6620 Ext. 1652 • Mobile: +62812 714 5898

Fax: +62 21 782 2357, 2997 6612

tri.mulyanto@trakindo.co.id

#You Only Live Once, Stay Safe

From: Nanang Kurniawan <nanang.kurniawan@trakindo.co.id>

Sent: 20 May 2019 8:56

To: Training Support01 <training.support01@trakindo.co.id>; Tri Mulyanto <tri.mulyanto@trakindo.co.id>
Cc: Christiani Friska Angeliant <Christiani.F.Angeliant@trakindo.co.id>; Yusvira Mutia Dewi <yusvira.dewi@trakindo.co.id>; Agus Hermanto <agus.hermanto@trakindo.co.id>; Angger Kerti Wasiat <angger.wasiat@trakindo.co.id>; Bibin Dwijo Sugito <bibin.sugito@trakindo.co.id>; Sumardi <sumardi@trakindo.co.id>; Herlin Rima Alfiana <herlin.alfiana@trakindo.co.id>; Edo Irnanda <edo.irnanda@trakindo.co.id>; Muhammad Siri <muhammad.siri@trakindo.co.id>; Ridwan Undru <ridwan.undru@trakindo.co.id>
Subject: RE: RE: Trakindo CC Training for 2019 Jun 17-21

Pak Tri Mulyanto,
Adakah suatu hal yang harus disiapkan peserta sebelum atau untuk mengikuti training ini.

Best Regards,

NANANG KURNIAWAN
Learning & Talent Development

PT Trakindo Utama
Training Center
Jalan Raya Narogong KM 19, Cileungsi - Bogor 16820 - Indonesia
Tel.: +62 21 823 3361, Ext. 108 . IP Phone: 3608 Mobile: +62 8121181490
nanang.kurniawan@trakindo.co.id
www.trakindo.co.id

From: Training Support01
Sent: 20 May 2019 8:33
To: Tri Mulyanto <tri.mulyanto@trakindo.co.id>
Cc: Christiani Friska Angeliant <Christiani.F.Angeliant@trakindo.co.id>; Nanang Kurniawan <nanang.kurniawan@trakindo.co.id>
Subject: FW: RE: Trakindo CC Training for 2019 Jun 17-21

Dear Pak Tri Mulyanto,
Mohon dapat dibantu dikarenakan sampai hari ini belum ada feedback dari mr Allan terkait form terlampir untuk keperluan SKJ peserta dari Myanmar.

Terima kasih

Best Regards,

Yuni Aryani
Learning & Talent Development Department

PT Trakindo Utama
Training Center

Jl. Raya Narogong KM. 19 Cileungsi, Bogor 16820, Indonesia
Telp. +62 21 823 3361 Ext. 3680
training.support01@trakindo.co.id
Call Center 1500 228
www.trakindo.co.id
Facebook & LinkedIn: PT Trakindo Utama

From: Training Support01
Sent: 09 May 2019 11:09
To: [Sandercock Allan@cat.com](mailto:Sandercock.Allan@cat.com)
Cc: Christianti Friska Angeliant <Christianti.F.Angeliant@trakindo.co.id>; Tri Mulyanto <tri.mulyanto@trakindo.co.id>; Nanang Kurniawan <nanang.kurniawan@trakindo.co.id>
Subject: FW: RE: Trakindo CC Training for 2019 Jun 17-21

Dear Mr Allan,

Regarding the email below, we would help for planning & logistics for 3 Participants from Myanmar to Join Trakindo CC Training – 17-21 Jun 2019, please fill out the attached of registration & sponsorship form and return to me / Yuni (training.support01@trakindo.co.id) with a copy to Mr. Tri Mulyanto (tri.mulyanto@trakindo.co.id) and Mrs. Christianti Friska (Christianti.F.Angeliant@trakindo.co.id), no later than May 20th, 2019.

Once we received your filled registration form, we will individually send you the detail information of the accommodation (including hotel rate), transportation, visa information, invitation letter and tentative agenda.
If you need other support, kindly let us know.

Thank you.

