

PT. Trakindo Utama

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Certification Invitation Letter

Ref. No : **0050/CI-STMN/L&TD/XI/17**
Date : **November 09th, 2017**
To : **Mr. Akhmad Nur Yuwansyah, SN SAP / DBS: 23271 / G729** - **CRC Balikpapan**
From : **Learning & Talent Development Manager**
Cc : **CRC Balikpapan Part Manager, CRC Balikpapan HR Manager, CRC Balikpapan Technical Manager, CRC Balikpapan Parts Operation Supv, Learning & Talent Development Manager**

Dear **Mr. Akhmad Nur Yuwansyah,**

Refer to Certification Request from your Superior and approval by all related person, herewith we invite you to attend certification process:

Event Title : **Competency Certification**
Schedule : **28 - 29 November 2017**
Time : **08:00 - 17:00 WITA**
Location : **PT. Trakindo Utama – CRC Balikpapan Branch**
Category : **Storeman**

You must bring your own:

1. Safety boots and overall for all activity during certification process
2. Serviceman Proficiency Book

You should communicate to **Ms. Ratna Jamilah Sriwulandari & Mr. Susilo** as the person in charge who will lead this process.



Ira Dhamayanti

Learning & Talent Dev. Manager