

PT Trakindo Utama

Trakindo Training Center – Cileungsi
Jln. Raya Narogong KM 19 Cileungsi, Bogor 16820
Telp.: +62 21 8233361
Fax.: +62 21 8233360
Call Center 1500 228
www.trakindo.co.id

372/TT/VI/2017

July 11, 2017

To: **Participants CIAP Refresher Training**
From: Learning & Development Manager
CC: Branch Manager Sangatta, Branch Manager Balikpapan, Branch Manager Samarinda, Branch Manager Pekanbaru,
Training Supervisor STC , Branch Manager Surabaya
Subject: **Training Seat Confirmation**

We would like to invite the name listed below:

| No | Name | SN | Branch |
|----|------------------|-------|-------------|
| 1 | YON KRISTIYONO | 3540 | SANGATTA |
| 2 | MUHAMMAD NASCHAN | 24553 | HO NORTHERN |
| 3 | ROHMANTO | 25205 | HO NORTHERN |
| 4 | SIGIT ANAKAL | 4362 | HO NORTHERN |
| 5 | SUTIKNO | 2910 | SANGATTA |
| 6 | ANTO SUJARWO | 6313 | SAMARINDA |
| 7 | BASNUR | 29693 | SAMARINDA |
| 8 | HADI HIDAYA | 15591 | HO SOUTHERN |
| 9 | AULIA FAHMI ADHA | 24418 | PEKANBARU |
| 10 | ABDUL KARIM | 29908 | SURABAYA |
| | | | |
| | | | |

To attend:

Training Title: **CIAP Refresher Training**
Date: **17-Jul-2017 to 19-Jul-2017**
Time: **07:00 – 16:00 WIB**
Location: **PT Trakindo Utama Training Center Cileungsi**

Training Center provides a dormitory including meals and laundry for the students, who will attend the training. Student has to check in at the dormitory before the training start and check out after the training finished.

Students must bring their own:

1. Safety Shoes
2. Overall for all Technical Courses

Training Center should be notified for attendee's confirmation, at least one week before the course commencement.

Best Regards,


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Learning & Development Manager