

PT Trakindo Utama

Training Center Department
Jl. Raya Narogong Km 19 Cileungsi
Bogor 16820, West Java - Indonesia
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Seat Confirmation Letter

No : 034 / SI / L&TD / II / 2018
To : **Participants of SAP 1**
From : Learning and Development Manager
Date : February 19, 2018
Re : SAP 1

Dear all,

Aligned with corporate initiatives, Learning & Talent Development Head Office will conduct **SAP 1 Training**. Participants on the following schedule:

Class of : **SAP 1**
Date : 26 – 27 February 2018
Time : 08:00 -17:00 WIB
Venue : Training Center Cileungsi
Jl. Raya Narogong Km. 19
Cileungsi – Bogor
Tel: (021) 8233361

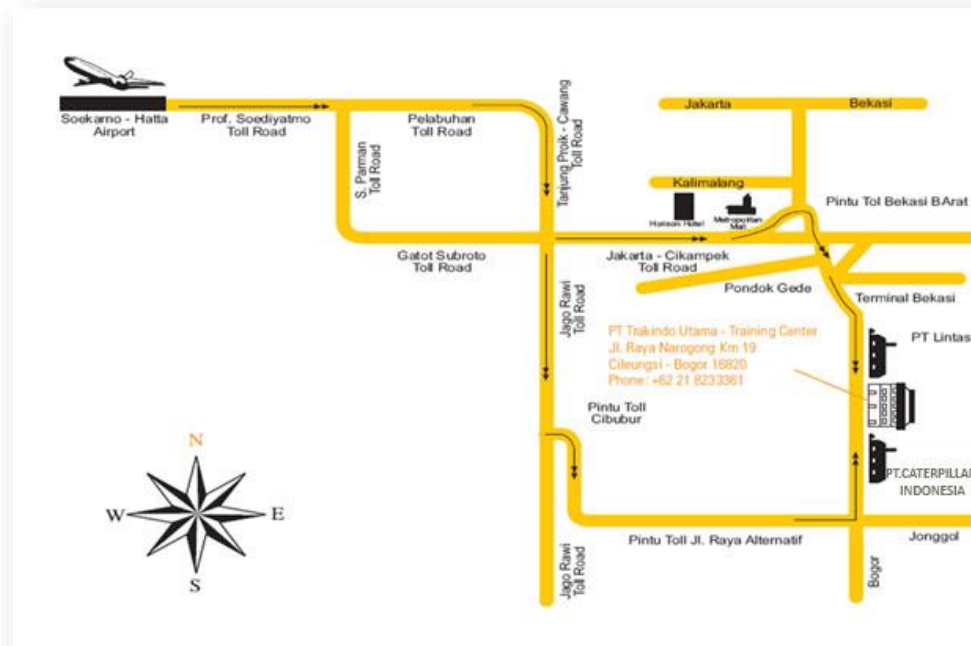
No	SN	NAME	DIVISION	Branch
1	27227	ADRI JAMIL	SOUTHERN SUM	Palembang
2	3025	DINDIN	SOUTHERN SUM	Palembang

Training Center has provided a dormitory for the students, including meals and laundry, which will attend the training. Student has to check in at the dormitory before the training start and check out after the training finished.

- **Check in** : **25 February 2018**
- **Check out** : **28 February 2018**

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Road Map to Training Center Cileungsi :



Should you need further information, please do not hesitate to contact us.
Yours sincerely,

Ira Dhamayanti Kamal

Learning & Talent Development Manager