



TRAVEL AND CASH ADVANCE REQUEST

DATE

25-Aug-2017

Name : LEO FANY CRISTIANSYAH
 S. N. : 9003
 Department : SCC
 Branch : CILACAP
 Division : JAVA

Coy Credit Card Holder Y / N

Credit Limit

HP No. : 0811971549

Date	Description	Planned		Transport Method	Purpose of Travel	Debit Acc.
		ETD	ETA			
27-Aug-17	Gombong - Yogyakarta	11:57	13:55	Train - Joglokerto	Opportunity CSA Meeting with PT Sinar Cipta Persada Sejati & CV Indah Karya	7000002001 - 10A1470HM
27-Aug-17	Yogyakarta - Surabaya	18:45	19:35	Sriwijaya SJ-234		
28-Aug-17	Surabaya - Kupang	06:25	09:30	Cnilink QG-9701		
31-Aug-17	Kupang - Surabaya	06:30	07:35	Garuda GA-449		
31-Aug-17	Surabaya - Yogyakarta	10:45	11:55	Wings IW-1811		

Accommodation Arrangement

Date	Location / City	Length of Stay	Debit Account
27-Aug-17	Surabaya - C/in 27/08/17 - C/out 28/08/17	1 night	
28-Aug-17	Kupang - C/in 28/08/17 - C/out 31/08/17	3 nights	

Cash Advance Requested :

IDR

USD

Cash advance must be utilized as soon as possible and not later than the end of the month of returning from travel. I hereby consent that the unutilized advance will be deducted from my salary.

(In Words : - Rupiah)

Requeste By,
Signature(LEO FANY CRISTIANSYAH)
25-Aug-17Approved By,
Signature(IVAN DONGAN GULTOM)
/ /

TO BE COMPLETED BY ACCOUNTS DEPT.

Advance Paid :

IDR

USD

Signature Receipt,

Name :

(_____)

Date : - / - / -

(In Words : _____)

Voucher No. _____

Date : - / - / -

Debit Account No : _____

TO BE COMPLETED BY OFFICE SERVICES

Ticket Issued		Carrier & Flight	To / From	Purchased From
No	Date			

Received by : _____

Date : - / - / -

ORIGINAL : To Cashier for Payment

DUPLICATE : To Office Service for Ticket Booking



KORPRI
KORPRI

SURAT IZIN MENGENJUDI
(Driving License)

A

METRO JAYA

Nama : LEO FANY CRISTIANSYAH

PRIA

Alamat : JL. BALADEWA IV NO.151
RT 5/20 MEKARAJAYA SUKMAJAYA
KOTA DEPOK



Tempat & : KEBUMEN
Tgl.Lahir : 27-07-1979
Tinggi : 169 cm
Pekerjaan : SWASTA
No. SIM : 7907 122 12592
Bertaku s/d : 27-07-2018
DEPOK 31-01-2013
KAPOLRES KOTA DEPOK



ACHMAD KARTIKO, SIK MH
KOMIBES POL NRP 88030449