

## Gunawan

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**From:** Desmarita Hasibuan  
**Sent:** Friday, May 11, 2018 9:45 AM  
**To:** Gunawan  
**Subject:** RE: EUT ITR3A Invitation  
**Attachments:** TU-R3A-CM-BUILD-Training Schedule-EUT NSUM-V1 23 20180425.xlsx

Schedule EUT Gunawan adalah tgl 22 – 28 May 2018.

Terima Kasih,

**Desmarita Hasibuan (rita)**  
Hub Operation – Northern Sumatera Region

**PT Trakindo Utama**  
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**From:** Gunawan  
**Sent:** Friday, May 11, 2018 8:59 AM  
**To:** Desmarita Hasibuan  
**Subject:** RE: EUT ITR3A Invitation

Dear Buk Desmarita

Mohon info untuk schedule EUT ITR3A yg ini masih validkah ;

Branch	Padang	
Job Position	Analyst Planning	
SoW	(All)	

  

Count of SoW	Column Labels	
Row Labels	GUNAWAN	Grand Total
5/21/2018	2	2
SAP NAV CRM	1	1
SAP NAV ECC	1	1
5/22/2018	2	2
CS ADV	1	1
CS OV	1	1
5/23/2018	1	1
CS QUOT	1	1
5/25/2018	1	1
CS PLAN	1	1
<b>Grand Total</b>	<b>6</b>	<b>6</b>

Best Regards,  
**Gunawan**  
**Equipment Management**  
**Semen Padang - Site**

**PT Trakindo Utama**

Northern Sumatera  
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**OUR VALUES:**

**INTEGRITY | CONTINUOUS DEVELOPMENT | EXCELLENCE | PROACTIVE | ACCOUNTABILITY | TEAMWORK**

**From:** Afifan Yunaini Satria Pratama

**Sent:** Wednesday, April 25, 2018 3:08 PM

**To:** Desmarita Hasibuan; Abdul Majid M S; Abdul Malik; Achmad Rifai; Ade Candra; Adya Malik; Ahmad Rijan Lubis; Aisyamwil; Akhmar Walessa; Al Purqon Hakim; Ampru Sukron; Andiki; Annisa Febrika Utami; Ardiansyah Arief; Arimbi Sinta Dewi; Artha Linda; Azar Gautama; Babang Rahman; Bambang Haryono; Ceffy Wahyudi; Danny Septiadi; David Herbert Napitupulu; Deddy Setyawan K.; Dedy Fitris; Dewi Oktaviani; Dovi Achmad Jauhari; Elis Imelda Panjaitan; Elisabeth Simanjuntak; Erin Yunanda; Erwin; Fahrinal; Fajar Wijaya; Fani Mulia; Febri Yadi Aswari; Ferdinan Tambok Halomoan Hutagaol; Fikri Muchlis; Gunawan; Hanafiah Riza; Hardi S; Harry Mardy Achmad; Harry Wahyudi; Harwinta; Hendra Suryana; Heppy Mustika Putra; Herry Susanto; Hetty Setiawaty; Humaidi Ikhwan; Ikhwan AMK; Ikhwanuddin; Indra Darmawan; Irfan Lubis; Iskandar Ahmad; Iswandi; Izmen Prananda; Jefri Chaniago; Jesaya Ginting; Jhonny Rezky; Jul Asri; Jumardi; Juniarto; Krismoro; Mahmuda Haris Batubara; Maulizar; Muhammad Affandi; Muhammad Habib Zulkhamsyah; Muhammad Randa Sumitra Simbolon; Muhammad Yudharmana; Mulyono AT; Nanang Sugiarto; Nasrullah; Nyoto Prawoto; Pasma Hotman Sirait; Rahadian Sukma; Ramot Prada Fernando Hasibuan; Rendra Razak; Rini Armaya Rangkuti; Rishi Baitar; Riyono; Rizqan Tanzil; Robin Syafrindo; Romi Saputra; Ronaldi Hendri; Rury Novriatama; Ryandi Saputra; Salmanul Fariz; Sarwo Kus Junaedy; 'Solihin Harahap'; Sujari; Sujiyo; Surya Setiawan; Suryadhani Adawiyah Panggabean; Tommy Arya; Wira Donny Gultom; Yudi Indrawan; Yulia Novarita; Zul Asmi; Zulfan Fauzi; Zulhamdyanov; Zulhelmi; Zulviyandi Dahril