Best Regards,

Yuni Aryani
Learning & Talent Development Department

PT Trakindo Utama
Training Center
Jl. Raya Narogong KM. 19 Cileungsi, Bogor 16820, Indonesia
Telp. +62 21 823 3361 Ext. 3680
training.support01@trakindo.co.id
Call Center 1500 228

From: Tri Mulyanto

Sent: 11 April 2019 9:55

To: Allan Sandercock <Sandercock.Allan@cat.com>

Cc: Christianti Friska Angeliant <Christianti.F.Angeliant@trakindo.co.id>; Victor Wee <Wee.Victor@cat.com>; Nanang Kurniawan <nanang.kurniawan@trakindo.co.id>; Edo Irnanda <edo.irnanda@trakindo.co.id>; Herlin Rima Alfiana <herlin.alfiana@trakindo.co.id>; Muhammad Siri <muhammad.siri@trakindo.co.id>

Subject: RE: RE: Trakindo CC Training for 2019 Jun 17-21

Hi Allan,

Very well note. Please review on this training participant list.

Thank you very much

Contamination Control Consistency Training Indonesia

Balikpapan

Date: 17 - 21 Juni - 2019

	<u>NAME</u>	<u>COMPANY</u>	<u>E-MAIL</u>	<u>1st Timer</u>
				<u>(1st time / Renewal)</u>
1	Giri Margono	Trakindo, East Java - Surabaya	giri.margono@trakindo.co.id	Renewal
2	Achmad Saifuddin	Trakindo, Head Office - Supply Chain	achmad.saifuddin@trakindo.co.id	Renewal
3	Taufik Nugraha	Trakindo, North Kalimantan - Balikpapan	taufik.nugraha@trakindo.co.id	Renewal
4	Yendri	Trakindo, North Sumatera - Pekanbaru	yendri@trakindo.co.id	Renewal
5	Dani Rachman	Trakindo, South Kalimantan - Batukajang	dani.rachman@trakindo.co.id	Renewal
6	Kabir Akkas	Trakindo, South Kalimantan - Samarinda	kabir.akkas@trakindo.co.id	Renewal
7	Aldino Surya	Trakindo, TC Cileungsi	aldino.kamal@trakindo.co.id	Renewal
8	Madinah	Trakindo, West Java - BSD	madinah.rahmat@trakindo.co.id	Renewal
9	M. Suryangga	Trakindo, CRC Balikpapan	muhammad.suryangga@trakindo.co.id	1st Time
10	M. Noor Wahyudi	Trakindo, Customer Support Kalimantan	Noor.Wahyudi@trakindo.co.id	1st Time

11	Supriadi Zakky	Trakindo, Customer Support Kalimantan	supriadi.zakky@trakindo.co.id	1st Time
12	T S Hasia Mahrifa	Trakindo, West Java-Batam	tengku.mahrifa@trakindo.co.id	1st Time
13	Ismadi	Trakindo, North Kalimantan-Tj Redeb	ismadi@trakindo.co.id	1st Time
14	Rachmalia Mardiani	Trakindo, Customer Support Kalimantan	rachmalia.mardiani@trakindo.co.id	1st Time
15	Rohman Abidin	Trakindo, Customer Support Kalimantan	rohman.abidin@trakindo.co.id	1st Time
16	Munandar Yudiantoro	Trakindo, Customer Support Kalimantan	munandar.yudiantoro@trakindo.co.id	1st Time
17	Eko Sarianto	Trakindo, East Indonesia-Soroako	eko.sarianto@trakindo.co.id	1st Time
18	GCIF0008	Trakindo, Head Office - Sales		1st Time
19	Valentino Ratag	Trakindo, North Kalimantan - Tarakan	valentino.ratag@trakindo.co.id	1st Time
20	Muhammad Iksan	Trakindo, North Kalimantan - Lati	mukhamad.iksan@trakindo.co.id	1st Time
21	Edo Irnanda	Trakindo, Head Office - Manager SHE	edo.irnanda@trakindo.co.id	1st Time
22	Than Zaw Oo	MSP Tractor Ltd, Service Manager		1st Time
23	Kaung San Tun	MSP Tractor Ltd, Service Engineer		1st Time
24	Aung Myo Thwin	MSP Tractor Ltd, Service Engineer		1st Time

Best Regards,

Tri Mulyanto

Safety & Contamination Control

PT Trakindo Utama

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Fax: +62 21 782 2357, 2997 6612

tri.mulyanto@trakindo.co.id

#You Only Live Once, Stay Safe

From: Allan Sandercock <Sandercock_Allan@cat.com>

Sent: 11 April 2019 9:06

To: Tri Mulyanto <tri.mulyanto@trakindo.co.id>

Cc: Christianti Friska Angeliant <Christianti.F.Angeliant@trakindo.co.id>; Victor Wee <Wee_Victor@cat.com>; Nanang Kurniawan <nanang.kurniawan@trakindo.co.id>; Edo Irnanda <edo.irnanda@trakindo.co.id>; Herlin Rima Alfiana <herlin.alfiana@trakindo.co.id>

Subject: RE: RE: Trakindo CC Training for 2019 Jun 17-21

Hello Tri,

I received another communication this morning & the numbers have reduced to 3 participants, their names are below, thank you.

