

QUICK NOTE

TO : Whom it may concern
FROM : Sumardi
DATE : July 10, 2017
SUBJECT : CAT MCS Combined Control - ILT

Dear Sir/Madam

This proposal is submitted to enroll our Instructor, Mr. Rony Anas to attend *CAT MCS Combined Control* training that will be conducted by Caterpillar at CAT Dubai Learning Center on November 19-23, 2017 as replacement from previous plan on May 1-5, 2017 which is postponed. Goals of this proposal is to develop new Training Tittle related this subject and improve his capability to conduct this Training which required to fulfill Marine Technician development, both of CMA (Certified Marine Analyst) and non-CMA to support Marine market segment.

Best Regards



Sumardi

Learning & Development Manager

170/PEP/LTD/III/17

Form No. HCLD.FRM.001.R01

TRAINING EVENT PROPOSAL 2017
DIVISION / AREA : HRCS / HEAD OFFICE

Ref No : _____ (filled by L&D HO)

1.	Training Title	CAT MCS Combined Control	<input type="checkbox"/> D (Domestic) <input checked="" type="checkbox"/> O (Overseas)																				
2.	Classification (please thick (✓))	<input type="checkbox"/> General Training <input type="checkbox"/> Technician Trainee - OJT <input checked="" type="checkbox"/> Technical / Functional Training A. Sales/Marketing <input checked="" type="radio"/> B. Technical Service C. Parts Operation & Distribution D. Equipment Management E. Human Capital F. Safety, Health & Environment G. Information Technology H. Finance I. Others : <input type="checkbox"/> Talent Management Trainee (MT) <input type="checkbox"/> Talent Management Development Program (MDP) <input type="checkbox"/> Talent Management Black Belt (BB) <input type="checkbox"/> Talent Management Executive Development Program (EDP) <input type="checkbox"/> Talent Management Leadership Development Program (LDP)	(please thick (✓))																				
3.	Need Analysis	Required to develop new MCS Training to fulfill marine serviceman (non CMA) knowledge and support marine market segment and build readiness to reinforce CMA certification.																					
4.	Training Goals	Build new training title (CAT MCS) and build his capability to conduct this training																					
5.	Training Objectives	Hands-on Troubleshooting approach to: -Menus and Function -Install Factory file -Demonstrate to use of Web Server and USW -Wiring diagram and support document -Address common service call																					
6.	PMD Follow-Up	Refers to PMD / Not Refers to PMD (please choose the right one)																					
7.	Expected Competency to be developed	Core : Committed to customer, Strive for Quality Managerial : Coaching Functional : Training Delivery																					
8.	Length/Duration	40 hours 5 days 1 week																					
9.	Day/Date	May 1-5, 2017																					
10.	Target Participants																						
11.	Trainee	<table border="1"> <thead> <tr> <th>Name</th> <th>SN SAP</th> <th>Branch</th> <th>Account Charge</th> <th>Position</th> </tr> </thead> <tbody> <tr> <td>Rony Anas</td> <td>13679</td> <td>Head Office</td> <td></td> <td>Instructor</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Name	SN SAP	Branch	Account Charge	Position	Rony Anas	13679	Head Office		Instructor											
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12.	Trainer/Provider	Internal Trainer <table border="1"> <thead> <tr> <th>Name</th> <th>SN SAP</th> <th>Division</th> <th>Branch</th> <th>Position</th> </tr> </thead> <tbody> <tr> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> </tr> </tbody> </table> External Consultant: Caterpillar	Name	SN SAP	Division	Branch	Position	-	-	-	-	-											
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-	-	-	-	-																			
13.	Training Location	Caterpillar Melbourne Learning Center																					
	Accommodation hotel for Participant from other	-																					
14.	Training Method	Class/Simulation/Role Play/Seminar/OJT/Self Study/Project Assignment (please select appropriate method)																					
15.	Impact & Evaluation	Satisfaction: <i>Develop our employee to support Company business</i> Learning: <i>Participant can learn from Caterpillar expert</i> Behavior: <i>Get more spirit and confident to conduct Technical Training related</i> Result: <i>We have capable and robust Instructor</i>																					
16.	Job Follow Up																						
17.	Agenda	<i>(for internal training please refer to training TOR)</i>																					
18.	Investment Cost	<table border="1"> <tr> <td>a.Training fee</td> <td>USD 1,600</td> </tr> <tr> <td>b.Accommodation</td> <td>USD 1,100</td> </tr> <tr> <td>c.Transportation</td> <td></td> </tr> <tr> <td> Flight</td> <td>USD 750</td> </tr> <tr> <td> Taxi</td> <td>USD 100</td> </tr> <tr> <td>d.Others (exp. Food & Beverages, etc)</td> <td>USD 610</td> </tr> <tr> <td>Total Investment cost</td> <td>USD 4,160 ✓</td> </tr> </table>		a.Training fee	USD 1,600	b.Accommodation	USD 1,100	c.Transportation		Flight	USD 750	Taxi	USD 100	d.Others (exp. Food & Beverages, etc)	USD 610	Total Investment cost	USD 4,160 ✓						
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19.	Training Event Management																						

