

Satellite Training Center Balikpapan

Jl. Jend Sudirman No. 848
Balikpapan 76114 Kalimantan Timur
Tel. (62-542) 762 810
www.trakindo.co.id

Seat Confirmation Letter

Date : October 15, 2018

No. : 089/T&D NorthKal/X/2018/FPC&3G
To : Fleet Production Cost & 3G VIMS Training Participants
From : STC Head HO Northern
Cc : General Operation Manager, Branch Manager, Departement Head, Human Resources Developmet.

We confirm seat for:

No	Name	SN	Branch	Position
1	WAHYU HARI PRASETYO	00017022	Sanga-Sanga	Analyst Strategy
2	SUTIKNO	00003719	HO Northern	Senior Specialist Strategy
3	HARY WARDI KRISTIAN	00010137	HO Northern	Senior Analyst Strategy
4	ADI NUGROHO	00011800	HO Northern	Senior Specialist Planning
5	ARDI KASUMA	00015100	HO Northern	Senior Analyst Strategy
6	AZMI	00020781	HO Northern	Analyst Planning
7	ADI PRASETYO	00007131	HO Northern	Specialist Tech Communicator
8	GATOT SUPRIYADI	00025209	HO Northern	Instructor 1
9	BUDI PRAKOSO	00020970	Sangatta	Analyst Strategy
10	RUDIANTORO	00015110	Gunung Bayan	Senior Analyst Strategy
11	WAHYUDI WINARTO	00028839	Separi	Analyst Strategy
12	ADI SUSANTO	00034485	Tj. Redeb-Berau	Sr Analyst Maintenance Coord

To Attend:

Course Title : Fleet Production Cost & 3G VIMS Training
Time : 08.00 – 17.00 Wita
Schedule : 22-25 October 2018
Location : Satellite Training Center Balikpapan
 Jl. Jendral Sudirman No. 848
Phone : +62 542 762810

Following the above confirmation, please find below additional information for your reference:

- Participant from outside Balikpapan are required to stay at:

Hotel Fave
Jl. M.T. Haryono No. 78
Balikpapan 76114
+62 542 7585888, 7585999

- Check in : 21 October 2018
- Check out : 26 October 2018

- Participants have to check in at hotel a day prior training commencement and check out a day after training completed.
- Hotel will provide breakfast, dinner (Rp.130.000,-/Gross/Person/Day), Transportation and daily laundry (5 pieces/day/person) for all participants during the training, under company GL.
- Other expenses not covered under company GL, will charge to Personal Account.
- Coffee break and lunch are included during the training session.
- Please bring your own personal protective equipment (PPE) (special for technical training)
- Please bring your laptop during the training session
- **Dress code during the training session is formal shirt (No Jeans).**

Yours sincerely,



Agus Hermanto
STC Head HO Northern