Hi Allan, There is a change in MSPTL request now for total number of people who plan to attend CC training.

They would like to send 3 people from the service team. Parts Team is not able to send people to attend the CC Training. Requested information is below:

Name	Position	Sitting certification assessment	1st time certification
Than Zaw Oo	Service Manager	Yes	Yes
Kaung San Tun	Service Engineer	Yes	Yes
Aung Myo Thwin	Service Engineer	Yes	Yes

Thanks and Regards,

M

Mohit Verma

Product Support Operations Rep

Dealers: Phuthai (Vietnam), BanglaTrac(Bangladesh), MSPTL (Myanmar), Metro (Laos), Metro(Cambodia)

District Office: Bangkok, Thailand

Division: Asia Pacific Distribution Division

Email: verma_mohit@cat.com

CellPhone: +66-655171848

From: Tri Mulyanto <tri.mulyanto@trakindo.co.id>

Sent: Thursday, 11 April 2019 10:01 AM

To: Allan Sandercock <Sandercock_Allan@cat.com>

Cc: Christianti Friska Angeliant <Christianti.F.Angeliant@trakindo.co.id>; Victor Wee <Wee_Victor@cat.com>; Nanang Kurniawan <nanang.kurniawan@trakindo.co.id>; Edo Irnanda <edo.irnanda@trakindo.co.id>; Herlin Rima Alfiana <herlin.alfiana@trakindo.co.id>

Subject: RE: RE: Trakindo CC Training for 2019 Jun 17-21

Good Morning Allan,

Thank you for the update, we will prepare the class and update the accommodation according to the number of participants.

Pak Nanang, mbak Friska,

Please communicate to Balikpapan regarding of this.

Best Regards,

Tri Mulyanto

Safety & Contamination Control

PT Trakindo Utama

TMT 1 BUILDING, 16th Floor

Jalan Cilandak KKO No.1, Jakarta 12560, Indonesia

Tel: +62 21 782 2373, 2997 6620 Ext. 1652 • Mobile: +62812 714 5898

Fax: +62 21 782 2357, 2997 6612

tri.mulyanto@trakindo.co.id

#You Only Live Once, Stay Safe

From: Allan Sandercock <Sandercock_Allan@cat.com>

Sent: 10 April 2019 8:07

To: Tri Mulyanto <tri.mulyanto@trakindo.co.id>

Cc: Christianti Friska Angeliant <Christianti.F.Angeliant@trakindo.co.id>; Herlin Rima Alfiana <herlin.alfiana@trakindo.co.id>; Victor Wee <Wee_Victor@cat.com>; Nanang Kurniawan <nanang.kurniawan@trakindo.co.id>; Edo Irnanda <edo.irnanda@trakindo.co.id>

Subject: RE: RE: Trakindo CC Training for 2019 Jun 17-21

Good morning Tri,

Unfortunately after we chatted via email last time where I told you no other dealers intended to participate in the Trakindo CC training session I have been advised that there will be 5 attendees from MSP that would like to join, this will extend the class to a total of 26, we will have to work with that, sorry for the inconvenience. I will get you the names of the MSP participants for your records ASAP, cheers.

Below message from Albert !

Allan,

Would you please confirm that it will be OK for having 5 participants from MSP to join Jakarta Session? thanks

Best Regards,

Albert Sun

Service Operation Consultant | China & Korea - Asia Pacific Distribution Services

Office: +86 10 5921 1420 | Mobile: +86 139 5367 3322 | Email: Sun_Albert1@cat.com

Caterpillar: Confidential Green

From: Tri Mulyanto <tri.mulyanto@trakindo.co.id>

Sent: Tuesday, 9 April 2019 3:17 PM

To: Allan Sandercock <Sandercock_Allan@cat.com>

Cc: Christianti Friska Angeliant <Christianti.F.Angeliant@trakindo.co.id>; Herlin Rima Alfiana <herlin.alfiana@trakindo.co.id>; Victor Wee <Wee_Victor@cat.com>; Nanang Kurniawan <nanang.kurniawan@trakindo.co.id>; Edo Irnanda <edo.irnanda@trakindo.co.id>

Subject: RE: RE: Trakindo CC Training for 2019 Jun 17-21

Dear Allan,

Herewith I sent the final list participant of CC Auditor Training in Trakindo Balikpapan Branch, Indonesia. There are 21 persons from across the branches. The training will be delivered by Yourself, Andrew Burks or others. Could you please to share the trainer email, contact number/mobile phone.

