PT. TRAKINDO UTAMA

Store No. / Branch: _____ / _____

FUNCTION REQUEST FORM

REQUESTED BY	:	FITRIO AGUSTA
DEPT/COMP	:	Parts Departement
ACCOUNT CHARGE	:	
SUPPLIER NAME	:	

DATE OF REQUIRED	:	13-Nov-23
TIME OF REQUIRED	:	10:00
PLACE	:	
NUMBER OF PEOPLE	:	70

DESCRIPTION/PURPOSE OF FUNCTION

Parts Meeting Performance 2023 Q3 to all team

MENU/MATERIAL REQUIRED

Perlengkapan acara

EQUIPMENT	
TABLES	:
CHAIRS	\
PLATES	:
CUTLERY	:
B.B.Q	:

BEVERAGE	QTY
1	
2.	
3.	
4.	
Sub Total	

MENU :

Food	IDR 3,000.000
Drinks	IDR 1,000.000
Total	IDR 4,000.000

REQUEST BY

FITRIO AGUSTA

User Name

13 Nov 2023

IVAN GULTOM

User Dep Manager

APPROVED BY

IRWAN SIHALOHO

General Manager

Dipindai dengan CamScanner