

Satellite Training Center Banjarmasin

Jl. A. Yani Km. 16.4 Banjarmasin 70235
South Kalimantan - INDONESIA
Phone: +62-511-6747991 (Hunting)
Fax: +62-511-6747990

Seat Confirmation Letter

No. : 21 / III / 2019 Date : March 15, 2019
To : Participants of Defensive Driving Training Level 1
From : People Development Supervisor
Cc : General Manager, Branch Manager, Human Resources Manager, Department Head,
TC Cileungsi, STC Banjarmasin

We confirm seat for :

NO	BRANCH	NAME	SN
1	Banjarmasin	Erwin Cahyadi	5336
2	Banjarmasin	Shadrah Walagri	23805
3	Banjarmasin	Sandra Aditya Rachman	34477
4	Batu Kajang	Hary Soegijanto	46437
5	Batu Licin	Yudha Saiful	20053
6	Batu Licin	Bayu Anshory	21540
7	Batu Licin	Ady Fitriadi	27890

To Attend:

Course Title : Defensive Driving Training Level 1 (On Road)
Schedule : 21 – 22 March 2019
Time : 08.00 - 17.00 Wita
Location : STC Banjarmasin
Jl. A. Yani Km.16 Banjarmasin 70235, Kalimantan Selatan

Following the above confirmation, please find below additional information for your reference:

- Participant from outside Banjarmasin are required to stay at:

“Fave Hotel Banjarmasin”
Jl. Ahmad Yani Km. 2 No. 35 Banjarmasin 70233
Phone (0511) 6742 777

- Check in on 20 March 2019
 - Check out on 23 March 2019
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- Hotel will provide :
 - Breakfast (exclude mini bar & drug store)
 - Dinner max. Rp 130.000 (exclude Tax)
 - Daily laundry Max. 5 Pcs / day (1 Set)
 - Transportation from the hotel to the office and back to hotel.Therefore, we need you to stand by at the hotel lobby at 07.00 Wita to be picked up by car.
 - Other expenses not covered under company GL, will charge to Personal Account.
 - Coffee breaks and lunch are included during the training session.
 - **Dress code during the training session is formal shirt (No Jeans).**

Yours sincerely,



Fuad Rahman

People Development Supervisor