

PT Trakindo Utama

Training Center Department
 Jl. Raya Narogong Km 19 Cileungsi
 Bogor 16820, West Java - Indonesia
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Seat Confirmation Letter

No : 078 / EM / L&TD / IV / 2019
 To : **Participants Training of Equipment Management 1**
 From : Learning and Development Manager
 Date : May 30th, 2019
 Re : Equipment Management 1

Dear all,

Aligned with corporate initiatives, Learning & Talent Development - Head Office will conduct **Equipment Management 1**. Participants on the following schedule:

Class of : **Equipment Management 1**
 Date : 13 – 17 May 2019
 Time : 07:00 -16:00 WIB
 Venue : Training Center Cileungsi
 Jl. Raya Narogong Km. 19
 Cileungsi – Bogor
 Tel: (021) 8233361

NO	SN	NAME	DIVISION	BRANCH
1	16445	YUWITA PRATIWI	SOUTHERN KAL	BANJARMASIN
2	5252	RAMSES MANURUNG	SOUTHERN KAL	BATU KAJANG
3	17022	WAHYU HARI PRASETYO	CUST SUPPORT	EMP
4	19844	STEFEN THEO ANTONIUS	NORTHERN KAL	SANGA-SANGA
5	30353	ARISTYA PERTIWI	CUST SUPPORT	EMP
6	18236	ARIEF RACHMAN	NORTHERN KAL	SANGATTA
7	31347	AYU NOVRIASARI	TEMBAGAPURA	HO TEMBAGAPURA
8	21348	SEVIRA RATRI PRATIWI	JAVA-EAST JAVA	SURABAYA
9	10741	DIYANDIKA	CUST SUPPORT	HEAD OFFICE
10	26295	SUBUR	CUST SUPPORT	HEAD OFFICE
11	48374	RENDHI DWI PRASETYO	CUST SUPPORT	HEAD OFFICE
12	25703	TOTOK HENDRY SUSANTO	RUE	HEAD OFFICE
13	10504	MUHAMMAD ANDRI	NORTHERN KAL	HO NORTHERN
14	7077	RYANTIARNO RAY PRASOTIYA	NORTHERN KAL	BALIKPAPAN

Training Center has provided a dormitory for the students, including meals and laundry, which will attend the training. Student has to check in at the dormitory before the training start and check out after the training finished.

- **Check in : 12 May 2019**
- **Check out : 18 May 2019**

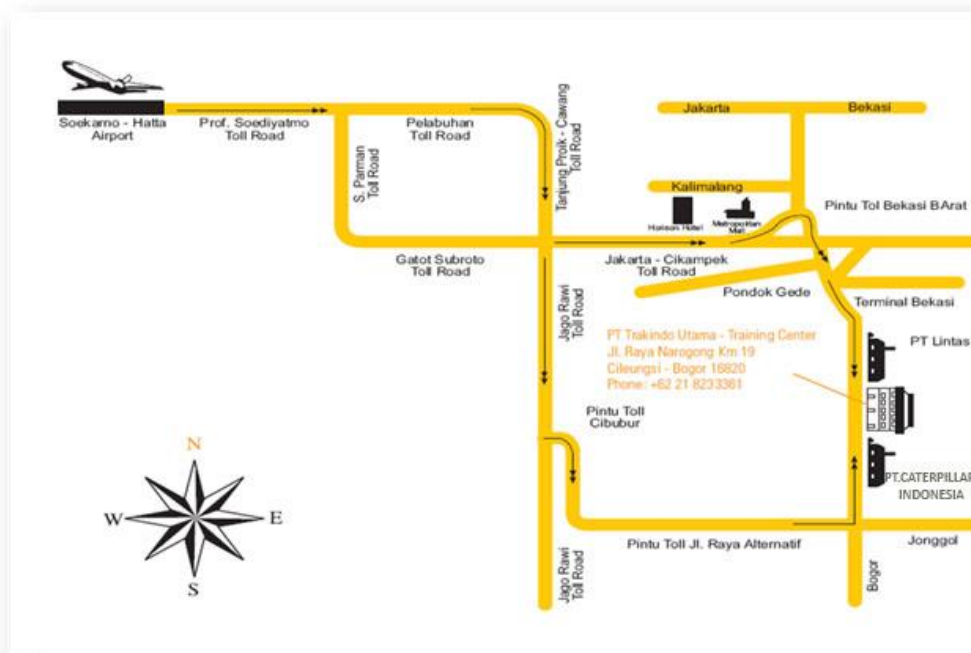
Note.

- **All students must bring their own Laptop.**
- **TCAR link will be sent separately from this email for each participant**

PT Trakindo Utama

Emergency contact to:

1. Victor Agni Herlambang HP 0811 9108496; email : victor.herlambang@trakindo.co.id
2. Yuni Aryani HP 0812 9721 9421; email : training.support01@trakindo.co.id

Road Map to Training Center Cileungsi :

Should you need further information, please do not hesitate to contact us.

Yours sincerely,

**Ira Dhamayanti Kamal**
Learning & Development Manager