

PT Trakindo Utama

Training Center Department
 Jl. Raya Narogong Km 19 Cileungsi
 Bogor 16820, West Java - Indonesia
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 Fax. +62-21 823 3360

Seat Confirmation Letter

No : 123 / SM / L&TD / X / 2017
 To : **Participants Training of SERVICE MANAGEMENT DEVELOPMENT PROGRAM (BASIC) Batch 14**
 From : Learning and Development Manager
 Date : October 30, 2017
 Re : SERVICE MANAGEMENT DEVELOPMENT PROGRAM (BASIC) Batch 14

Dear all,

Aligned with corporate initiatives, Learning & Talent Development - Head Office will conduct **Service Management Development Program (BASIC) Batch 14**. Participants on the following schedule:

Class of : SERVICE MANAGEMENT DEVELOPMENT PROGRAM (BASIC)
 Batch 14
 Date : 13 – 17 November 2017
 Time : 08:00 -17:00 WIB
 Venue : Training Center Cileungsi
 Jl. Raya Narogong Km. 19
 Cileungsi – Bogor
 Tel: (021) 8233361

No.	SN SAP	Complete name	Division	Branch
1	27754	CHOIRUL ASYRIL ZANUAR SYAH	NORTHERN KAL	SANGASANGA
2	8247	SUBIYANTO	NORTHERN KAL	SAMARINDA
3	7080	PURWADI	NORTHERN KAL	SEPARI
4	10875	DAVID ARIJANTO	NORTHERN KAL	SANGATTA
5	6504	AGUS WIJAYA	NORTHERN KAL	TARAKAN
6	7129	JAINUL ARIFIN	SOUTHERN KAL	BATU LICIN
7	6781	DEDY SAPUTRA	SOUTHERN KAL	BATU LICIN
8	7933	MARSUDI	SOUTHERN KAL	BANJARMASIN
9	6419	ANDI FIRDAUS	EAST INDONESIA	SOROAKO
10	7783	ILHAM RAHMAN	EAST INDONESIA	SOROAKO
11	9620	ZETRISMAN	SOUTHERN SUM	BENGKULU
12	4452	AGUS RIYANTO	SOUTHERN SUM	PALEMBANG
13	11185	ALMUKTIONO SALIM	PROD SUPPORT	CRC BALIKPAPAN
14	9831	RABITA ALAM	PROD SUPPORT	PROD SUPPORT

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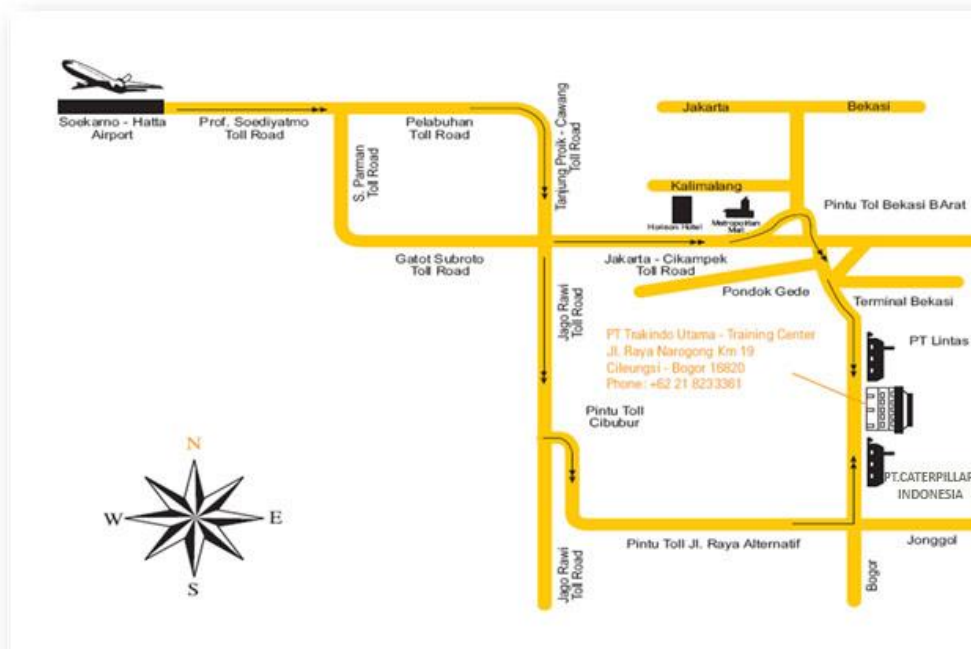
Training Center has provided a dormitory for the students, including meals and laundry, which will attend the training. Student has to check in at the dormitory before the training start and check out after the training finished.

- **Check in** : 12 November 2017
- **Check out** : 18 November 2017


Note. All students must bring their own sport shoes.

Emergency contact to:

1. Victor Agni Herlambang HP 0811 9108496 ; email : victor.herlambang@trakindo.co.id
2. Avanty Widias Mahar HP 0812 83082741 ; email : learning.support@trakindo.co.id

Road Map to Training Center Cileungsi :

Should you need further information, please do not hesitate to contact us.
Yours sincerely,



Ira Dhamayanti Kamal

Learning & Talent Development Manager