

Satellite Training Center Banjarmasin

Jl. A. Yani Km. 16.4 Banjarmasin 70235
South Kalimantan - INDONESIA
Phone: +62-511-6747991 (Hunting)
Fax: +62-511-6747990

Seat Confirmation Letter

No. : 58 / VIII / 2018 Date : August 28, 2018
To : Participants of Trakindo Supervisory Skills
From : Training & Development Supervisor
Cc : General Manager, Branch Manager, Human Resources Manager, Manager Service,
Equipment Management Manager, Department Head, TC Cileungsi, STC
Banjarmasin

We confirm seat for :

NO	BRANCH	NAME	SN
1	BATU LICIN	MUHAMMAD ARIEF FIRDAUS	6939
2	BATU LICIN	KODIRAN	7931
3	BATU LICIN	ONY FEBRIANTO CHAHYADI	14480
4	HO SOUTHERN	HADI HIDAYA	15591
5	HO SOUTHERN	RATIH MEGAN TARI	19472
6	MUARA TEWEH	MOCHAMMAD SULTHON KAUTSAR	31849
7	TANJUNG	TEGUH SUSILO	11268
8	TANJUNG	BUDI CAHYONO	12234
9	TANJUNG	WINARNO	12230

To Attend:

Course Title : Trakindo Supervisory Skills
Schedule : 04 – 06 September 2018
Time : 08.00 - 17.00 Wita
Location : STC Banjarmasin
Jl. A. Yani Km.16 Banjarmasin 70235, Kalimantan Selatan

Following the above confirmation, please find below additional information for your reference:

- Participant from outside Banjarmasin are required to stay at:

“Fave Hotel Banjarmasin”
Jl. Ahmad Yani Km. 2 No. 35 Banjarmasin 70233
Phone (0511) 6742 777

- Check in on 03 September 2018
 - Check out on 07 September 2018
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- Hotel will provide:
 - Breakfast & Dinner (exclude mini bar & drug store)
 - Daily laundry Max. 5 Pcs / day (1 Set)
 - Transportation from the hotel to the office and back to hotel.Therefore, we need you to stand by at the hotel lobby at 07.00 Wita to be picked up by car.
 - Other expenses not covered under company GL, will charge to Personal Account.
 - Coffee breaks and lunch are included during the training session.
 - **Dress code during the training session is formal shirt (No Jeans).**

Yours sincerely,



Sunarto

Training & Development Supervisor