Regarding of expatriate visitor guide it will be helped by Ms. Friska <Christianti.F.Angeliant@trakindo.co.id>. I have been put her email address in this communication.

Contamination Control Consistency Training Indonesia

Balikpapan

Date: 17 - 21 Jun - 2019

	NAME	COMPANY	E-MAIL	1st Timer
				(1st time / Renewal)
1	Gr Margono	East Java - Surabaya	gini.margono@trakindo.co.id	Renewa
2	Achmad Saifuddin	Head Office - Supply Chain	achmad.saifuddin@trakindo.co.id	Renewa
3	Taufik Nugraha	North Kalimantan - Balikpapan	taufik.nugraha@trakindo.co.id	Renewa
4	Yendri	North Sumatera - Pekanbaru	yendri@trakindo.co.id	Renewa
5	Dan Rachman	South Kalimantan - Batukajang	dani.rachman@trakindo.co.id	Renewa
6	Kabir Akkas	South Kalimantan - Samarinda	kabir.akkas@trakindo.co.id	Renewa
7	Aldino Surya	TC Ceungs	aldino.kamal@trakindo.co.id	Renewa
8	Madinah	West Java - BSD	madinah.rahmat@trakindo.co.id	Renewa
9	M. Suryangga	CRC Balikpapan	muhhammad.suryangga@trakindo.co.id	New
10	M. Noor Wahyudi	Customer Support Kalimantan	Noor.Wahyudi@trakindo.co.id	New
11	Suprad Zakky	Customer Support Kalimantan	supriadi.zakky@trakindo.co.id	New
12	T S Hasa Mahrifa	Batam	tengku.mahrifa@trakindo.co.id	New
13	Ismadi	T. Redeb	ismadi@trakindo.co.id	New
14	Rachmalla Mardani	Customer Support Kalimantan	rachmalla.mardani@trakindo.co.id	New
15	Rohman Abidin	Customer Support Kalimantan	rohman.abidin@trakindo.co.id	New
16	Munandar Yudiantoro	Customer Support Kalimantan	munandar.yudiantoro@trakindo.co.id	New
17	Eko Sarianto	Seroako	ekosarianto@trakindo.co.id	New
18	GCIF0008	Sales - Head Office		New
19	Valentino Ratag	SHE - Tarakan	valentino.ratag@trakindo.co.id	New
20	Muhammad Iksan	SHE - Lat	mukhamad.iksan@trakindo.co.id	New
21	Edo Irnanda	Manager SHE	edo.irnanda@trakindo.co.id	New

Thank you very much

Tri Mulyanto

From: Allan Sandercock <Sandercock.Allan@cat.com>

Sent: 28 March 2019 10:51

To: Tri Mulyanto <tri.mulyanto@trakindo.co.id>Cc: Herlin Rima Alfiana <herlin.alfiana@trakindo.co.id>; Victor Wee <Wee_Victor@cat.com>

Subject: RE: RE: Trakindo CC Training for 2019 Jun 17-21

Hello Tri,

Apologies for the late reply, I don't believe any other dealers will be sending persons to the Trakindo CC training & Certification, Japan & China are both having their own sessions & I'm not aware of any other dealers intention to participate, cheers.

Caterpillar: Confidential Green

From: Tri Mulyanto <tri.mulyanto@trakindo.co.id>
Sent: Wednesday, 20 March 2019 3:43 PM
To: Allan Sandercock <Sandercock_Allan@cat.com>
Cc: Herlin Rima Alfiana <herlin.alfiana@trakindo.co.id>; Victor Wee <Wee_Victor@cat.com>
Subject: FW: RE: Trakindo CC Training for 2019 Jun 17-21

Hi Allan,
Could you please to give estimate, how many person participant from another Dealer will be join in this training.
Because currently we have many request from internal Trakindo, temporally I suspend the request until we get final list from another dealer.

