

Satellite Training Center Balikpapan

Jl. Jend Sudirman No. 848
Balikpapan 76114 Kalimantan Timur
Tel. (62-542) 762 810
www.trakindo.co.id

Seat Confirmation Letter

Date : April 15, 2019

No. : 023/T&D NorthKal/IV/2018/RPT
To : Remanufacture Parts Training Participants
From : Learning & Development Senior Supervisor
Cc : General Operation Manager, Branch Manager, Departement Head, Human Resources Developmet.

We confirm seat for:

No	Name	SN	Branch	Position
1	Seno Prabowo	00047527	Tj. Redeb-Berau	Storeman
2	Yudistira	10000088	Tj. Redeb-Berau	Storeman
3	Wahyu Manik Goemilang	00050330	Balikpapan	Storeman
4	Nurrohim	00050244	Balikpapan	Storeman
5	Siswandi	00028855	Batu Kajang	Storeman
6	Tri Wahyudi	00003575	Batu Licin	Parts Coordinator
7	Arik Satria Kurniawan	00027441	Muara Teweh	Storeman
8	Pahruraji	00026962	Tanjung	Storeman
9	Tri Febianto Putro	00023877	Pontianak	Storeman
10	Anang Iswahyudi	00020261	Banjarmasin	Storeman
11	Surya Gerhana	00029296	Lati	Counterman
12	Muammar Edi Frima	00029863	Tj. Redeb-Berau	Storeman
13	Achmad Mulyansyah	00034574	EMP	Senior Analyst Parts
14	Fajruddin Natsir	00019582	EMP	Senior Analyst Parts
15	Mitron Simanjuntak	00034549	EMP	Warehouseman
16	Rony Sampe Padang	00007692	Makassar	Senior Counterman
17	Yafet Adini	00029879	Makassar	Warehouseman
18	Sitti Noor Aeni	00007103	HO East Ind.	Senior Analyst Parts Operation
19	Neo Orta Negara	00031341	HO Tembagapura	Parts Analyst
20	Mukti Wibowo	00011227	CSU Grassberg	Warehouseman
21	Sagin	00021692	Kuala Kencana	Storeman
22	Djamal Ade	00005673	Ternate	Counterman
23	Nancy Nella Iroth	00026227	Manado	Parts Analyst
24	Nur Rohman	00034003	Surabaya	Warehouseman
25	Muhammad Rahmatulloh	00032208	Sorong	Storeman
26	Rano Parakkasi	00015724	Jayapura	Warehouseman
27	Nurhayadi	00013345	Merauke	Storeman
28	Oby Idman Saputra	00034889	Batu Hijau	Storeman
29	Dwi Pungkianto	00023467	Batu Hijau	Storeman

30	Endro Saputro	00004007	Sanggatta	Warehouseman
31	Simon Ferdinand Sidauruk	00019871	CRC Balikpapan	Parts Analyst
32	Heru Sunaryo	00023042	CRC	Warehouseman
33	Roland Marlon Tilaar	00026530	HO Northern	Senior Analyst Parts
34	Heri Kurniawan	00019258	HO Northern	Senior Analyst Parts
35	Muhammad Ilyas	00030861	Tarakan	Storeman
36	Agung Gumilar	00024328	Separi	Warehouseman
37	Riklah Mentayani	00006045	HO Southern	Parts Specialist
38	Juki Priyono	00023352	Sanga-Sanga	Analyst Service Accounts
39	Jasri Tadona	00029646	Gunung Bayan	Warehouseman

To Attend:

Course Title : Remanufacture Parts Training
Time : 08.00 – 17.00 Wita
Schedule : 25-26 April 2019
Location : Satellite Training Center Balikpapan
 Jl. Jendral Sudirman No. 848
Phone : +62 542 762810

Following the above confirmation, please find below additional information for your reference:

- Participant from outside Balikpapan are required to stay at:

Hotel Grand Tjokro Balikpapan
Jln Marsma R Iswahyudi RT 03 No 21 Balikpapan, Kalimantan Timur
Balikpapan
+62 542 8521111

- Check in : 24 April 2019
- Check out : 27 April 2019

- Participants have to check in at hotel a day prior training commencement and check out a day after training completed.
- Hotel will provide breakfast, dinner (Rp.130.000,-/Gross/Person/Day), Transportation and daily laundry (5 pieces/day/person {1 shirt, 1 pant, 1 underwear, 1undershirt, 1 pair of shocks}) for all participants during the training, under company GL.
- Other expenses not covered under company GL, will charge to Personal Account.
- Coffee break and lunch are included during the training session.
- **Dress code during the training session is formal shirt (No Jeans).**

Yours sincerely,



Agus Hermanto
 Learning & Development Senior Supervisor