

PT. Trakindo Utama Training Center
Jl. Raya Narogong KM. 19, Cileungsi - Bogor 16820
West Java - INDONESIA
Phone: +62-21-8233361 (Hunting), Fax: +62-21-8233360

Seat Confirmation Letter

Ref No. : 1211/SCL/L&TD/IV/19
Date : April 16th, 2019
To : **Achmad Effendi**
SN SAP : **34784**
From : Learning & Development Manager
CC : Service Operation CRC
Branch Manager CRC
Learning & Development Area CUST SUPP KAL

Dear All,
Aligned with corporate initiatives, Learning and Development - Head Office will conduct:

Class of : **3500 Master Mechanic**
Date : 22 - 26 April 2019
Time : 07.00 - 16.00 WIB
Venue : PT. Trakindo Utama Training Center
Jl. Raya Narogong KM. 19, Cileungsi, Bogor.
Telp : (021) 8233361
TCAR Link : <http://tcar-ecv.trakindo.co.id/Tcar?title=Create&idparent=menuMaster1&IONo=1B1903105769&IOName=3500 ENGINE REBUILD>

Training Center will provide dormitory including meals and laundry for the participants who will attend the training. All participants have to check-in at the dormitory before training started and check-out after the training finished.

- Check-in date : **21 April 2019**
- Check-out date : **27 April 2019**

Note: Before you open the TCAR Link, kindly please log in to your trakindo portal


Student must bring their own:

- Safety shoes
- Overall for all technical course

Training Center should be notified for attendees confirmation at least one week before the course commencement.

Should you need further assistance, please do not hesitate to contact us.

Yours sincerely,



Sumardi
Learning & Development Manager

Road Map to PT. Trakindo Utama Training Center

Attached road map to Training Center Cileungsi

