

PT. Trakindo Utama Training Center

Jl. Raya Narogong KM. 19, Cileungsi - Bogor 16820

West Java - INDONESIA

Phone: +62-21-8233361 (Hunting), Fax: +62-21-8233360

## Seat Confirmation Letter

Ref No. : 0932/SCL/L&TD/XI/18
Date : November 07th, 2018

To : Budi Priambodo

SN SAP : 4154

From : Learning & Development Manager CC : Service Operation Surabaya

Branch Manager Surabaya

Learning & Development Area JAVA-EAST JAVA

Dear All,

Aligned with corporate initiatives, Learning and Development - Head Office will conduct:

Class of : Engine Performance Analysis

Date : 12 - 16 November 2018 Time : 07.00 - 16.00 WIB

Venue : PT. Trakindo Utama Training Center

Jl. Raya Narogong KM. 19, Cileungsi, Bogor.

Tel : (021) 8233361

Training Center will provide dormitory including meals and laundry for the participants who will attend the training.

All participants have to check-in at the dormitory before training started and check-out after the training finished.

Check-in date : 11 November 2018Check-out date : 17 November 2018

Student must bring their own:

■ Safety shoes

Overall for all technical course

Training Center should be notified for attendees confirmation at least one week before the course commencement.

Should you need further assistance, please do not hesitate to contact us.

Yours sincerely,

Sumardi

Learning & Development Manager

Attached road map to Training Center Cileungsi



PT. Trakindo Utama Training Center

Road Map to Trakindo Utama Training Center PT. PT. Caterpillar PT Lintas Pintu Tol Bekasi Barat Jonggool Terminal Bekasi Bogor Pondok Gede PT Trakindo Utama - Training Center Jl. Raya Narogong Km 19 Cileungsi Exit Toll Jl. Raya Alternatif Phone: +62 21 8233361 Jakarta - Cikampek Toll Road Exit Toll Cibubur Jagorawi Toll Road Jagorawi Toll Road Tanjung Priok - Cawang Toll Road Gatot Subroto Toll Road Pelabuhan Toll Road S. Parman Toll Road Prof. Soediyatmo Toll Road