

Endang Lestari

From: Fabian Schulz
Sent: 25 April 2023 13:47
To: Endang Lestari; Danang Aji Suroso
Cc: Andriansyah; I Nengah Sumantra; Joshua Michael Stagg
Subject: RE: Rooms Aston mid-May

Thanks Bu Endang,

I sent my details to Pak Manto on 20th of April. The others will send their documents to you one by one

From: Endang Lestari <endang.lestari@trakindo.co.id>
Sent: Tuesday, April 25, 2023 12:32 PM
To: Fabian Schulz <fabian.schulz@trakindo.co.id>; Danang Aji Suroso <danang.suroso@trakindo.co.id>
Cc: Andriansyah <andriansyah@trakindo.co.id>; I Nengah Sumantra <I.N.Sumantra@trakindo.co.id>; Joshua Michael Stagg <joshua.stagg@trakindo.co.id>
Subject: RE: Rooms Aston mid-May

Noted Pak Fabian,

Please send Passport, SKJ and Visa documents for permission to Adaro

Terimakasih,

Endang Lestari

HR & Support Services Dept.

PT. Trakindo Utama

Tanjung Adaro Branch
Regional Integrated Support Area (RISA)
Hauling Paringin Road KM 68, Balangan, South Kalimantan.
Telp. +62 526 2022534, Ext. 4043 Fax. +62 526 202 1520
Mobile +62 811-5453604
endang.lestari@trakindo.co.id
www.trakindo.co.id
Call Center 1500 228
[Facebook](#) • [LinkedIn](#) • [YouTube](#): PT Trakindo Utama
[Instagram](#): @trakindoutama

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A member of **Tiara Marga Trakindo**

From: Fabian Schulz <fabian.schulz@trakindo.co.id>
Sent: Tuesday, April 25, 2023 1:22 PM
To: Endang Lestari <endang.lestari@trakindo.co.id>; Danang Aji Suroso <danang.suroso@trakindo.co.id>
Cc: Andriansyah <andriansyah@trakindo.co.id>; I Nengah Sumantra <I.N.Sumantra@trakindo.co.id>; Joshua Michael Stagg <joshua.stagg@trakindo.co.id>
Subject: RE: Rooms Aston mid-May

Hi Bu Endang,

See if you can hold all bookings against my TCAR please – I will be a few days until everyone else can supply their TCAR's. it should be quite possible to hold all rooms under 1 x TCAR, at this stage these are only reservations.

From: Endang Lestari <endang.lestari@trakindo.co.id>

Sent: Tuesday, April 25, 2023 7:19 AM

To: Danang Aji Suroso <danang.suroso@trakindo.co.id>; Fabian Schulz <fabian.schulz@trakindo.co.id>

Cc: Andriansyah <andriansyah@trakindo.co.id>; I Nengah Sumantra <I.N.Sumantra@trakindo.co.id>; Joshua Michael Stagg <joshua.stagg@trakindo.co.id>

Subject: RE: Rooms Aston mid-May

Pak Danang,

Saat ini kamar masih tersedia dan sdh di book, mohon untuk TCAR-nya bisa dikirimkan segera untuk process voucher ke Vayatur.

6 Superior single bed non smoking 10-15 May 2023 (5 night)

- Craig Volkers (Caterpillar)
- Joshua Stagg (TU)
- Cempaka Widani Lestari (TU)
- Simon Tri Anggono (TU)
- Fabian Schulz (TU)
- (Belum ad nama)

Trakindo utama

Terimakasih,

Endang Lestari

HR & Support Services Dept.

PT. Trakindo Utama

Tanjung Adaro Branch

Regional Integrated Support Area (RISA)

Hauling Paringin Road KM 68, Balangan, South Kalimantan.

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A member of **Tiara Marga Trakindo**

From: Danang Aji Suroso <danang.suroso@trakindo.co.id>

Sent: Tuesday, April 25, 2023 7:52 AM

To: Endang Lestari <endang.lestari@trakindo.co.id>; Fabian Schulz <fabian.schulz@trakindo.co.id>

Cc: Andriansyah <andriansyah@trakindo.co.id>; I Nengah Sumantra <I.N.Sumantra@trakindo.co.id>; Joshua Michael Stagg <joshua.stagg@trakindo.co.id>

Subject: FW: Rooms Aston mid-May

Dear Pak Fabian,

Apologize for the delay responses, Pak Andriansyah is on lebaran leave, Bu Endang will help to arrange your request

Mba @Endang Lestari,

Mohon dibantu untuk komunikasi dengan Aston untuk ketersediaan room di tanggal tersebut,

Terimakasih,

Best Regards,

Danang Aji Suroso
HRGA / Southern Kalimantan

PT Trakindo Utama
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Regional Integrated Support Area (RISA)
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A member of **Tiara Marga Trakindo Group**

From: Fabian Schulz <fabian.schulz@trakindo.co.id>
Sent: Monday, April 24, 2023 7:39 AM
To: Andriansyah <andriansyah@trakindo.co.id>
Cc: Danang Aji Suroso <danang.suroso@trakindo.co.id>; I Nengah Sumantra <I.N.Sumantra@trakindo.co.id>; Joshua Michael Stagg <joshua.stagg@trakindo.co.id>
Subject: RE: Rooms Aston mid-May

Hi Andriansyah,

Can you confirm this is happening?

From: Fabian Schulz
Sent: Wednesday, April 19, 2023 6:30 AM
To: Andriansyah <andriansyah@trakindo.co.id>
Cc: Danang Aji Suroso <danang.suroso@trakindo.co.id>; I Nengah Sumantra <I.N.Sumantra@trakindo.co.id>; Joshua Michael Stagg <joshua.stagg@trakindo.co.id>
Subject: Rooms Aston mid-May

Hi Andriansyah,

In mid-May we will be conducting a MineStar performance assurance check at BUMA Tanjung – details on the trip and documents etc. will follow to branch manager and SHE in the coming days.

I understand that the Aston is usually booked out a few weeks in advance, so please ask to hold rooms for now. We will submit TCAR's in the coming days.

- Check in: Wed 10th May 2023
- Check out: Mon 15th May 2023

6 rooms, for:

- Craig Volkers (Caterpillar)
- Joshua Stagg (TU)
- Cempaka Widani Lestari (TU)
- Simon Tri Anggono (TU)
- Fabian Schulz (TU)
- TBD – not sure who will join but we need this extra room

By default all rooms non-smoking please.

Fabian Schulz

Technical Support Manager
Customer Solutions

PT Trakindo Utama

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