

Wahid Abdurakhman

Subject: FW: CSPT monthly update
Location: Meeting Room 3

Start: Wed 5/10/2017 9:00 AM
End: Wed 5/10/2017 5:30 PM
Show Time As: Tentative

Recurrence: Monthly
Recurrence Pattern: the second Monday of every 1 month(s) from 9:00 AM to 5:30 PM

Organizer: Peter Jones

FYI ...

Salam,
- Ais -

From: Peter Jones
Sent: Thursday, May 04, 2017 12:47 PM
To: Sunardi A BUMA; Delky Arnel; Dipa Arie Ferdian BUMA; Sisma Novianty A.M; Muhammad Andi Yudha Cahya Adinegara; Ariyanto BUMA; Cahyo Kurniawan; Recky J Laoh; V. Arisiani Wulandari; Yulianto Bangun Abadi; Sinta Maria Fitriana Karundeng; 'Albert Joelian'; 'Agung Riyanto'; 'endang.k@bukitmakmur.com'; 'ahmad.afandi@bukitmakmur.com'
Cc: Sumardi; Surya Atmadjaya BUMA; Pradianto Rahman; Puspitasari Anggradewi; 'Leonard Tambunan'; 'Dennis Delgado'; 'Tony Friyanto'
Subject: CSPT monthly update
When: Wednesday, May 10, 2017 10:00 AM-6:30 PM.
Where: Meeting Room 3

Dear CSPT team members,

Please note the CSPT monthly 3W for May will be moved to Wednesday the 10th. My apologies for late notice, please respond accordingly for those who are able to attend on Wednesday, those who cannot please share your monthly updates and any concerns for discussion to your team counterpart who can present on your behalf. Format for the day will be the same as per below.

DH,

Please find attached the revised monthly 3W and CSPT meeting place holder as we will move these meetings to the second week of each month in order to allow for all previous months data to be compiled and included into each presentation and update.

The meetings will be held at Stal Kuda with lunch provided as per the below schedule:

1. Monday 10 May
2. Monday 12 June
3. Monday 10 July
4. Monday 7 August
5. Monday 11 September
6. Monday 9 October
7. Monday 6 November
8. Monday 11 December

Meeting objectives:

1. Review and update the CSPT central 3 W (morning session)
2. Review monthly slide reports (2 slides per work stream ? hr max PP) for Strategy, Condition Monitoring, Performance, Process- BP & CI, productivity, training and HMS

The above meeting objectives will allow us to meet as a complete team on a monthly basis in order to share updates from each CSPT work stream before cascading the CSPT monthly update and plan to both site and Steering committee level. The monthly steering committee updates are to be scheduled for the following Thursday of each 1st week of the month so it is most important that each work stream has an appropriately prepared presentation for Pak Leo, Dennis and I to collate ahead of Thursday steering committee meetings.

I do understand that in some instances not all persons will be able to attend; however, should this be the case a suitable representative from each work stream must be available attend and provide the monthly review and update to the remaining CSP team members in your absence.

In order to accommodate seating and meals those who do not accept the invites will be assumed are not coming.

Regards
Peter Jones

Peter Jones
Technical Support Manager

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A member of Tiara Marga Trakindo Group

From: Peter Jones
Sent: Thursday, April 06, 2017 12:35 PM
To: Sunardi A BUMA; Delky Arnel; Dipa Arie Ferdian BUMA; Sisma Novianty A.M; 'Albert Joelian'; Muhammad Andi Yudha Cahya Adinegara; Ariyanto BUMA; Cahyo Kurniawan; Agung Riyanto; Recky J Laoh; endang.k@bukitmakmur.com; 'ahmad.afandi@bukitmakmur.com'; V. Arisiani Wulandari; Yulianto Bangun Abadi
Cc: 'Leonard Tambunan'; 'Dennis Delgado'; Sumardi; Surya Atmadjaya BUMA
Subject: CSPT monthly update

Dear CSP team,
Please find attached the final steering committee update that was shared earlier today. Overall everyone is pleased with our progress to date and have asked that we continue to focus on the PM and backlog execution strategy as per MSR standard as well as focus on the CI initiatives which are ongoing, additionally productivity observation is of high priority.

In order to allow a more timely compilation of data please ensure all future updates are provided using the template attached ensuring:

- Same font
- Same background

- Clear concise update
- 2 slides MAX per work stream
- Objectives and known KPI's as well as validated results are to be included
- Progress update based on last report

The only difference to the above report method based on suggestions from today's Steering Committee is that we need to split the LCC and NON LCC machines for our Top 5 Pareto reports and use the new metrics as established by Dennis which takes into consideration the "normalized fleet". This will provide a more realistic metric of Top 5 analysis as the fleet continues to grow and not just focus on the total number of events as per present.

CSPT central monthly meetings will now be moved to the 2nd Monday of every month which will allow the latest month to date information to be prepared and shared accordingly by each workstream to the rest of the GP as part of the Monday meeting. Steering committee meetings will continue to follow on the Thursday.

Any questions re reports and or formats please contact Pak Leo, Dennis and myself as we need to keep the reporting format consistent and would prefer to receive a copy of these prior to GP sharing so we can ensure we are reporting on the required topics.

I will send out the revised meeting dates by end of this week.

Peter Jones
Technical Support Manager

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