Thank you so much

Best Regards,

Tri Mulyanto
Safety & Contamination Control

PT Trakindo Utama
TMT 1 BUILDING, 16th Floor
Jalan Cilandak KKO No.1, Jakarta 12560, Indonesia
Tel: +62 21 782 2373, 2997 6620 Ext. 1652 • Mobile: +62812 714 5898
Fax: +62 21 782 2357, 2997 6612
tri.mulyanto@trakindo.co.id

From: Allan Sandercock <Sandercock_Allan@cat.com>
Sent: 05 February 2019 12:11
To: Tri Mulyanto <tri.mulyanto@trakindo.co.id>

Cc: Herlin Rima Alfiana <herlin.alfiana@trakindo.co.id>; Nanang Kurniawan <nanang.kurniawan@trakindo.co.id>; Victor Wee <Wee_Victor@cat.com>
Subject: RE: RE: Trakindo CC Training for 2019 Jun 17-21

Pak Tri,
Excellent, I will inform Andy, thank you.

Caterpillar: Confidential Green

From: Tri Mulyanto <tri.mulyanto@trakindo.co.id>
Sent: Monday, 4 February 2019 8:03 AM
To: Allan Sandercock <Sandercock_Allan@cat.com>
Cc: Herlin Rima Alfiana <herlin.alfiana@trakindo.co.id>; Nanang Kurniawan <j210nkw@caterpillar.onmicrosoft.com>; Victor Wee <Wee_Victor@cat.com>
Subject: Fwd: RE: Trakindo CC Training for 2019 Jun 17-21

Dear Allan,

After having discussion with our operation head of Balikpapan, you can put the schedule training CC in Trakindo Balikpapan Branch, on Jun 17-20, 2019.
Any advice please.

Best regards
Tri Mulyanto

----- Forwarded message -----

From: Allan Sandercock <Sandercock_Allan@cat.com>
Date: Feb 4, 2019 6:52 AM
Subject: RE: Trakindo CC Training for 2019 Jun 17-21
To: Tri Mulyanto <tri.mulyanto@trakindo.co.id>
Cc: Victor Wee <Wee_Victor@cat.com>, Herlin Rima Alfiana <herlin.alfiana@trakindo.co.id>

Dear Pak Tri,

I'm looking to lock in a location for the planned CC training in Indonesia, would you be able to advise please, thank you.

From: Yu Hui Teo

Sent: Friday, 14 December 2018 12:48 PM

To: Tri Mulyanto <j210tm5@login.cat.com>; Allan Sandercock <Sandercock_Allan@cat.com>

Cc: Victor Wee <Wee_Victor@cat.com>; Herlin Rima Alfiana <herlin.alfiana@trakindo.co.id>

Subject: Trakindo CC Training for 2019 Jun 17-21

Dear Pak Tri,

I have move on to a new role and I would like to introduce my colleague, Mr. Allan Sandercock, who will be helping with the CC training moving forward until my replacement is found.

The CC training schedule is confirmed at June 17 – 21 for Trakindo.

Please understand that there are new rules this year.

There will be a maximum of approx. 21 in a training session and trakindo would have to allocate some spaces for other dealers to join.

In the event that there is no interest from other dealers, then Trakindo can take up the remaining vacancy.

Please confirm the location and participants list with Allan.

Hi Allan,

Pak Tri has kindly provided a draft of the participants list in previous email history.

I am putting it here for your easy reference.

Contamination Control Consistency Training Indonesia - Surabaya Attendee Roster

Date: est May - 2019

	<u>NAME</u>	<u>COMPANY</u>	<u>E-MAIL</u>	(1)
1	Eko Febri Setianto	East Indonesia - Sorowako	eko.setianto@trakindo.co.id	
2	Giri Margono	East Java - Surabaya	giri.margono@trakindo.co.id	
3	Ridha De Fitra	East Java - Surabaya	ridha.fitra@trakindo.co.id	
4	Muhammad Ichsan	Head Office - Service	michsan@trakindo.co.id	
5	Yuditha Natanda Apriliani	Head Office - Service	yuditha.apriliani@trakindo.co.id	
6	Tri Mulyanto	Head Office - SHE	tri.mulyanto@trakindo.co.id	
7	Herlin Rima Alfiana	Head Office - SHE	herlin.alfiana@trakindo.co.id	
8	Achmad Saifuddin	Head Office - Supply Chain	achmad.saifuddin@trakindo.co.id	

