

PT Trakindo Utama

Training Center Department
Jl. Raya Narogong Km 19 Cileungsi
Bogor 16820, West Java - Indonesia
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Seat Confirmation Letter

No : 101 / SLS / L&TD / IV / 2018
To : **Participants of 2018 Next Generation Training**
From : Learning and Talent Development Manager
Date : April 30, 2018
Re : **2018 Next Generation Training**

Dear All,

Aligned with corporate initiatives, Learning & Talent Development - Head Office will conduct **2018 Next Generation Training** on the following schedule:

Class of : **2018 Next Generation Training**
Date : **16 – 18 July, 2018**
Time : 08.00 – 17.00 WIB
Venue : Training Center Cileungsi
Jl. Raya Narogong Km. 19, Cileungsi – Bogor
Tel: (021) 8233361

Herewith we inform you the seat confirmation for participants as listed below to attend this program,

NO	NAME	SN	DIVISION	BRANCH
1	SURYA HARDIYANTO	17393	PP SALES	Batu Kajang
2	SUTIKNO RAMLAN	2910	PP SALES	Sangatta
3	JUHANDRI	4552	PP SALES	Tanjung
4	NATANIEL	3436	HARD ROCK MIN	Soroako
5	KASWINTO	4613	PP SALES	Batu Licin
6	MULYANI GANI	4607	HUMAN CAPITAL	Cileungsi
7	YON KRISTIYONO	3540	PP SALES	Sangatta
8	NURUL HUDA	4406	PP SALES	Samarinda
9	MUHAMMAD REZA ISLAMSYAH	14298	PP SALES	Pontianak

Training Center will provide dormitory including meals and laundry for the participants who will attend the training. All participants have to check in at the dormitory before training started and check out after the training finished.

- Check in: **15** and Check out : **19 July 2018**

NOTE : Please bring safety shoes during the training



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For detail information you are pleased to contact:

1. Sumardi HP 08125538433; email : sumardi@trakindo.co.id
2. Nunung / Siti Nur Hidayati HP 08119599787; email : snhidayati@trakindo.co.id

Should you need further assistance, please do not hesitate to contact us.

Yours sincerely,

A handwritten signature in black ink, appearing to read "Ira Dhamayanti Kamal".

Ira Dhamayanti Kamal

Learning & Talent Development Manager