



EMPLOYEE EXPENSE CLAIM VOUCHER



ECV No	: DRAFTCV-20190313-0024	ECV Date	: 13-03-2019
Department	: SERVICE	ECV Status	: DRAFT
Employee SN	: 00008063	Division	: JAVA-EAST JAVA
Employee Name	: HERU ERLAMBANG	Branch	: SURABAYA
Employee Email	: HERU.ERLAMBANG@TRAKINDO.CO.ID	Cost Center	: 10A0760HA

Cash Detail

Refer to TCAR No :
 Credit Card Settlement : NO
 TCAR Period : -

Date	Expense Type	Description	TCAR Ref	Cost Center	WO No.	LoB	Currency	Actual Expense
2019-03-01	Service - Public Transportation	TAXI PTTU SURABAYA - BANDARA JUANDA			8600068838		IDR	120,000.00
2019-03-01	Service - Public Transportation	TAXI BANDARA A YANI - PTTU SEMARANG			8600068838		IDR	50,000.00
2019-03-01	Service - Daily Lumpsum	KP HIU MACAN - TANJUNG MAS			8600068838		IDR	200,000.00
2019-03-02	Service - Daily Lumpsum	KP HIU MACAN - TANJUNG MAS			8600068840		IDR	200,000.00
2019-03-03	Service - Daily Lumpsum	KP HIU MACAN - TANJUNG MAS			8600068839		IDR	200,000.00
2019-03-04	Service - Daily Lumpsum	KP HIU MACAN - TANJUNG MAS			8600068838		IDR	200,000.00
2019-03-05	Service - Daily Lumpsum	KP HIU MACAN - TANJUNG MAS			8600068839		IDR	200,000.00
2019-03-06	Service - Daily Lumpsum	KT JAYANEGARA 201 - TANJUNG MAS			8600065381		IDR	200,000.00

2019-03-07	Service - Daily Lumpsum	KT JAYANEGARA 201 - TANJUNG MAS			8600065049		IDR	200,000.00
2019-03-08	Service - Public Transportation	TAXI PTTU SEMARANG - BANDARA A YANI			8600065049		IDR	50,000.00
2019-03-08	Service - Public Transportation	TAXI BANDARA JUANDA - PTTU SURABAYA			8600065049		IDR	120,000.00
2019-03-09	Service - Public Transportation	TAXI PTTU SURABAYA - BANDARA JUANDA			8500034870		IDR	120,000.00
2019-03-09	Service - Public Transportation	TAXI BANDARA ELTARI - PTTU KUPANG			8500034870		IDR	70,000.00
2019-03-09	Service - Daily Lumpsum	MV EXPRESS BAHARI 1F - PEL TENAU			8500034870		IDR	250,000.00
2019-03-10	Service - Daily Lumpsum	MV EXPRESS BAHARI 1F - PEL TENAU			8500034870		IDR	250,000.00
2019-03-11	Service - Daily Lumpsum	MV EXPRESS BAHARI 1F - PEL TENAU			8500034870		IDR	250,000.00
2019-03-12	Service - Public Transportation	TAXI PTTU KUPANG - BANDARA ELTARI			8500034870		IDR	70,000.00
2019-03-12	Service - Public Transportation	TAXI BANDARA JUANDA - PTTU SURABAYA			8500034870		IDR	120,000.00

Status	Currency	Actual Expense
Claim	IDR	2,870,000.00

Approval Matrix

SN	Employee Name	Roles	Email	Status
-	[SERVICE ACCOUNT]	SERVICE ACCOUNT	-	WAITING FOR APPROVAL
00003485	ALBERTUS INDRA T.W.	SUPERIOR	iwinarto@trakindo.co.id	WAITING FOR APPROVAL
-	[VERIFICATION SECTION]	VERIFICATION SECTION	-	WAITING FOR APPROVAL

I hereby declare that all the information above is true and correct, supported by adequate evidence as required by the Company policies in filling in a claim. I understand that filing a false claim will result in rejection from the approver and any other disciplinary actions based on Company policies.

correct information is as stated in the system.