

Tanggal diajukan/
Date Submitted

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1	7
Y	Y

RR1, RR2, & RR3 = Break Leave
AL = Annual Leave

SN.SAP : 27887 / I150

POH : MAKASSAR

TGL PERMANEN PTTU
Date of Permanent

February 1, 2013

STATUS DI LOKASI KERJA
On site status

SINGLE FAMILY

NAMA KARYAWAN
Employee's name

ARIANTO GUSTAP

TGL. BERTUGAS DI SITE
Date assigned on site

06-Jun-12

JABATAN / Title

STRATEGY ANALYST

DIVISION

Northen Kalimantan

ALAMAT CUTI
Address during leave

BUMI PERMATA SUDIANG
A4/13 MAKASSAR, SUL-SEL

WORK SCHEDULE

ROSTER STEADY DAY

DEPT. / SECTION

EM

TELEPHONE

0852 559 26769

HARUS DIISI / Do not leave it blank		DAYS	FROM	TO
CUTI YANG LALU Previous Leave	Cuti / Leave	RR1 / RR2 / RR3 <input checked="" type="radio"/> AL	21	07-Jul-17
	Tambahan / Additional	Day Off	2	05-Jul-17
		Married Leave	3	02-Jul-17
		Libur Umum / Public Holidays		

HARUS DIISI / Do not leave it blank		DAYS	FROM	TO
CUTI UNTUK Leave for	Cuti / Leave	RR1 <input checked="" type="radio"/> RR2 <input checked="" type="radio"/> RR3 / AL	12	23-Dec-17
	Tambahan / Additional	Day Off	2	21-Dec-17
		Day Off	2	04-Jan-18
		Libur Umum / Public Holidays		

DEPARTURE AND RETURN DATE

TANGGAL / DATE	DARI / FROM	KE / TO	PENERBANGAN / FLIGHT
21-Dec-17	BERAU	MAKASSAR	7:30
05-Jan-18	MAKASSAR	BERAU	12:00

SUBMITTED BY

Employee Name : ARIANTO GUSTAP

CHECKED BY

TGL. BERANGKAT Departure Date	21-Dec-17	TANGGAL KEMBALI Return Date	05-Jan-18
TGL. MULAI KERJA Resume on Duty	06-Jan-18	JUMLAH HARI Total Days	14
HRD	Name :	Signature :	DATE :

APPROVALS

Superior	Next Superior	Branch Manager	
		FANNY MAMA HIT	

BULAN / MONTH = Dec-17

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
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BULAN / MONTH = Jan-18

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
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