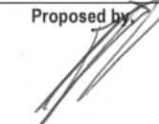


PT Trakindo Utama

TRAINING EVENT PROPOSAL

Division : SouthKal
Date : 05-Feb-2019
Ref No :(filled by L & TD - HO)

1.	Training Title	Green belt	<i>please tick (✓)</i> <input checked="" type="checkbox"/> D (Domestic) <input type="checkbox"/> O (Overseas)																						
2.	Classification <i>please tick (✓)</i>	<input checked="" type="checkbox"/> 1. General Training <input type="checkbox"/> 2. Technician Trainee - OJT <input type="checkbox"/> 3. Technical / Functional Training <input type="checkbox"/> Sales/Marketing <input type="checkbox"/> Technical Serv <input type="checkbox"/> Parts Operation & Distribution <input type="checkbox"/> Equipment Manager <input type="checkbox"/> Human Capital <input type="checkbox"/> Safety, Health & Environment <input type="checkbox"/> Information Technolc <input type="checkbox"/> Finance <input type="checkbox"/> Others : <input type="checkbox"/> 4. Talent Management Trainee (MT) <input type="checkbox"/> 5. Talent Management Development Program (MDP) <input type="checkbox"/> 6. Talent Management Black Belt (BB) <input type="checkbox"/> 7. Talent Management Executive Development Program (EDP) <input type="checkbox"/> 8. Talent Management Leadership Development Program (LDP)																							
3.	Need Analysis	Participants will take part in classroom training and be able to give advice EM soultion to customers																							
4.	Training Goals	Able to use Solution & problem solving																							
5.	Training Objectives	Participants will be able and have basic knowledge in providing recommendations to customers by metode Sig Sigma																							
6.	PMD Follow-Up	Refers to PMD / Not Refers to PMD <i>(please choose the right one)</i>																							
7.	Expected Competency to be developed	Core : Strive For Quality, Committed To Customer General : Management Know How, Problem Solving And Decision Making Functional : Equipment Management																							
8.	Length/Duration	32 Hours																							
9.	Day/Date	3 Days / 20 to 22 Feb 2019																							
10.	Target Participants																								
11.	Trainee	<table border="1"> <thead> <tr> <th>Name</th> <th>SN SAP</th> <th>Branch</th> <th>Account Charge</th> <th>Position</th> </tr> </thead> <tbody> <tr> <td>Agung Prakoso Nucen I</td> <td>26622</td> <td>Tanjung</td> <td>10H3570HM</td> <td>Sr Analyst ConMon</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>				Name	SN SAP	Branch	Account Charge	Position	Agung Prakoso Nucen I	26622	Tanjung	10H3570HM	Sr Analyst ConMon										
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Agung Prakoso Nucen I	26622	Tanjung	10H3570HM	Sr Analyst ConMon																					
12.	Trainer/Provider <i>please tick (✓)</i>	<input type="checkbox"/> Internal Trainer <table border="1"> <thead> <tr> <th>Name</th> <th>SN SAP</th> <th>Division</th> <th>Branch</th> <th>Position</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <input type="checkbox"/> External Trainer <i>fill out this field with provider name, complete address, phone number, contact person)</i>				Name	SN SAP	Division	Branch	Position															
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13.	Training Location	TC Cileungsi																							
14.	Training Method	Class Room Training (Lecturing, Simulation, Case Study)																							
15.	Impact & Evaluation	Satisfaction Learning Behavior Result Using feedback from trainee to measure the facility, material and trainer's performance Using software trial and case studies to make sure participant familiar and understand the softwares functions Participant follows standard service procedure during works in actual job condition Giving advice to customer related with machine productivity																							
16.	Job Follow Up																								
17.	Investment Cost	a. Training fee Rp b. Others (exp. Food & Beverages, Class Room) Rp Total Investment cost Rp																							
18.	Training Event Management																								

Proposed by,  Muhammad Hisyam [Date: 5/2/19] Branch Manager	Approved by, N/A [Date:] General Operation Manager	Approved by, Wahyu Setiobroto [Date:] Area Function Manager
Approved by, Andy Wahyu Budy Arto [Date:] Human Resources Manager	Approved by, T Immawan Priyambudi [Date:] General Manager	Validated by, [Date:] *

- Note :**
- External Training should be completed with PR (for payment by invoicing)
 - Budgeted *please tick (✓)*
 Unbudgeted
 - TEP Validation Matrix (*)
 - Budgeted Training: validated by Learning Partner - Head Office
 - Unbudgeted Training up to IDR 2.500.000: validated by Learning & Development Manager - Head Office
 - Unbudgeted Training > IDR 2.500.000: validated Learning & Talent Development Manager
 - Overseas Budgeted / Unbudgeted Training: validated by Learning & Talent Development Manager