9	Taufik Nugraha	North Kalimantan - Balikpapan	taufik.nugraha@trakindo.co.id
10	Suwono	North Kalimantan - HO	suwono@trakindo.co.id
11	Muhammad Arif Zawawi	North Kalimantan - Melak	muhammad.zawawi@trakindo.co.id
12	Yendri	North Sumatera - Pekanbaru	yendri@trakindo.co.id
13	Dani Rachman	South Kalimantan - Batukajang	dani.rachman@trakindo.co.id
14	Kabir Akkas	South Kalimantan - Samarinda	kabir.akkas@trakindo.co.id
15	Aldino Surya	TC Cileungsi	aldino.kamal@trakindo.co.id
16	Madinah	West Java - BSD	madinah.rahmat@trakindo.co.id
17	Evi Soemantri	West Java - Cilegon	evi.somantri@trakindo.co.id
18	Dian Mulyadi	West Java - Cirebon	dian.mulyadi@trakindo.co.id
19	Chrisdian Farani	West Java - BSD	chrisdian.farani@trakindo.co.id
20	Ahmad Shibyantoro	North Kalimantan - CRC	ahmad.shibyantoro@trakindo.co.id

21

Denny Radea

Jakarta

denny.radea@trakindo.co.id

Thank you very much.

Best Regards,

Teo Yu Hui 张榆晖

Product Support Operations Rep (Thailand & Philippines)

Caterpillar Asia Pte Ltd 7 Tractor Road Singapore 627968

Phone: (+65) 6828 7522 - Office, (+65) 94891289 - Mobile

Email: Teo_Yu_Hui@cat.com

Caterpillar: Confidential Green

From: Tri Mulyanto <tri.mulyanto@trakindo.co.id>

Sent: Friday, September 28, 2018 5:19 PM

To: Yu Hui Teo <Teo_Yu_Hui@cat.com>

Cc: Victor Wee <Wee_Victor@cat.com>; Herlin Rima Alfiana <herlin.alfiana@trakindo.co.id>

Subject: RE: CC Training for 2019

Pak Teo,

According to our national calendar in 2019, it is looking good with that schedule plan. Temporary training place will be in Trakindo BSD – Jakarta.

There is a question from Trakindo training center, are there training cost that we must paid to Caterpillar. Because this month is our budgeting time.

Thank you so much.

Best Regards,

Tri Mulyanto

Safety & Contamination Control

PT Trakindo Utama

TMT 1 BUILDING, 16th Floor

Jalan Cilandak KKO No.1, Jakarta 12560, Indonesia

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tri.mulyanto@trakindo.co.id

From: Yu Hui Teo <Teo_Yu_Hui@cat.com>

Sent: 28 September 2018 15:09

To: Tri Mulyanto <tri.mulyanto@trakindo.co.id>

Cc: Victor Wee <Wee_Victor@cat.com>; Herlin Rima Alfiana <herlin.alfiana@trakindo.co.id>

Subject: RE: CC Training for 2019

Dear Pak Tri,

As we are still trying to plan for the CC training for 2019, I would like to check if June 17 to June 21 2018 would be suitable for Trakindo to host the CC training?

I can then pass the dates back to Andy Burks, CC Trainer for confirmation.

Thank you very much.

Best Regards,

Teo Yu Hui 张榆晖

Service Operations Consultant

Caterpillar Asia Pte Ltd 7 Tractor Road Singapore 627968

Phone: (+65) 6828 7522 - Office, (+65) 94891289 - Mobile

Email: Teo_Yu_Hui@cat.com

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From: Tri Mulyanto [<mailto:tri.mulyanto@trakindo.co.id>]

Sent: Monday, August 13, 2018 2:34 PM

To: Yu Hui Teo <Teo_Yu_Hui@cat.com>

Cc: Victor Wee <Wee_Victor@cat.com>; Herlin Rima Alfiana <herlin.alfiana@trakindo.co.id>

Subject: RE: CC Training for 2019

Dear pak Teo,

We are agree with your concern related to Ramadhan, prefer to avoid as shop exercise and final certification. Maybe End of June 18 could be put as 1st estimation, and July 18 as 2nd plan.

Any information about the list participants that have been passed in the last CC Training in Banjarmasin. Because some of their superiors already ask to me.

Thank you very much.