**Cc:** Suyanti; Ida Roma

**Subject:** RE: EUT ITR3A Invitation

Dear All,

Tambahan info,

Untuk cek schedule-nya lakukan step sbb:

1. Buka lampiran
2. Pilih sheet "pivot class" (gambar 1)
3. Filter branch (gambar 2)
4. Cek tanggal training yang akan diikuti pada kolom sebelah kiri (gambar 2)

**Gambar 1**



**Gambar 2**

Branch	(All)
Job Position	(All)
SoW	(All)

  

Count of SoW	Column Labels
4/30/2018	ACHMAD RIFAI ADYA MALIK AISYAMWIL AL PURQON HAKIM
5/2/2018	
5/3/2018	
5/4/2018	
5/7/2018	
5/8/2018	
5/9/2018	
5/11/2018	
5/14/2018	
5/15/2018	
5/16/2018	
5/17/2018	
5/18/2018	
5/21/2018	2
5/22/2018	2
5/23/2018	1
5/24/2018	2
5/25/2018	1 1

**Affan Yunaini Satria Pratama**

SCC Pekanbaru – Parts Advisor (Committed Demand)

**PT Trakindo Utama**

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**From:** Desmarita Hasibuan

**Sent:** Wednesday, April 25, 2018 1:39 PM

**To:** Abdul Majid M S; Abdul Malik; Achmad Rifai; Ade Candra; Adya Malik; Afifan Yunaini Satria Pratama; Ahmad Rijan Lubis; Aisyamwil; Akhmar Walessa; Al Purqon Hakim; Ampru Sukron; Andiki; Annisa Febrika Utami; Ardiansyah Arief; Arimbi Sinta Dewi; Artha Linda; Azar Gautama; Babang Rahman; Bambang Haryono; Ceffy Wahyudi; Danny Septiadi; David Herbert Napitupulu; Deddy Setyawan K.; Dedy Fitris; Dewi Oktaviani; Dovi Achmad Jauhari; Elis Imelda Panjaitan; Elisabeth Simanjuntak; Erin Yunanda; Erwin; Fahrinal; Fajar Wijaya; Fani Mulia; Febri Yadi Aswari; Ferdinan Tambok Halomoan Hutagaol; Fikri Muchlis; Gunawan; Hanafiah Riza; Hardi S; Harry Mardy Achmad; Harry Wahyudi; Harwinta; Hendra Suryana; Heppy Mustika Putra; Herry Susanto; Hetty Setiawaty; Humaidi Ikhwan; Ikhwan AMK; Ikhwanuddin; Indra Darmawan; Irfan Lubis; Iskandar Ahmad; Iswandi; Izmen Prananda; Jefri Chaniago; Jesaya Ginting; Jhonny Rezky; Jul Asri; Jumardi; Juniarto; Krismoro; Mahmuda Haris Batubara; Maulizar; Muhammad Affandi; Muhammad Habib Zulkhamsyah; Muhammad Randa Sumitra Simbolon; Muhammad Yudharmana; Mulyono AT; Nanang Sugiarto; Nasrullah; Nyoto Prawoto; Posma Hotman Sirait; Rahadian Sukma; Ramot Prada Fernando Hasibuan; Rendra Razak; Rini Armaya Rangkuti; Rishi Baitar; Riyono; Rizqan Tanzil; Robin Syafrindo; Romi Saputra; Ronaldi Hendri; Rury Novriatama; Ryandi Saputra; Salmanul Fariz; Sarwo Kus Junaedy; 'Solihin Harahap'; Sujari; Sujiyo; Surya Setiawan; Suryadhani Adawiyah Panggabean; Tommy Arya; Wira Donny Gultom; Yudi Indrawan; Yulia Novarita; Zul Asmi; Zulfan Fauzi; Zulhamdyanov; Zulhelmi; Zulviyandi Dahril

**Cc:** Suyantj; Ida Roma

**Subject:** RE: EUT ITR3A Invitation

Bapak dan Ibu Yth,

Tambahan informasi: bagi rekan-rekan Key User dan End User yang akan traveling menuju lokasi EUT, mohon disertakan informasi di bawah pada saat mengajukan TCAR:

Purpose of Travel	: BUSINESS TRAVEL
Deskripsi	: End User Training ITR3A BRAVE
Hotel Reservation Purpose	: 7000002001 Overhead Travel Expenses Domestic
Charge Account	: 10Z0299TP

End User Training akan dilaksanakan di 3 ruang dengan peruntukkan sbb:

Ruang 1 : counterman	start 30 April 2018
Ruang 2 : scc, service support, management	start 02 May 2018
Ruang 3 : Sales	start 02 May 2018

Fix schedule masih on progress by BRAVE.

