

PT Trakindo Utama

Training Center Department
 Jl. Raya Narogong Km 19 Cileungsi
 Bogor 16820, West Java - Indonesia
 Tel. +62-21 823 3361 (Hunting)
 Fax. +62-21 823 3360

Seat Confirmation Letter

No : 088 / HC / L&TD / IX / 2017
 To : **Participants of L&TD Workshop 2017**
 From : Learning and Talent Development Manager
 Date : September 18, 2017
 Re : **L&TD Workshop 2017**

Dear All,

Aligned with corporate initiatives, Learning & Talent Development - Head Office will conduct **L&TD Workshop 2017** on the following schedule:

Class of : **L&TD Workshop 2017**
 Date : 28 - 29 September, 2017
 Time : 07.30 – 17.00 WIB
 Venue : Room Pabilon 1 & 2 – 9th Floor
 Swiss-Belhotel Pondok Indah
 Jl. Metro Pondok Indah Sector 2 Blok SA
 Pondok Indah – Jakarta Selatan

NO	NAME	SN	DIVISION	BRANCH
1	TRI NOVA SETIYAWAN	5279	NORTHERN SUM	Pekanbaru
2	MUHAMMAD FAKHRIS HUDA	14415	MP ALLOC BHJ	Palembang
3	BUDI SETIAWAN	3345	JAVA	BSD
4	MUHAMMAD DIPOALAM	23347	JAVA	Batam
5	MEGA SLINO	5669	JAVA	Surabaya
6	ARISIANI RETNOAYU WULANDARI	3187	NORTHERN KAL	HO Northern
7	YUSVIRA MUTIA DEWI	23282	NORTHERN KAL	HO Northern
8	FUAD RAHMAN	4118	SOUTHERN KAL	HO Southern
9	ZULFAN RUTENDI	10136	SOUTHERN KAL	HO Southern
10	EKO SOLEMAN PASOMBA	12594	PROD SUPPORT	Batakan
11	MARKUS MOGON TITO	2933	EAST INDONESIA	HO East Ind.
12	XANON STEVEN LAHIPE	3303	EAST INDONESIA	Soroako
13	EVE MEGARANI	10213	TEMBAGAPURA	HO Tembagapura
14	AGUS SETIAWAN	16485	TEMBAGAPURA	CSU Underground
15	SUMARDI	2795	HUMAN CAPITAL	Cileungsi
16	LILI ANDALIA	4238	HUMAN CAPITAL	Head Office
17	ANDI AHMAD DJ. SAHUPALA	3413	HUMAN CAPITAL	Cileungsi
18	IWAN PRAMONO	8272	HUMAN CAPITAL	Cileungsi
19	SRI WIDODO	10973	HUMAN CAPITAL	Cileungsi
20	RIDWAN UNDRU	13685	HUMAN CAPITAL	Cileungsi
21	WAHID ABDURRAHMAN	11269	HUMAN CAPITAL	Cileungsi
22	AGUS SETYAWAN	10962	HUMAN CAPITAL	Cileungsi
23	BIBIN DWIJO SUGITO	3778	HUMAN CAPITAL	Cileungsi
24	NANANG KURNIAWAN	3418	HUMAN CAPITAL	Cileungsi
25	VICTOR AGNI HERLAMBAANG	23094	HUMAN CAPITAL	Cileungsi

PT Trakindo Utama

26	SOLYKA AMINI	4808	HUMAN CAPITAL	Head Office
27	LINDA WIDIASTUTI	3246	HUMAN CAPITAL	Cileungsi
28	NURMANSYAH	4606	HUMAN CAPITAL	Cileungsi
29	SITI NUR HIDAJATI	3181	HUMAN CAPITAL	Head Office
30	TRI WANTORO	3942	HUMAN CAPITAL	Cileungsi
31	HERIYAWATI	15994	HUMAN CAPITAL	Cileungsi
32	LITA		HUMAN CAPITAL	Cileungsi

Following to above confirmation, please find below additional information for your reference:

- Participant from outside **Jakarta** are required to stay at:

Swiss-Belhotel Pondok Indah

Jl. Metro Pondok Indah Sector 2 Blok SA
 Pondok Indah – Jakarta Selatan
 T. (62-21) 7501088

Check In on **27** and Check Out on **30 September 2017**.

- Participants have to check in at hotel a day prior training commencement and check out a day after training completed

NOTE :

Participants should absorb for any issues from operation (Service, Supply Chain, EM etc) and send these notifications by email to **Nanang Kurniawan** before 26 September 2017. Bring these issues to class discussion”

For detail information you are pleased to contact:

- Nanang Kurniawan HP 08121181490; email : nanang.kurniawan@trakindo.co.id
- Sumardi HP 08125538433; email : sumardi@trakindo.co.id
- Nunung / Siti Nur Hidayati HP 08119599787; email : snhidayati@trakindo.co.id

Should you need further assistance, please do not hesitate to contact us.

Yours sincerely,



Ira Dhamayanti Kamal

Learning & Talent Development Manager