Best Regards,

Tri Mulyanto

Safety & Contamination Control

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From: Yu Hui Teo <Teo_Yu_Hui@cat.com>

Sent: 13 August 2018 10:06

To: Tri Mulyanto <tri.mulyanto@trakindo.co.id>

Cc: Victor Wee <Wee_Victor@cat.com>; Herlin Rima Alfiana <herlin.alfiana@trakindo.co.id>

Subject: RE: CC Training for 2019

Dear Pak Tri,

No problem on soft booking. I will work with Andy Burks on confirmation of plans when I have collected all dealers input.

On a side note, I am looking at 2019 calendar and it seems Ramadan would fall on 6th May 2019.

We may want to avoid Ramadan period as shop exercise and final certification would be physical tiring in hot weather.

I will come back to you in the future on this again.

Thank you very much.

Best Regards,

Teo Yu Hui 张榆晖

Service Operations Consultant

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From: Tri Mulyanto [<mailto:tri.mulyanto@trakindo.co.id>]

Sent: Monday, August 13, 2018 10:46 AM

To: Yu Hui Teo <Teo_Yu_Hui@cat.com>

Cc: Victor Wee <Wee_Victor@cat.com>; Herlin Rima Alfiana <herlin.alfiana@trakindo.co.id>

Subject: FW: CC Training for 2019

Dear pak Teo,

Could you please to soft book in May – June 2019.

Thank four your fully support.

Best Regards,

Tri Mulyanto

Safety & Contamination Control

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From: Yu Hui Teo <Teo_Yu_Hui@cat.com>

Sent: 13 August 2018 8:20

To: Tri Mulyanto <tri.mulyanto@trakindo.co.id>

Cc: Victor Wee <Wee_Victor@cat.com>; Herlin Rima Alfiana <herlin.alfiana@trakindo.co.id>

Subject: RE: CC Training for 2019

Dear Pak Tri,

Thank you very much for the detailed participants list.

No worries, I understand that it is still very far from 2019 and there will be changes to the training list and training place.

This CC training would be same as this year, taking 3 days for the CC training.

May I check with you which month of the year are you interested to hold this training in 2019?

Thank you very much.

Best Regards,

Teo Yu Hui 张榆晖

Service Operations Consultant

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Email: Teo_Yu_Hui@cat.com

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From: Tri Mulyanto [<mailto:tri.mulyanto@trakindo.co.id>]

Sent: Friday, August 10, 2018 5:57 PM

To: Yu Hui Teo <Teo_Yu_Hui@cat.com>

Cc: Victor Wee <Wee_Victor@cat.com>; Herlin Rima Alfiana <herlin.alfiana@trakindo.co.id>

Subject: FW: CC Training for 2019

Pak Teo,

Herewith I send the draft of CC Auditor participant Re certification for 2019 based on our history data. Training place will be plan in Trakindo BSD Branch-Jakarta, but the final training list and training place that will be update later.

Could you please to give the estimation time of this recertification (how many days).

Contamination Control Consistency Training Indonesia - Surabaya

Attendee Roster

Date: est May - 2019

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21	Denny Radea	Jakarta	denny.radea@trakindo.co.id	
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Thank you very much.

Best Regards,

Tri Mulyanto

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tri.mulyanto@trakindo.co.id

From: Tri Mulyanto
Sent: 02 August 2018 12:55
To: Yu Hui Teo <Teo_Yu_Hui@cat.com>
Cc: Victor Wee <Wee_Victor@cat.com>; Herlin Rima Alfiana <herlin.alfiana@trakindo.co.id>
Subject: RE: CC Training for 2019

Pak Teo,

Thank you very much for your earlier reminder, in 2019 we would like to plan CC Auditor recertification. The list of participant and venue will be update later.

Could you please to give me a week, so I can sent the update.

Best Regards,

Tri Mulyanto

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tri.mulyanto@trakindo.co.id

From: Yu Hui Teo <Teo_Yu_Hui@cat.com>

Sent: 02 August 2018 12:51

To: Tri Mulyanto <tri.mulyanto@trakindo.co.id>
Cc: Victor Wee <Wee_Victor@cat.com>
Subject: CC Training for 2019

Dear Pak Tri,

I would like to start early this year to collect your request for CC training for 2019.

1. Would you like to have CC training by Caterpillar in 2019?
2. Is there a proposed venue and month that you would preferred?

Thank you very much.

Best Regards,

Teo Yu Hui 张榆晖

Service Operations Consultant

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