

Satellite Training Center Banjarmasin

Jl. A. Yani Km. 16.4 Banjarmasin 70235
South Kalimantan - INDONESIA
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Seat Confirmation Letter

No. : 18 / III / 2018 Date : March 8, 2019
To : Participant of Basic Working Soft Skills
From : People Development Supervisor
Cc : General Manager, Branch Manager, Human Resources Manager, Department Head,
TC Cileungsi, STC Banjarmasin

We confirm seat for :

NO	BRANCH	NAME	SN
1	Tanjung	Eko Budiarto	12233
2	Tanjung	Dwi Suranto	12235
3	Tanjung	Dwi Winarno	12236
4	Muara Teweh	Irny Syahrida Puteri	20112

To Attend:

Course Title : Basic Working Soft Skills
Schedule : 13 – 15 March 2019
Time : 06.30 - 15.30 Wita
Location : STC Tanjung
Regional Integrated Support Area (RISA), Hauling Paringin
KM 68, Desa Lesung Batu, Kec. Paringin, Kab. Balangan

Following the above confirmation, please find below additional information for your reference:

- Participants from outside Tanjung are required to stay at:

“Mess Trakindo Maburai”

Jl. A. Yani km.11,3 Maburai Kec. Tanjung Kab. Tabalong Kal – Sel Phone
081287996299 (Up. Basuki)

- Check in on 12 March 2019
 - Check out 16 March 2019
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- Participants have to check in at mess a day before training commencement and check out a day after training completed
- STC Tanjung will arrange transportation from mess to office. Therefore, we need participants to stand by at 05.45 Wita to be pick up by company bus.
- Mess will provide meals and daily laundry Max. 6 Pcs for all participants during follow the training under company GL.
- **Students must bring their own safety shoes and overall for all technical courses.**

Yours sincerely,



Fuad Rahman

People Development Supervisor