Proposed by,  [Name: Sumardi] [Date: _____] Department Manager	Approved by,  [Name: Yudi Adrian] [Date: _____] Area/Div.HR/PD Manager	Approved by,  [Name: Haris Mustarto] [Date: _____] General Manager/Director	Validated by,  [Name: Ira Dhamayanti] [Date: _____] Learning & Devt Manager
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- Note :**
- External Training should be completed with PR (for payment by invoicing)
 - | | |
|-------------|-------------------------------------|
| Budgetted | <input checked="" type="checkbox"/> |
| Unbudgetted | <input type="checkbox"/> |

 (please thick (✓))

Lp: please check the PMD Plan &

mkd.

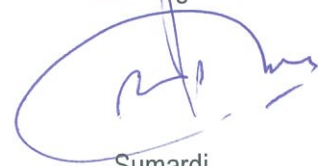
QUICK NOTE

TO : Whom it may concern
FROM : Sumardi
DATE : February 02, 2017
SUBJECT : CAT MCS Combined Control - ILT

Dear Sir/Madam

This proposal is submitted to enroll our Instructor, Mr. Rony Anas to attend *CAT MCS Combined Control* training that will be conducted by CAT Melbourne Learning Center on May 1-5, 2017. Goals of this proposal is to develop new Training Tittle related this subject and improve his capability to conduct this Training which required to fulfill Marine Technician development, both of CMA (Certified Marine Analyst) and non-CMA to support Marine market segment.

Best Regards



Sumardi

Learning & Development Manager



Wahid Abdurakhman



mcs



Courses

Courses

Show 25 entries

Search:

Name	Action	Code	Status	Score	Prerequisites
- Cat MCS Combined Controls		45257	Not Registered		1 Yes

Description: This is a 4.5 day expert level course which addresses both Cat MCS (Auto Maskin based) and Cat MCS (WMPC, or DEIF based) systems. There are no prerequisites for this course at this time. However, the Channel 1 videos covering both these systems are strongly recommended for the new user. The videos introduce foundational and advanced concepts which will be addressed hands-on in the expert level course:

Learning Objectives: The course offers a hands-on troubleshooting approach to: • Menus and Functions • Install Factory Files • Demonstrate the use of Web Servers and USW • Wiring Diagrams and Support Documents • Address Common Service Calls

Length: 5 days



Wahid Abdurakhman



mcs



Cat MCS Combined Controls

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Class Details

Class Code:	126071
Type:	Classroom-based
Language:	English
Starts:	8:00 AM Monday, May 1, 2017 EST
Ends:	4:00 PM Friday, May 5, 2017 EST
Duration:	5 days
Location:	Melbourne Learning Centre Melbourne Learning Centre 1 Caterpillar Drive Tullamarine Australia Phone: +61 3 9953 9550
Instructor:	Sabet, Golnar
Assistant Instructor(s):	Ricardo, Rebecca Sabet, Golnar
Seats Taken:	0
Seats Remaining:	8
Registration Period Ends:	5:00 AM Monday, May 1, 2017 ICT
Cancellation Allowed:	Yes
Cancellation Period Ends:	5:00 AM Monday, May 1, 2017 ICT
Waitlisting Allowed:	Yes
Approval Required:	No
Payment Status:	Payment Required

Cat MCS Combined Controls

[Register](#) [← Back](#)

Class Details

Class Code:	126235
Type:	Classroom-based
Language:	English
Description:	Tariff: 2150 \$ (incl. transport hotel-DRTC-hotel and food & beverages at DRTC) Please note that after receiving the final confirmation, a cancellation within 15 days of class commencement, will result in a fee of 2150 \$.
Starts:	8:30 AM Sunday, November 19, 2017 GMT+04:00
Ends:	4:30 PM Thursday, November 23, 2017 GMT+04:00
Duration:	36
Location:	drtc_Dubai Learning Center DUBAI