

PT Trakindo Utama

TRAINING EVENT PROPOSAL

Division SouthKal : 05-Feb-2019

Date Ref No

(filled by L & TD - HO)

Form No. HRM.DEV.FRM.001.R01

Update: 01 February 2018

							1	D (Domestic)
1.	Training Title	Green belt				please tick (√)		O (Overseas)
2.	Classification	☑ 1. General Train	ina		20			O (Overseas)
2.	please tick (V)	2. Technician Tr						
	picase nen (☐ 3. Technical / Fu		ning				
		3. Technical / Pt	Sales/Marke		Technical Serv	□ Parts 0	noration & I	Distribution
			☐ Parts Operation & Distribution ☐ Safety, Health & Environment					
		l	Managerr Technolc	Safety, Health & Environment Others:				
		4. Talent Manag		- Officis				
		4. Talent Manag						
		or raiont manag			(MDP)			
		6. Talent Management Black Belt (BB)						
					it Program (EDP)			
					ent Program (LDP)			
3	Need Analysis				pe able to give advice E	M soultion to custom	ers	
4	Training Goals	Able to use Solution &						
5	Training Objectives	Participants will be abl	e and have ba	asic knowledge i	n providing recommend	dations to customers	by metode S	Sig Sigma
6	PMD Follow-Up	Refers to PMD / Not R	efers to PMD)				
U	T WID T OIIOW-OP	(please choose the rig	ht one)					
	Expected Competency	Core : Strive F	or Quality, Co	ommitted To Cus	stomer		1	
7	to be developed				olving And Decision Ma	king		
	to be developed	Functional : Equipment Management						
8	Length/Duration	32 Hours						
9	Day/Date	3 Days / 20 to 22 Feb	2019	- /				
10	Target Participants							
		Name		SN SAP	Branch	Account Charge		Position
11	Trainee	Agung Prakoso N	ucen I	26622	Tanjung	10H3570HM	Sr A	nalyst ConMo
1.1	Trainee							
		☐ Internal Trainer						
		Name		SN SAP	Division	Branch		Position
				411 411				
	Trainer/Provider							
12	N THE COLUMN THE COLUM							
12	please tick (v)	☐ External Trainer						
	please tick (√)		umber, conta			E		
	N THE COLUMN THE COLUM		umber, conta					
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	please tick ($$) ill out this field with provider name, col	mplete address, phone n	umber, conta					
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13	please tick (√) ill out this field with provider name, col Training Location	mplete address, phone n		act person)	tudy)			
13	please tick (√) ill out this field with provider name, col Training Location Training Method Impact & Evaluation Satisfaction	TC Cileungsi Class Room Training (Using feedback from train	Lecturing, Sin	mulation, Case S	erial and trainer's perform	nance		
13	please tick (√) ill out this field with provider name, con Training Location Training Method Impact & Evaluation Satisfaction Learning	TC Cileungsi Class Room Training (Using feedback from trai Using software trial and	Lecturing, Sin	nulation, Case S re the facility, make	erial and trainer's perform	stand the softwares fun	ctions	
13 14	please tick (v') ill out this field with provider name, con Training Location Training Method Impact & Evaluation Satisfaction Learning Behavior	TC Cileungsi Class Room Training (Using feedback from trai Paticipant follows stande	Lecturing, Sin	nct person) mulation, Case S re the facility, mate o make sure partic cedure during wo	erial and trainer's perform cipant familiar and unders rks in actual job condition	stand the softwares fun	ctions	
13 14	please tick (√) ill out this field with provider name, con Training Location Training Method Impact & Evaluation Satisfaction Learning	TC Cileungsi Class Room Training (Using feedback from trai Using software trial and	Lecturing, Sin	nct person) mulation, Case S re the facility, mate o make sure partic cedure during wo	erial and trainer's perform cipant familiar and unders rks in actual job condition	stand the softwares fun	ctions	
13 14 15	please tick (v') ill out this field with provider name, con Training Location Training Method Impact & Evaluation Satisfaction Learning Behavior	TC Cileungsi Class Room Training (Using feedback from trai Paticipant follows stande	Lecturing, Sin	nct person) mulation, Case S re the facility, mate o make sure partic cedure during wo	erial and trainer's perform cipant familiar and unders rks in actual job condition	stand the softwares fun	ctions	
13 14 15	please tick (√) If out this field with provider name, con Training Location Training Method Impact & Evaluation Satisfaction Learning Behavior Result	TC Cileungsi Class Room Training (Using feedback from trai Paticipant follows stande	Lecturing, Sin	nct person) mulation, Case S re the facility, mate o make sure partic cedure during wo	erial and trainer's perform cipant familiar and unders rks in actual job condition	stand the softwares fun	ctions	
13 14 15	please tick (√) If out this field with provider name, con Training Location Training Method Impact & Evaluation Satisfaction Learning Behavior Result	TC Cileungsi Class Room Training (Using feedback from trai Using software trial and Paticipant follows standa Giving advice to custome	Lecturing, Sin inee to measur case studies to ard service pro- er related with	mulation, Case S re the facility, mate o make sure partic cedure during wor machine production	erial and trainer's perform ipant familiar and unders ks in actual job condition vity	stand the softwares fun	ctions	
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13 14 15 16	please tick (v) If out this field with provider name, con Training Location Training Method Impact & Evaluation Satisfaction Learning Behavior Result Job Follow Up Investment Cost Training Event Management Proposed by Muhammad Hisyam [Date: 2 1 5]	TC Cileungsi Class Room Training (Using feedback from trai Using software trial and Paticipant follows stande Giving advice to custome a.Training fee b.Others (exp. Food & Total Investment cost	Lecturing, Sin mee to measur case studies to ard service prover related with Beverages, C Approve N// [Date:	mulation, Case S re the facility, mate o make sure partic cedure during wor machine producti Class Room) ed by,	erial and trainer's perform cipant familiar and unders rks in actual job condition vity Rp Rp	Approvi Wahyu Se [Date:	ed by,	
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13 14 15 16	please tick (v) If out this field with provider name, con Training Location Training Method Impact & Evaluation Satisfaction Learning Behavior Result Job Follow Up Investment Cost Training Event Management Proposed by Muhammad Hisyam [Date: 2 1 5]	TC Cileungsi Class Room Training (Using feedback from trai Using software trial and Paticipant follows stande Giving advice to custome a.Training fee b.Others (exp. Food & Total Investment cost	Lecturing, Sin mee to measur case studies to ard service prover related with Beverages, C Approve N// [Date:	mulation, Case S re the facility, mate o make sure partic cedure during wor machine producti Class Room) ed by, A l tion Manager	erial and trainer's perform cipant familiar and unders rks in actual job condition vity Rp Rp	Approvi Wahyu Se [Date:	ed by, etiobroto] n Manager	
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- d with PR (for payment by invoicing)
- Budgeted ease tick (v) Unbudgeted

3 TEP Validation Matrix (*)

- Budgeted Training: validated by Learning Partner Head Office
- Unbudgeted Training up to IDR 2.500.000: validated by Learning & Development Manager Head Office
- Unbudgeted Training > IDR 2.500.000: validated Learning & Talent Development Manager
- Overseas Budgeted / Unbudgeted Training: validated by Learning & Talent Development Manager