Terima Kasih,

**Desmarita Hasibuan (rita)**

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**From:** Desmarita Hasibuan

**Sent:** Tuesday, April 24, 2018 2:50 PM

**To:** Abdul Majid M S; Abdul Malik; Achmad Rifai; Ade Candra; Adya Malik; Afifan Yunaini Satria Pratama; Ahmad Rijan Lubis; Aisyamwil; Akhmar Walessa; Al Purqon Hakim; Ampru Sukron; Andiki; Annisa Febrika Utami; Ardiansyah Arief; Arimbi Sinta Dewi; Artha Linda; Azar Gautama; Babang Rahman; Bambang Haryono; Ceffy Wahyudi; Danny Septiadi; David Herbert Napitupulu; Deddy Setyawan K.; Dedy Fitris; Dewi Oktaviani; Dovi Achmad Jauhari; Elis Imelda Panjaitan; Elisabeth Simanjuntak; Erin Yunanda; Erwin; Fahrinal; Fajar Wijaya; Fani Mulia; Febri Yadi Aswari; Ferdinan Tambok Halomoan Hutagaol; Fikri Muchlis; Gunawan; Hanafiah Riza; Hardi S; Harry Mardy Achmad; Harry Wahyudi; Harwinta; Hendra Suryana; Heppy Mustika Putra; Herry Susanto; Hetty Setiawaty; Humaidi Ikhwan; Ikhwan AMK; Ikhwanuddin; Indra Darmawan; Irfan Lubis; Iskandar Ahmad; Iswandi; Izmen Prananda; Jefri Chaniago; Jesaya Ginting; Jhonny Rezky; Jul Asri; Jumardi; Juniarto; Krismoro; Mahmuda Haris Batubara; Maulizar; Muhammad Affandi; Muhammad Habib Zulkhamsyah; Muhammad Randa Sumitra Simbolon; Muhammad Yudharmana; Mulyono AT; Nanang Sugiarto; Nasrullah; Nyoto Prawoto; Posma Hotman Sirait; Rahadian Sukma; Ramot Prada Fernando Hasibuan; Rendra Razak; Rini Armaya Rangkuti; Rishi Baitar; Riyono; Rizqan Tanzil; Robin Syafrindo; Romi Saputra; Ronaldi Hendri; Rury Novriatama; Ryandi Saputra; Salmanul Fariz; Sarwo Kus Junaedy; Solihin Harahap; Sujari; Sujiyo; Surya Setiawan; Suryadhani Adawiyah Panggabean; Tommy Arya; Wira Donny Gultom; Yudi Indrawan; Yulia Novarita; Zul Asmi; Zulfan Fauzi; Zulhamdyanov; Zulhelmi; Zulviyandi Dahril

**Cc:** Suyanti; Ida Roma

**Subject:** EUT ITR3A Invitation

Kepada Yth. Bapak dan Ibu,

Sehubungan dengan akan dilaksanakannya kegiatan **End User Training (EUT) Proyek Implementasi ITR3A** pada bulan April hingga Juli 2018 mendatang di Pekanbaru dengan ini kami menyampaikan undangan untuk Bapak dan Ibu guna mengikuti rangkaian pelatihan sesuai jadwal terlampir.

Kami mohon agar mempersiapkan tiket dan booking hotel dari sekarang.

EUT counterman & warehouseman akan dimulai tanggal 30 April 2018.

Jika ada yang ingin ditanyakan terkait jadwal EUT counterman silakan koordinasi dg pak Tommy Arya dan Zulhadyanov.

EUT untuk service support dan PSSR akan dimulai tanggal 02 May 2018.

Untuk Bapak dan Ibu yang berasal dari luar Pekanbaru silakan membebaskan biaya travel dan akomodasi sbb:

- **Biaya break & lunch :**
  - IO No : 1B18A3100022 (*budget number* untuk kegiatan End User Training ITR3A)
  - GL Account : 7000005210 (*Corporate Internal Event*)
  - Cost Center : 10Z0299JE (*cost owner* untuk event perusahaan di atas 50 orang )
- **Biaya Hotel Accomodation (sharing room) & Transportation : 10Z0299TP (cost center BRAVE)**

Note:

Kak Ida untuk hotel silakan dibooking dg treatment sharing room.

Terima Kasih,

**Desmarita Hasibuan (rita)**

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