

PT Trakindo Utama

Training Center Department
Jl. Raya Narogong Km 19 Cileungsi
Bogor 16820, West Java - Indonesia
Tel. +62-21 823 3361 (Hunting)
Fax. +62-21 823 3360

Seat Confirmation Letter

No : 0964/SCL/L&TD/XI/2018
To : **Prpto – SN 3828**
From : Learning and Development
Date : November 13, 2018

Dear All,

Aligned with corporate initiatives, Learning & Talent Development Head Office will conduct TSAP 1 Event. As you may assigned as TSAP Division/Area/Region Representative, we would like to invite you in TSAP National Competition with the following agenda:

| No | TRAININGS | DATE |
|----|---------------------------|-----------------------|
| 1 | Technical Meeting | 05 December 2018 |
| 2 | TSAP National Competition | 06 – 12 December 2018 |

To Attend:

Time : 07:00 -16:00 WIB
Venue : Training Center Cileungsi
Jl. Raya Narogong Km. 19
Cileungsi – Bogor
Tel : (021) 8233361

Training Center has provided a dormitory, including meals and laundry. Division/Area/Region representative must check in at the dormitory before the event start and check out after the event finished.

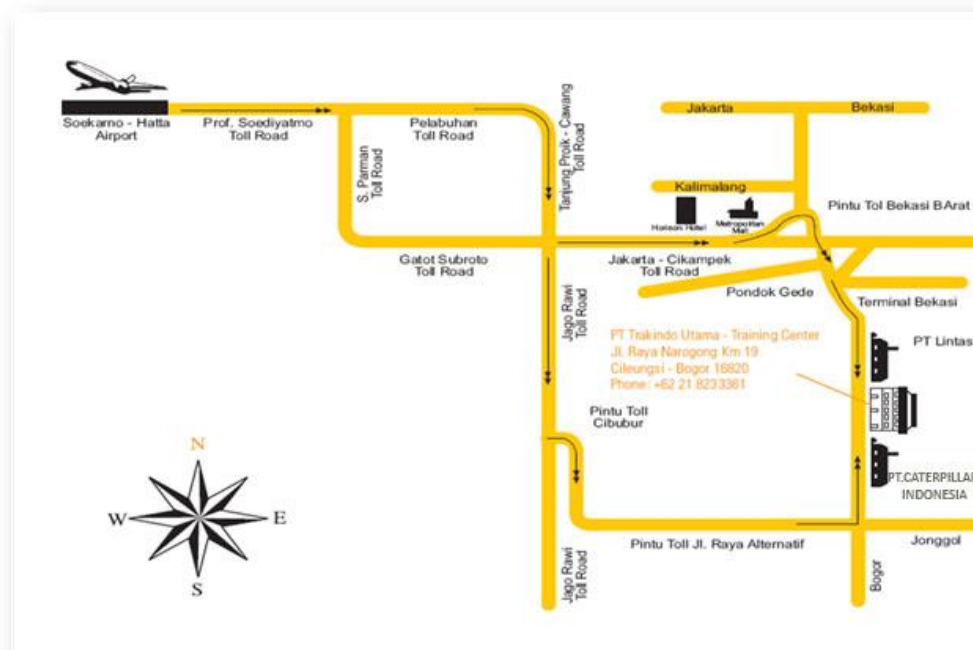
- **Check in** : 05 December 2018
- **Check out** : 13 December 2018

Participant must bring their own:

1. Safety Shoes
2. Overall for technical courses

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Road Map to Training Center Cileungsi :



Should you need further information, please do not hesitate to contact us.

Yours sincerely,

Ferry M. Butarbutar

Human Capital Head