

PT Trakindo Utama

Training Center Department
 Jl. Raya Narogong Km 19 Cileungsi
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Seat Confirmation Letter

No : 035 / MDP / L&TD / IV / 2019
 To : **Participants Training of Service Management Development Program (Basic) Batch 16**
 From : Learning and Development Manager
 Date : April 9th, 2019
 Re : Service Management Development Program (Basic) Batch 16

Dear all,

Aligned with corporate initiatives, Learning & Talent Development - Head Office will conduct **Service Management Development Program (Basic) Batch 16**. Participants on the following schedule:

Class of : **Service Management Development Program (Basic) Batch 16 Phase 1**
 Date : 22 – 26 April 2019
 Time : 08:00 -17:00 WIB
 Venue : Training Center Cileungsi
 Jl. Raya Narogong Km. 19
 Cileungsi – Bogor
 Tel: (021) 8233361

NO	SN	NAME	DIVISION	BRANCH
1	45769	MUHAMMAD SOFIDIN	EAST INDONESIA	MANADO
2	21561	ANTONY TEODORE	NORTHERN KAL	GUNUNG BAYAN
3	8249	YUDI PRASETYO	NORTHERN KAL	SEPARI
4	21337	ANGGRI FERDIAN	NORTHERN KAL	TJ. REDEB-BERAU
5	7079	ARIEF KURNIAWAN	NORTHERN KAL	SAMARINDA
6	7778	ANDI NUR ALAM ISKANDAR	EAST INDONESIA	SOROAKO
7	5726	FEBRIA HANDIKA	JAVA-WEST JAVA	BATAM
8	3190	RISWANDI	NORTHERN SUM	PEKANBARU
9	10335	DODI SUMARYADI	SOUTHERN KAL	BANJARMASIN
10	13109	MUSTOFA	SOUTHERN KAL	BANJARMASIN
11	17700	EDI SUSILO	CUST SUPPORT	CRC

Training Center has provided a dormitory for the students, including meals and laundry, which will attend the training. Student has to check in at the dormitory before the training start and check out after the training finished.

- **Check in : 21 April 2019**
- **Check out : 27 April 2019**

Note.

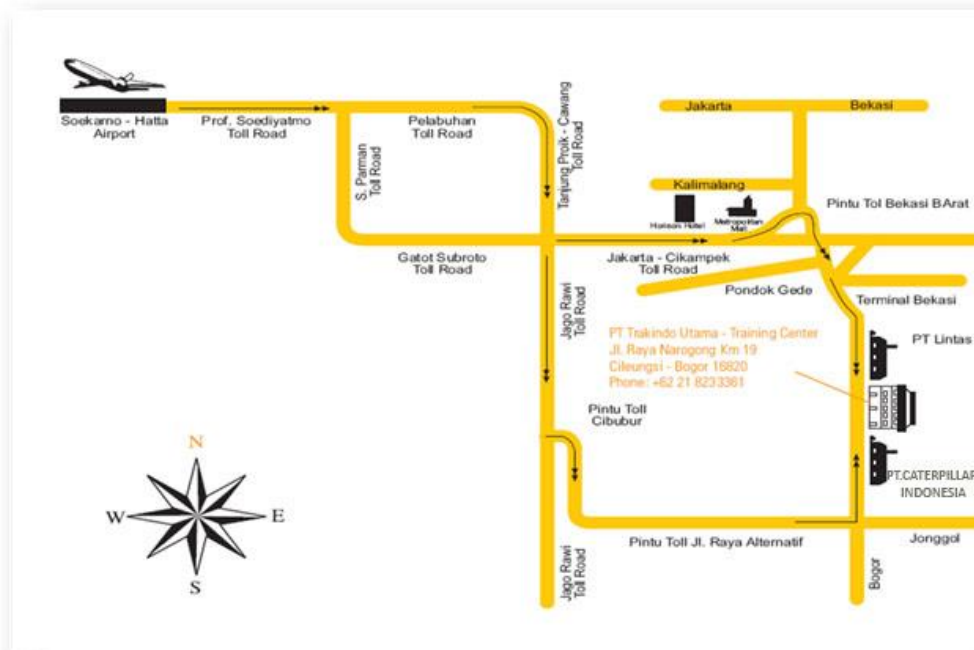
- **All students must bring their own safety shoes.**
- **TCAR link will be sent separately from this email for each participant**

Emergency contact to:

1. Victor Agni Herlambang HP 0811 9108496; email : victor.herlambang@trakindo.co.id
2. Yuni Aryani HP 0812 9721 9421; email : training.support01@trakindo.co.id

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Road Map to Training Center Cileungsi :



Should you need further information, please do not hesitate to contact us.

Yours sincerely,

Ira Dhamayanti Kamal
Learning & Development Manager