

**Satellite Training Center Balikpapan**

**Jl. Jend Sudirman No. 848**  
**Balikpapan 76114 Kalimantan Timur**  
**Tel. (62-542) 762 810**  
[www.trakindo.co.id](http://www.trakindo.co.id)

## Seat Confirmation Letter

Date : March 6, 2019

No. : 011/T&D NorthKal/III/2018/ECE  
 To : Excellent Customer Experience Training Participants  
 From : STC Head HO Northern  
 Cc : General Operation Manager, Branch Manager, Departement Head, Human Resources Developmet.

**We confirm seat for:**

No	Name	SN	Branch	Position	Link TCAR
1	Iwan Adi Yusanto	15353	Gunung Bayan	Technician	
2	Muhammad Aini	30359	Gunung Bayan	Technician	<a href="http://tcar-ecv.trakindo.co.id/Tcar?title=Create&amp;idparent=menuMaster1&amp;IONo=1B19O3104269&amp;IOName=EXCELLENT CUSTOMER EXPERIENCE">http://tcar-ecv.trakindo.co.id/Tcar?title=Create&amp;idparent=menuMaster1&amp;IONo=1B19O3104269&amp;IOName=EXCELLENT CUSTOMER EXPERIENCE</a>
3	Muhammad Rofii	18426	Gunung Bayan	Technician	
4	Rachmad Hidayat	30355	Gunung Bayan	Technician	
5	Armanto	22547	Samarinda	Technician	<a href="http://tcar-ecv.trakindo.co.id/Tcar?title=Create&amp;idparent=menuMaster1&amp;IONo=1B19O3104293&amp;IOName=EXCELLENT CUSTOMER EXPERIENCE">http://tcar-ecv.trakindo.co.id/Tcar?title=Create&amp;idparent=menuMaster1&amp;IONo=1B19O3104293&amp;IOName=EXCELLENT CUSTOMER EXPERIENCE</a>
6	Dwi Sutrisno	16102	Samarinda	Senior Technician	
7	Zakaria	25739	Samarinda	Technician	<a href="http://tcar-ecv.trakindo.co.id/Tcar?title=Create&amp;idparent=menuMaster1&amp;IONo=1B19O3104295&amp;IOName=EXCELLENT CUSTOMER EXPERIENCE">http://tcar-ecv.trakindo.co.id/Tcar?title=Create&amp;idparent=menuMaster1&amp;IONo=1B19O3104295&amp;IOName=EXCELLENT CUSTOMER EXPERIENCE</a>
8	Amir	15805	Sangatta	Technician	
9	Dwi Purnomo	30616	Sangatta	Technician	
10	Nanang Suprianto	3781	Sangatta	Senior Technician	<a href="http://tcar-ecv.trakindo.co.id/Tcar?title=Create&amp;idparent=menuMaster1&amp;IONo=1B19O3102755&amp;IOName=EXCELLENT CUSTOMER EXPERIENCE">http://tcar-ecv.trakindo.co.id/Tcar?title=Create&amp;idparent=menuMaster1&amp;IONo=1B19O3102755&amp;IOName=EXCELLENT CUSTOMER EXPERIENCE</a>
11	Sunandar	26876	Separi	Technician	<a href="http://tcar-ecv.trakindo.co.id/Tcar?title=Create&amp;idparent=menuMaster1&amp;IONo=1B19O3104310&amp;IOName=EXCELLENT CUSTOMER EXPERIENCE">http://tcar-ecv.trakindo.co.id/Tcar?title=Create&amp;idparent=menuMaster1&amp;IONo=1B19O3104310&amp;IOName=EXCELLENT CUSTOMER EXPERIENCE</a>
12	Teovanry Natan	21469	Separi	Technician	<a href="http://tcar-ecv.trakindo.co.id/Tcar?title=Create&amp;idparent=menuMaster1&amp;IONo=1B19O3104301&amp;IOName=EXCELLENT CUSTOMER EXPERIENCE">http://tcar-ecv.trakindo.co.id/Tcar?title=Create&amp;idparent=menuMaster1&amp;IONo=1B19O3104301&amp;IOName=EXCELLENT CUSTOMER EXPERIENCE</a>

**Noted :** The TCAR link in the Seat Confirmation is for Participants who need arrangements (such as: accomodation, tickets, and cash advance)

**To Attend:**

**Course Title** : Excellent Customer Experience  
**Time** : 08.00 – 17.00 Wita  
**Schedule** : 11-15 March 2019  
**Location** : PT Trakindo Utama - STC Samarinda  
                  **Jl. Cipto Mangunkusumo - Lojangan**  
**Phone** : +62 541 260269

Following the above confirmation, please find below additional information for your reference:

- Participant from outside Samarinda are required to stay at:

**Hotel Harris**  
**Jl Untung Surapati No.35 Karang Asam Ulu Sungai Kunjang**  
**Samarinda 75243**  
**+62 541 4112700**

- Check in : 10 March 2019
  - Check out : 16 March 2019
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- Participants have to check in at hotel a day prior training commencement and check out a day after training completed.
  - Hotel will provide breakfast, dinner (Rp.130.000,-/Gross/Person/Day), Transportation and daily laundry (5 pieces/day/person {1 shirt, 1 pant, 1 underwear, 1 undershirt, 1 pair of shocks}) for all participants during the training, under company GL.
  - Other expenses not covered under company GL, will charge to Personal Account.
  - Coffee break and lunch are included during the training session.
  - **Dress code during the training session is formal shirt (No Jeans).**

Yours sincerely,



Agus Hermanto  
STC Head HO Northern