

PT. TRAKINDO UTAMA
 Store No. / Branch: _____ / _____

FUNCTION REQUEST FORM

REQUESTED BY	: FITRIO AGUSTA
DEPT/COMP	: Parts Departement
ACCOUNT CHARGE	:
SUPPLIER NAME	:

DATE OF REQUIRED	: 13-Nov-23
TIME OF REQUIRED	: 10:00
PLACE	:
NUMBER OF PEOPLE	: 70




DESCRIPTION/PURPOSE OF FUNCTION
Parts Meeting Performance 2023 Q3 to all team
MENU/MATERIAL REQUIRED
Perlengkapan acara

EQUIPMENT	
TABLES	:
CHAIRS	\
PLATES	:
CUTLERY	:
B.B.Q	:

BEVERAGE	QTY
1.	
2.	
3.	
4.	
Sub Total	

MENU :	
Food	IDR 3,000.000
Drinks	IDR 1,000.000
Total	IDR 4,000.000

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REQUEST BY  FITRIO AGUSTA User Name	 13 Nov 2023 IVAN GULTOM User Dep Manager	APPROVED BY  IRWAN SIHALOHO General Manager
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