

Satellite Training Center Balikpapan

Jl. Jend Sudirman No. 848
Balikpapan 76114 Kalimantan Timur
Tel. (62-542) 762 810
www.trakindo.co.id

Seat Confirmation Letter

Date : February 27, 2019

No. : 010/T&D NorthKal/II/2018/ECE
 To : Excellent Customer Experience Training Participants
 From : STC Head HO Northern
 Cc : General Operation Manager, Branch Manager, Departement Head, Human Resources Developmet.

We confirm seat for:

No	Name	SN	Branch	Position	Link TCAR
1	Budi Setyawan	00003006	Balikpapan	Master Technician	http://tcar-ecv.trakindo.co.id/Tcar?title=Create&idparent=menuMaster1&IONo=1B1903104383&IOName=EXCELLENT CUSTOMER EXPERIENCE
2	Erry Budhiman	00004018	Balikpapan	Foreman Service	N/A
3	Suriani	00026969	Gunung Bayan	Foreman Service	N/A
4	Ahmadi	00005139	Samarinda	Foreman Service	N/A
5	Apriyadi	00024840	Sanga-Sanga	Technician	N/A
6	Misrudinsyah	00003104	Sanga-Sanga	Foreman Service	N/A
7	Amin Wahyudianto	00003881	Sanga-Sanga	Foreman Service	N/A
8	Lekani	00002733	Sanggatta	Foreman Service	http://tcar-ecv.trakindo.co.id/Tcar?title=Create&idparent=menuMaster1&IONo=1B1903102667&IOName=EXCELLENT
9	Zufriadi	00002838	Sanggatta	Foreman Service	http://tcar-ecv.trakindo.co.id/Tcar?title=Create&idparent=menuMaster1&IONo=1B1903104333&IOName=EXCELLENT CUSTOMER EXPERIENCE
10	Gayus Ora Tembang	00009896	Sanggatta	Foreman Service	http://tcar-ecv.trakindo.co.id/Tcar?title=Create&idparent=menuMaster1&IONo=1B1903102949&IOName=EXCELLENT CUSTOMER EXPERIENCE
11	Yustinus Syahrin	00007934	Separi	Foreman Service	http://tcar-ecv.trakindo.co.id/Tcar?title=Create&idparent=menuMaster1&IONo=1B1903104271&IOName=EXCELLENT CUSTOMER EXPERIENCE
12	Budi Siswoyo	00003529	Tarakan	Foreman Service	http://tcar-ecv.trakindo.co.id/Tcar?title=Create&idparent=menuMaster1&IONo=1B1903104333&IOName=EXCELLENT CUSTOMER EXPERIENCE

Noted : The TCAR link in the Seat Confirmation is for Participants who need arrangements (such as: accommodation, tickets, and cash advance)

To Attend:

Course Title : Excellent Customer Experience
Time : 08.00 – 17.00 Wita
Schedule : 4-6 March 2019
Location : Satellite Training Center Balikpapan
 Jl. Jendral Sudirman No. 848
Phone : +62 542 762810

Following the above confirmation, please find below additional information for your reference:

- Participant from outside Balikpapan are required to stay at:

Hotel Fave
Jl. M.T. Haryono No. 78
Balikpapan 76114
+62 542 7585888, 7585999

- Check in : 3 March 2019
- Check out : 7 March 2019

- Participants have to check in at hotel a day prior training commencement and check out a day after training completed.
- Hotel will provide breakfast, dinner (Rp.130.000,-/Gross/Person/Day), Transportation and daily laundry (5 pieces/day/person {1 shirt, 1 pant, 1 underwear, 1 undershirt, 1 pair of shocks}) for all participants during the training, under company GL.
- Other expenses not covered under company GL, will charge to Personal Account.
- Coffee break and lunch are included during the training session.
- **Dress code during the training session is formal shirt (No Jeans).**

Yours sincerely,



Agus Hermanto
STC Head HO Northern