

**PT. Trakindo Utama**  
Gedung TMT 1, 11-17<sup>th</sup> Floor  
Jl. Cilandak KKO No. 1 Jakarta 12560  
Tel. (62-21) 7822373  
Fax. (62-21) 7822357, 299 76611  
www.trakindo.co.id

## Certification Invitation Letter

\_\_\_Ref. : **0417/CI-SVCN/L&TD/XI/18**  
No  
Date : **November 06th, 2018**  
To : **Sukma Suparji, SN SAP / DBS: 17388 / F045** - Banjarmasin  
From : **Learning & Talent Development Manager**  
Cc : **Southern Kalimantan Area/Region Service Manager, Southern Kalimantan Product Support/Region Manager, Southern Kalimantan Area/Region HR Manager, Southern Kalimantan Area General Manager, Batu Kajang Service Head, Batu Kajang Branch Head**

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Dear **Mr. Sukma Suparji**,

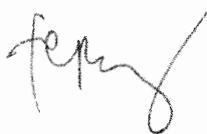
Refer to Certification Request from your Superior and approval by all related person, herewith we invite you to attend certification process:

Event Title : **Competency Certification**  
Schedule : **12 - 13 November 2018** (14/15 Nov 2018) ✓   
Time : **08:00 - 17:00 WITA**  
Location : **PT. Trakindo Utama – Banjarmasin Branch**  
Category : **Technician**

You must bring your own:

1. Safety boots and overall for all activity during certification process
2. Serviceman Proficiency Book

You should communicate to **Mr. M. Syarifuddin & Mr. Siba Waihi** as the person in charge who will lead this process.



**Ferry M. Butarbutar**  
Learning & Talent Dev.  
Manager