

Satellite Training Center Balikpapan

Jl. Jend Sudirman No. 848
 Balikpapan 76114 Kalimantan Timur
 Tel. (62-542) 762 810
www.trakindo.co.id

Seat Confirmation Letter

Date : April 1, 2019

No. : 020/T&D NorthKal/IV/2018/C&C
 To : Coaching & Counseling Training Participants
 From : STC Head HO Northern
 Cc : General Operation Manager, Branch Manager, Departement Head, Human Resources Developmet.

We confirm seat for:

No	Name	SN	Branch	Position	Link TCAR
1	Yulianto Bangun Abadi	00029154	EMP	HMS Customer Relation Senior Supervisor	http://tcar-ecv.trakindo.co.id/Tcar?title=Create&idparent=menuMaster1&IONo=1B1903200873&IOName=COACHING AND COUNSELING TRAINING
2	Muh Rizal Adam	00003883	EMP	Specialist Service Operations	http://tcar-ecv.trakindo.co.id/Tcar?title=Create&idparent=menuMaster1&IONo=1B1903200878&IOName=COACHING AND COUNSELING TRAINING
3	Andromeda Bintang Adikumara	00032601	MRC Balikpapan	Engineering Senior Supervisor	http://tcar-ecv.trakindo.co.id/Tcar?title=Create&idparent=menuMaster1&IONo=1B1903200879&IOName=COACHING AND COUNSELING TRAINING
4	Donal Sudrajat	00007919	Balikpapan	Foreman Service	http://tcar-ecv.trakindo.co.id/Tcar?title=Create&idparent=menuMaster1&IONo=1N1903200255&IOName=COACHING AND COUNSELING TRAINING
5	Eddy Yuliyanto	00004635	Balikpapan	Foreman Service	http://tcar-ecv.trakindo.co.id/Tcar?title=Create&idparent=menuMaster1&IONo=1B1903200956&IOName=COACHING AND COUNSELING TRAINING
6	Amin Wahyudianto	00003881	Gunung Bayan	Foreman Service	http://tcar-ecv.trakindo.co.id/Tcar?title=Create&idparent=menuMaster1&IONo=1B1903200692&IOName=COACHING AND COUNSELING TRAINING
7	Andri Setiyawan	00030837	Gunung Bayan	Senior Analyst Human Resources	http://tcar-ecv.trakindo.co.id/Tcar?title=Create&idparent=menuMaster1&IONo=1B1903200855&IOName=COACHING AND COUNSELING TRAINING

8	Cahyo Kurniawan	00009561	HO Northern	Equipment Management Manager	http://tcar-ecv.trakindo.co.id/Tcar?title=Create&idparent=menuMaster1&IONo=1N1903200258&IOName=COACHING AND COUNSELING TRAINING
9	Astrid Fourlia L. Tobing	00023676	HO Northern	Accounting Supervisor	http://tcar-ecv.trakindo.co.id/Tcar?title=Create&idparent=menuMaster1&IONo=1N1903200264&IOName=COACHING AND COUNSELING TRAINING
10	Devi Sumarhadi	00035458	HO Northern	Human Resources Manager	http://tcar-ecv.trakindo.co.id/Tcar?title=Create&idparent=menuMaster1&IONo=1N1903200259&IOName=COACHING AND COUNSELING TRAINING
11	Misrudinsyah	00003104	Samarinda	Foreman Service	http://tcar-ecv.trakindo.co.id/Tcar?title=Create&idparent=menuMaster1&IONo=1B1903200685&IOName=COACHING AND COUNSELING TRAINING
12	Moh Noor Imam Suprpto	00020104	Samarinda	Purchasing Coordinator	http://tcar-ecv.trakindo.co.id/Tcar?title=Create&idparent=menuMaster1&IONo=1B1903200946&IOName=COACHING AND COUNSELING TRAINING
13	Ahmad	00004628	Samarinda	Foreman Service	http://tcar-ecv.trakindo.co.id/Tcar?title=Create&idparent=menuMaster1&IONo=1B1903200937&IOName=COACHING AND COUNSELING TRAINING
14	Mohammad Taufik Hidayatullah	00003128	Samarinda	Foreman Service	http://tcar-ecv.trakindo.co.id/Tcar?title=Create&idparent=menuMaster1&IONo=1B1903200936&IOName=COACHING AND COUNSELING TRAINING
15	Isroil	00006804	Samarinda	Senior Analyst Warranty	http://tcar-ecv.trakindo.co.id/Tcar?title=Create&idparent=menuMaster1&IONo=1B1903200938&IOName=COACHING AND COUNSELING TRAINING
16	Taufik Ramadhani	00003631	Sangatta	Foreman Service	http://tcar-ecv.trakindo.co.id/Tcar?title=Create&idparent=menuMaster1&IONo=1B1903200690&IOName=COACHING AND COUNSELING TRAINING
17	Yustinus Syahrin	00007934	Separi	Foreman Service	http://tcar-ecv.trakindo.co.id/Tcar?title=Create&idparent=menuMaster1&IONo=1N1903200257&IOName=COACHING AND COUNSELING TRAINING
18	Joko Sulisty	00016827	Tarakan	Foreman Parts	http://tcar-ecv.trakindo.co.id/Tcar?title=Create&idparent=menuMaster1&IONo=1N1903200256&IOName=COACHING AND COUNSELING TRAINING
19	Khairul Azmi	00021501	Tj. Redeb-Berau	Supervisor Equipment Management	http://tcar-ecv.trakindo.co.id/Tcar?title=Create&idparent=menuMaster1&IONo=1B1903201688&IOName=COACHING AND COUNSELING TRAINING

20	Ichsan Manzali	00030507	Tj. Redeb-Berau	HR & GA Supervisor	
21	Ignasius Budisusetyo	00041933	HO Northern	Area Prime Product Sales Manager	http://tcar-ecv.trakindo.co.id/Tcar?title=Create&idparent=menuMaster1&IONo=1N19Q3200262&IOName=COACHING AND COUNSELING TRAINING
22	Miftahul Asror	19632	Tarakan	Sales Supervisor	http://tcar-ecv.trakindo.co.id/Tcar?title=Create&idparent=menuMaster1&IONo=1B19Q3200942&IOName=COACHING AND COUNSELING TRAINING

Noted : The TCAR link in the Seat Confirmation is for Participants who need arrangements (such as: accommodation, tickets, and cash advance)

To Attend:

Course Title : Coaching & Counseling Training
Time : 08.00 – 17.00 Wita
Schedule : 8-11 April 2019
Location : Satellite Training Center Balikpapan
 Jl. Jendral Sudirman No. 848
Phone : +62 542 762810

Following the above confirmation, please find below additional information for your reference:

- Participant from outside Balikpapan are required to stay at:

Hotel Grand Tjokro Balikpapan
Jln Marsma R Iswahyudi RT 03 No 21 Balikpapan, Kalimantan Timur
Balikpapan
+62 542 8521111

- Check in : 7 April 2019
- Check out : 12 April 2019

- Participants have to check in at hotel a day prior training commencement and check out a day after training completed.
- Hotel will provide breakfast, dinner (Rp.130.000,-/Gross/Person/Day), Transportation and daily laundry (5 pieces/day/person {1 shirt, 1 pant, 1 underwear, 1 undershirt, 1 pair of shocks}) for all participants during the training, under company GL.
- Other expenses not covered under company GL, will charge to Personal Account.
- Coffee break and lunch are included during the training session.
- **Dress code during the training session is formal shirt (No Jeans).**

Yours sincerely,



Agus Hermanto
Learning & Development Senior Supervisor