

PT Trakindo Utama

TRAINING EVENT PROPOSAL

sion : SOUTHERN KAL

Date

: 13 February 2019

	Ref No :(filled by L & TD - HO)					TD - HO)	
	T T'H.	RETURN MATERIAL AUTHORIZ				please tick (√)	D (Domestic)
1.	Training Title		, , ,				O (Overseas)
_	Classification	☐ 1. General Training				******	(0.10.000)
2.	Classification please tick (1/)	2. Technician Trainee - OJT	-				
	prease uck (V)						8
		— O. TOOMINGATT CONTRACTOR		Technic	al Canzi I	☐ Parts Operatio	n & Distribution
	i	_				_	& Environment
		□ Information	ge			Others:	
		☐ 4. Talent Management Train		i manoo		0.110,01.1111111	
		☐ 5. Talent Management Dev		(MDP)			
		☐ 6. Talent Management Blac		(
		7. Talent Management Exe		nt Program (F	DP)		
		8. Talent Management Lead					
3	Need Analysis						
4	Training Goals						
						×	
5	Training Objectives						
	-	D. C D. D	45				
6	PMD Follow-Up	Refers to PMD / Not Refers to PM	NU				
	·	(please choose the right one)					
	Expected Competency	Core :					
7	to be developed	Managerial:					
	as as deteloped	Functional :					
8	Length/Duration	16 Hours					
9	Day/Date	2 day / 28 Feb - 01 Mar 2019					
10	Target Participants						
		Name	SN SAP	Brancl	n	Account Charge	Position
11	Trainee	Zulfan Rutendi	10136	HO South	ern 7000	0001403 - 10H0299JC	Instructor 1
''	Trance						
				L			
		☑ Internal Trainer	CNICAD	Divinia		Down the L	Danitian
	Trainer/Provider	Name	SN SAP	Divisio	n	Branch	Position
40	please tick ($$)	☐ External Trainer					
12	prease ack (Y)	THE TOTAL PROPERTY OF THE PROP	ald with provider r	some complet	la addraga al	hone number, contact	nomon)
		(please IIII out tris II	eia witti provider ii	iame, complet	e address, pr	none number, comact p	oersori)
13	Training Location	STC Balikpapan					
	Training Method	Class Room Training (Lecturing, S	imulation, Role Pl	ay)			
	Impact & Evaluation						
15	Satisfaction						
15	Learning Behavior						
	Result						
40	Joh Follow I In						
16	Job Follow Up						
		a.Training fee		Rp			
17	Investment Cost			Rp			
	Total Investment cost Rp				and the second		
18	Training Event Management						
	Proposed by,	Anne	oved by,			Approved by	
	noposed by,	Арріч	oved by,			Approved by	,
		1	WA			N/A	
	/*						
	Fuad Rahman						
	[Date:]	[Date:	1			[Date:]
	People Development Supervisor	General Operation Manager			Area Fuction Manager		
	Approved by,	Appro	oved by,			Validated by	
		_		/			
	- mg						
-							
		- walled					
	Andy Wahyu Budy Arto	T Immawan Priyambudi			IDate:		
	[Date: 13.02.19]	[Date: 25.02.15] General Manager				[Date:	1
	Human Resources Manager	Genera	ıı Manager		*.		
Note:				41	Mid . 1	WICH DECE	· No For I

1 External Training should be completed with PR (for payment by invoicing)

2	Ц	Budgeted	_
	Ø	Unbudgeted	

please tick $(\sqrt{})$

3 TEP Validation Matrix (*)

- Budgeted Training: validated by Learning Partner Head Office
- Unbudgeted Training up to IDR 2.500.000: validated by Learning & Development Manager Head Office
- Unbudgeted Training > IDR 2.500.000: validated Learning & Talent Development Manager
- Overseas Budgeted / Unbudgeted Training: validated by Learning & Talent Development Manager

March to the town the start of the start of



PT Trakindo Utama

TRAINING EVENT PROPOSAL

Division

Date

Skal

: 13 February 2019

			1 .	(filled by L & TD - HO)					
1.	Training Title	RMA Training				please (tick (√)	_	(Domestic)
,.	Training Title							□ 0	(Overseas)
2.	Classification please tick (1/)	□ 1. General Training □ 2. Technician Trainee - OJT □ 3. Technical / Functional Tra □ Sales/Mark □ Equipment □ Information	iining eting Managerr	☐ Hur	hnical Serv man Capital		Parts Operati Safety, Health	a & Envi	
		Information Technolc Finance Others:							
3	Need Analysis Training Goals	Understanding return part process	and procedure	oc to Catornill	or				
4	Training Goals	Understanding return part process	and procedure	es to Caterpin	di				
5	Training Objectives	Defere to DND / Not Defere to DNA	·D						
6	PMD Follow-Up	Refers to PMD / Not Refers to PM (please choose the right one)	D						
7	Expected Competency to be developed	Core : Managerial :							
8	Length/Duration	Functional : 16 hours							
9	Day/Date	28 February 2019 - 1 March 2019	9						
10	Target Participants								
		Name	SN SAP		anch		nt Charge		osition
11	Trainee	Riklah Mentayani	6045		outhern		3-10H0230HY		art Analyst
	11011100	Muhammad Husein Rifai	20941	Banja	rmasin	700000140	3-10H3430HY	St	oreman
		☐ Internal Trainer	ONIOAD	D:	'-' I				
	Trainer/Provider	Name	SN SAP	DIN	rision	Br	anch		osition
12	please tick (1/)	☐ External Trainer							
		(please fill out this field with provider name, complete address, phone number, contact person)							
13	Training Location Training Method	Balikpapan Class Room Training (Lecturing, Si	mulation Role	Play					
14	Impact & Evaluation	class Room Training (Lecturing, Si	mulation, Noic	i lay)					
	Satisfaction								
15	Learning								
	Behavior Result								
	result								
16	Job Follow Up	- Totalia Ga				21			
17	Investment Cost	a.Training fee Rp b.Others (exp. Food & Beverages, Class Room) Rp							
"		Total Investment cost Rp							
18									
	Proposed by,	Appro	ved by,				Approved by	,	
	lwan Hari Sulistio [Date:] Branch Manager	[Date:		r	Syahrul Basri [Date: 13.02 ts Area Function Manager			\int	
	Approved by,	Approved by,			Validated by,				
	Andy Wahyu Budy Arto	Hugu T Immawan Priyambudi					•		
	[Date:13.02 15]		ا چا داه	(2)			[Date:]		
	Human Resources Manager	General	Manager			*			
Note:			9						

4	External Training	abauld be sempleted with DD	(for normant by invalaina)
	External Training	should be completed with PR	(for payment by invoicing)

2		Budgeted	please tick $()$
	✓	Unbudgeted	please lick (V)

STB: run by CAT SIB

3 TEP Validation Matrix (*)

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