

PT Trakindo Utama

Training Center Department
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Seat Confirmation Letter

No : 050 / SS / L&TD / III / 2019
To : **Participants of Coaching & Counseling Training**
From : Learning and Talent Development Manager
Date : March 12, 2019
Re : **Coaching & Counseling Training**

Dear All,

Aligned with corporate initiatives, Learning & Talent Development - Head Office will conduct **Coaching & Counseling Training** on the following schedule:

Class of : **Coaching & Counseling Training**
Date : **18 - 21 March 2019**
Time : 08.00 – 17.00 WIB
Venue : **Hotel Ciputra Cibubur**
Jl. Alternatif Cibubur-Cileungsi KM.4,
Cibubur, Jatikarya, Jatisampurna, Jawa Barat

Herewith we inform you the seat confirmation for participants as listed below to attend this program,

NO	NAME	SN	DIVISION	BRANCH
1	ABD RAZAK TAHIR	9212	BATU HIJAU	Batu Hijau
2	ANDRI PUTRANTOMO	4153	PARTS SC	Head Office
3	BAMBANG HERNAWAN	29397	CUST SUPPORT	Head Office
4	BASUKI RACHMAT	3695	CUST SUPPORT	Head Office
5	DJUHARI	3018	CUST SUPPORT	Head Office
6	DWI IWAN HANDOKO	4778	SOUTHERN SUM	Tanjung Enim
7	EUREKA CANNY PUTRI	28343	JAVA-EAST JAVA	Surabaya
8	FADHLI NOVERIUS	9619	SOUTHERN SUM	Palembang
9	FAIZAL RIZAL	5193	PS SALES	Jambi
10	FAUZI	3667	CUST SUPPORT	Head Office
11	FUAD HIDAYAT	10171	SOUTHERN KAL	Pontianak
12	HERI RAHMATULLAH	3133	SOUTHERN SUM	Palembang
13	IWAN KURNIAWAN	2942	PARTS SC	Head Office
14	NANCY NELLA IROTH	26227	EAST INDONESIA	Manado
15	NOTO TRIAGUSANTO	11854	CUST SUPPORT	Head Office
16	RIANA DEWI RAHAYUNINGSIH	19663	JAVA-WEST JAVA	BSD
17	SYLVIA HILDA	10816	PS MARKETING	Head Office
18	TEDY SETIADI	11920	SOUTHERN KAL	Pontianak
19	WISNHU PURBO WASESO	16099	CUST SUPPORT	Head Office
20	YON KURNIAWAN	4620	SOUTHERN KAL	Tanjung
21	ZULFIKAR AL AHMAD	20616	SOUTHERN SUM	Palembang

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Following to above confirmation, please find below additional information for your reference:

Participant from outside **Jakarta** are required to stay at:

Hotel Ciputra Cibubur

Jl. Alternatif Cibubur-Cileungsi KM.4,
Cibubur, Jatikarya, Jatisampurna, Jawa Barat

Check in : **17 March 2019**
Check out : **22 March 2019**

Should you need further assistance, please do not hesitate to contact us.

Yours sincerely,



Ira Dhamayanti Kamal

Learning & Talent Development Manager