

Satellite Training Center Balikpapan

Jl. Jend Sudirman No. 848
Balikpapan 76114 Kalimantan Timur
Tel. (62-542) 762 810
www.trakindo.co.id

Seat Confirmation Letter

Date : December 5, 2017

No. : 126/T&D NorthKal/XII/2017/FF
To : Fire Fighting Training Participants
From : L&D Senior Supervisor
Cc : General Operation Manager, Branch Manager, Departement Head, Human Resources Developmet.

We confirm seat for:

No	Name	SN	Branch	Position
1	AHMAD ASRI	00024685	Tj. Redeb-Berau	Technician
2	HADI PURWANTO	00009392	Separi	Senior Technician
3	ANGGA YUDISTIRA	00031063	Tj. Redeb-Berau	Technician
4	FATHUR GANDI	00045787	Tj. Redeb-Berau	Technician
5	BUDI SANTOSO	00021937	Separi	Foreman Service
6	DANNY ARIESTYA YUDHA P	00025814	Separi	Analyst Technical Communicator
7	ROMI RAIN MUHAMMAD	00011442	Separi	Senior Technician
8	ABDUL MUKHTADIR	00019555	Balikpapan	Technician
9	HERRY PRASETYA IRAWAN	00013270	Separi	Senior Technician
10	MUTAWALLI SYA'RAWI	00045830	Separi	Technician
11	ASWAN SAMAD	00009892	Sangatta	Senior Technician
12	WISNU MAHADI	00013354	Balikpapan	Senior Technician
13	HERRY SUTIONO	00007791	Balikpapan	Senior Technician
14	IDA BAGUS NAWA KRESNA	00013095	Sangatta	Safetyman
15	YUYUN ISNINAYA	00004465	Balikpapan	Foreman Service
16	HARI FEBRIANTO	00004407	Tarakan	Foreman Service
17	ADITYA TIRTA SURENDRA	00020961	Tarakan	Accounting Analyst
18	FILMON LENGKONG	00030956	Tarakan	Storeman
19	HARRY ADI JANUAR	00022635	Tarakan	Counterman
20	CATUR ANDRI	MLS	Tj. Redeb-Berau	SHE
21	MARIYONO JAINUL	MLS	Tj. Redeb-Berau	Facility

To Attend:

Course Title : Fire Fighting Training
Time : 08.00 – 17.00 Wita
Schedule : 11-13 December 2017
Location : Satellite Training Center Balikpapan
Jl. Jendral Sudirman No. 848
Phone : +62 542 762810

Following the above confirmation, please find below additional information for your reference:

- Participant from outside Balikpapan are required to stay at:

Hotel Quest Balikpapan
Jl. Jendral Sudirman
Balikpapan Super Block (BSB) Blok H 11
+62 542 7571881

- Check in : 10 December 2017
- Check out : 14 December 2017

- Participants have to check in at hotel a day prior training commencement and check out a day after training completed.
- Hotel will provide breakfast, dinner (Rp.130.000,-/Gross/Person/Day), Transportation and daily laundry (6 pieces/day/person) for all participants during the training, under company GL.
- Other expenses not covered under company GL, will charge to Personal Account.
- Coffee break and lunch are included during the training session.
- **Dress code during the training session is formal shirt (No Jeans).**

Yours sincerely,



Arisiani R. Wulandari.
L&D Senior Supervisor