

**PT Trakindo Utama**

Training Center Department  
Jl. Raya Narogong Km 19 Cileungsi  
Bogor 16820, West Java - Indonesia  
Tel. +62-21 823 3361 (Hunting)  
Fax. +62-21 823 3360

### Seat Confirmation Letter

No : 028 / SC / L&TD / IV / 2017  
To : **Participants Training of SERVICE MANAGEMENT DEVELOPMENT PROGRAM  
(INTERMEDIATE) Batch 10 Phase 2**  
From : Learning and Development Manager  
Date : April 28, 2017  
Re : SERVICE MANAGEMENT DEVELOPMENT PROGRAM (INTERMEDIATE)  
Batch 10 Phase 2

Dear all,

Aligned with corporate initiatives, Learning & Talent Development - Head Office will conduct **Service Management Development Program (INTERMEDIATE) Batch 10 Phase 2**. Participants on the following schedule:

Class of : SERVICE MANAGEMENT DEVELOPMENT PROGRAM (INTERMEDIATE)  
Batch 10 Phase 2  
Date : 15 – 19 May 2017  
Time : 08:00 -17:00 WIB  
Venue : Training Center Cileungsi  
Jl. Raya Narogong Km. 19  
Cileungsi – Bogor  
Tel: (021) 8233361

No	Division	Branch	SN	Name
1	South Sumatera	Palembang	3324	Sujiyo
2	South Sumatera	Palembang	3978	M Faisal Muhdana
3	North Sumatera	Pekanbaru	3070	Hendri Tarigan
4	ECMP	Batakan	34560	Wanto Batara Salempa
5	Southern Kal	Tanjung	7075	Satriya Galih Utomo
6	Southern Kal	Batu Licin	3073	Nor Ipansyah
7	Southern Kal	Pontianak	11920	Tedy Setiadi
8	Southern Kal	Pontianak	4620	Yon Kurniawan
9	Southern Kal	Batu Licin	7931	Kodiran
10	Southern Kal	Banjarmasin	3140	Mahfuddin
11	Tembagapura	Kuala Kencana	6028	Marthen Salurapak
12	Tembagapura	CSU Underground	19855	Kaharuddin Sinare
13	Tembagapura	CSU Underground	4088	Anthonius
14	Northern Kal	Samarinda	7084	Shodiq Arhami
15	Northern Kal	Balikpapan	9230	Eko Sujianto
16	Northern Kal	Tj. Redep	7235	M Rully Afandi
17	Java	Batam	4039	Hendra
18	Java	BSD	10854	Triaji Nugroho

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Training Center has provided a dormitory for the students, including meals and laundry, which will attend the training. Student has to check in at the dormitory before the training start and check out after the training finished.

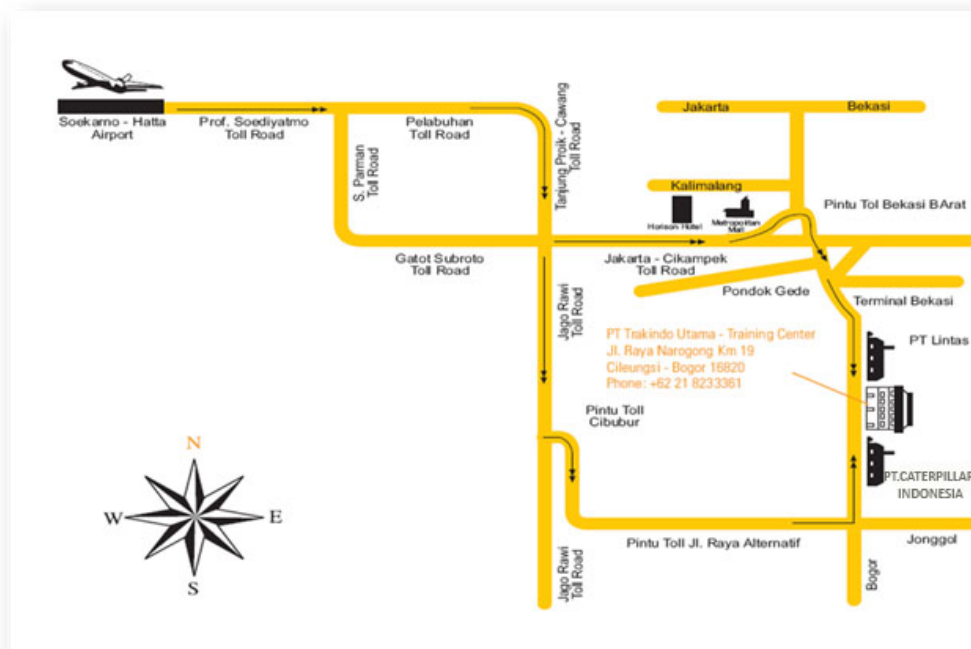
- Check in : 14 May 2017
- Check out : 20 May 2017

Note. All students must bring their own sport shoes.

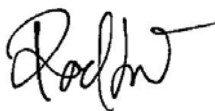
Emergency contact to:

1. Victor Agni Herlambang HP 0811 9108496 ; email : [victor.herlambang@trakindo.co.id](mailto:victor.herlambang@trakindo.co.id)
2. Avanty Widias Mahar HP 0812 83082741 ; email : [learning.support@trakindo.co.id](mailto:learning.support@trakindo.co.id)

Road Map to Training Center Cileungsi :



Should you need further information, please do not hesitate to contact us.  
Yours sincerely,



Ira Dhamayanti Kamal

Learning & Talent Development Manager