



To:
**PT. TRAKINDO UTAMA
(SOS LABORATORIUM)**
Mr. Hadi
Mobile : +62 811-5423-598
Fax : -
Email : admhr.npn@chakrajawra.co.id

From:
Acha Drakel
Ref : 024/AD/SLS/QUO/IV/2023
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Mobile : 081346202407
Email : se1.bandarabpp@horisonultimahotels.com

Date : 03 April 2023
Number of Pages : 4 (Four)

Dear Mr. Hadi,

"Warmest Greetings from Horison Ultima Bandara Balikpapan"

First of all, we would like to thank you for considering Horison Ultima Bandara Balikpapan for your upcoming event. Further to our previous conversation, we are pleased to offer special rate for your consideration :

Event Arrangement – Iftar Package

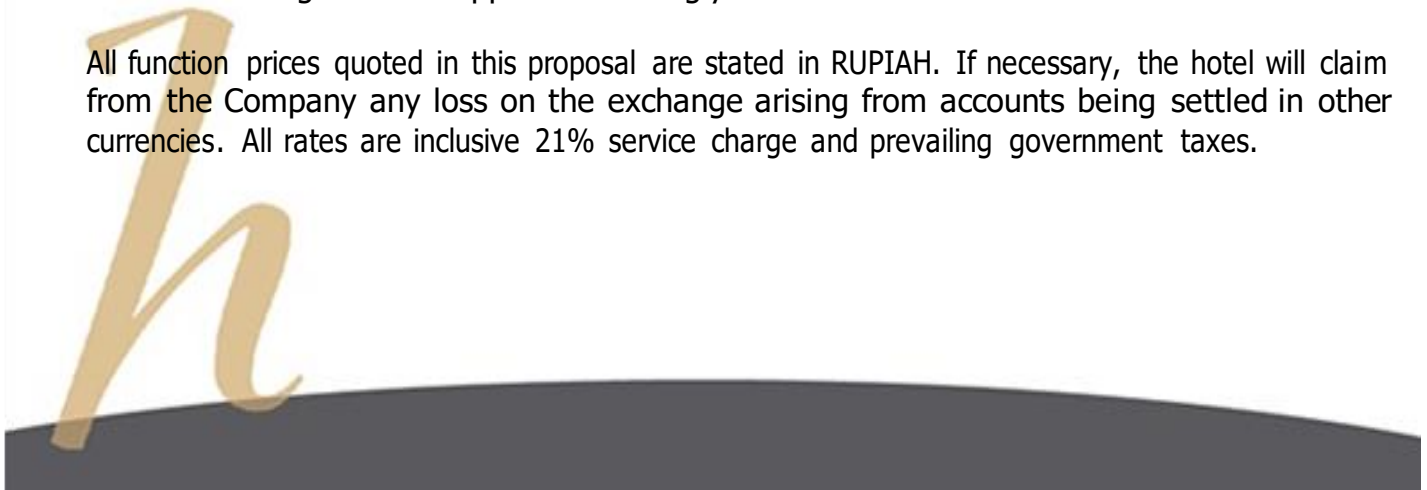
Theme : Buka Puasa Bersama – PT. Trakindo Utama
Date & Day : Saturday, 08 April 2023
Package : Iftar Package
Total Pax : 130 Pax
Rate : IDR 150.000 nett

Estimate Expenses:

Date	Package	Detail	Total
08 April 2023	Iftar Package	IDR 150.000 nett x 130 pax	IDR 19.500.000 nett

Any additional requirement of function space usage or equipment (LCD Projector), can be provided subject to availability with forty-eight (48) hours notification prior to the event and additional charges will be applied accordingly.

All function prices quoted in this proposal are stated in RUPIAH. If necessary, the hotel will claim from the Company any loss on the exchange arising from accounts being settled in other currencies. All rates are inclusive 21% service charge and prevailing government taxes.



PAYMENT

- To be confirmed, all bookings must be fully prepaid prior to the Guest' arrival and accordingly to the payment schedule (copy of bank transfer should be forwarded to the hotel as a proof of payment). In case of any payments not done on time, the rooms will be automatically released
- Should billing reconciliation is required; it will be done maximum of 7 days after invoice received
- Incidental charges must be fully settled prior to guest's departure
- Major credit card such as Visa and Master card are accepted

The payment can be settled by cash direct to the hotel or by bank transfer to our account as follow :

Company	: Metropolitan Golden Management
Bank Account	: Mandiri
Account Number	: 101 0022 1122 78

NO SHOW & CANCELLATION POLICY

- In case of cancellation, a written notification must be received directly by the hotel(s) concerned or by Jakarta Sales Office.
- To avoid any No Show / Cancellation fees, below conditions must be respected:
 - From 1 (one) to 3 (three) rooms: a written notification must be received no later than 3 days prior Guest arrival. If fail to do so, the first night will be charged for all the rooms booked.
 - From 4 (four) to 14 (fourteen) rooms: a written notification must be received 14 days prior the Guest arrival. If fail to do so, the full length of stay will be charged for all the rooms booked
 - Above 14 (fourteen) rooms: a written notification must be received 21 days prior the Guest arrival. If fail to do so, the full length of stay will be charged for all the room booked.

RATE CONFIDENTIALITY

All rates should not be disclosed, directly or indirectly, unless explicit written approval is given by the Hotel.

HOTEL PROVISION

Unless previously agreed by the hotel and at applicable corkage rate, no food and beverage shall be allowed to be brought or consumed in the hotel premises.

HORISON ULTIMA BANDARA BALIKPAPAN

Prepared by



Acha Drakel
Sales Executive



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