

Satellite Training Center Balikpapan

Jl. Jend Sudirman No. 848
Balikpapan 76114 Kalimantan Timur
Tel. (62-542) 762 810
www.trakindo.co.id

Seat Confirmation Letter

Date : December 13, 2018

No. : 112/T&D NorthKal/XII/2018/TPL
To : Training Product Link Participants
From : STC Head HO Northern
Cc : General Operation Manager, Branch Manager, Departement Head, Human Resources Developmet.

We confirm seat for:

No	Name	SN	Branch	Position
1	Luthfy Supratikno	00030365	Balikpapan	Technician
2	Prassaga Ongki Tanyudha	00030869	Balikpapan	Technician
3	Dedy Bukori	00020782	Gunung Bayan	Senior Technician
4	Azmi	00020781	HO Northern	Analyst Planning
5	Heriansjah	00021297	Lati	Analyst Strategy
6	Teguh Ariadi	00005398	Samarinda	Senior Technician
7	Arif Wibowo	00030522	Samarinda	Technician
8	Darmin Asmo	00003674	Samarinda	Master Technician
9	Muhammad Andri	00010504	Sanga-Sanga	Clek
10	Bagus Juniarta	00020086	Sanga-Sanga	Analyst Maintenance Coordination
11	Arief Rachman	00018236	Sangatta	Senior Analyst Strategy
12	Wahyudi Winarto	00028839	Separi	Analyst Strategy
13	Bagus Sukma Putra	00021336	Tarakan	Technician
14	Billy Suharto	00026915	Tj. Redeb-Berau	Technician
15	Bagus Hartoyo	00022857	Tj. Redeb-Berau	Technician

To Attend:

Course Title : Training Product Link
Time : 08.00 – 17.00 Wita
Schedule : 18-19 December 2018
Location : Satellite Training Center Balikpapan
 Jl. Jendral Sudirman No. 848
Phone : +62 542 762810

Following the above confirmation, please find below additional information for your reference:

- Participant from outside Balikpapan are required to stay at:

Swiss-Belinn Balikpapan
Jl. Jendral Sudirman No. 345
Balikpapan
62542746180

- Check in : 17 December 2018
 - Check out : 20 December 2018
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- Participants have to check in at hotel a day prior training commencement and check out a day after training completed.
 - Hotel will provide breakfast, dinner (Rp.130.000,-/Gross/Person/Day), Transportation and daily laundry (5 pieces/day/person) for all participants during the training, under company GL.
 - Other expenses not covered under company GL, will charge to Personal Account.
 - Coffee break and lunch are included during the training session.
 - **Dress code during the training session is formal shirt (No Jeans).**

Yours sincerely,



Agus Hermanto
STC Head HO Northern