![Trakindo CAT logo]

EMPLOYEE EXPENSE CLAIM VOUCHER

ECV No	: CV-20220809-0103	ECV Date	: 09-08-2022
Department	: SERVICE FIELD	ECV Status	: APPROVED BY SUPERIOR
Employee SN	: 00010832	Division	: JAVA
Employee Name	: WARI	Branch	: BEKASI
Employee Email	: WARI@TRAKINDO.CO.ID	Cost Center	: 10A1060HG
		Claim Number	: 1

Cash Detail

Refer to TCA No	: PC-20220718-0021
Credit Card Settlement	: NO
TCAR Period	: -

Business Travel

Date	Expense Type	Description	TCAR Ref	Cost Center	WO / IO No.	Currency	Actual Expense

Non-Travel

Date	Expense Type	Description	TCAR Ref	Cost Center	WO / IO No.	LoB	Currency	Actual Expense
2022-07-27	Facility Benefits - Utilities	Konsumsi Overtime		10A0899JA			IDR	68,200.00
2022-07-29	Facility Benefits - Utilities	Token Listrik - Juli 2022		10A0899JA			IDR	1,002,500.00
2022-07-29	Facility Benefits - Utilities	Konsumsi Overtime		10A0899JA			IDR	116,500.00
2022-08-01	Facility Benefits - Utilities	Pembayaran Iuran Kawasan Ruko Suncity Square - Agustus		10A0899JA			IDR	499,500.00
2022-08-01	Facility Benefits - Utilities	Extend Member Parkir - Agustus 2022		10A0899JA			IDR	1,250,000.00
2022-08-02	Facility Benefits - Utilities	Tagihan PDAM - Agustus 2022		10A0899JA			IDR	183,500.00
2022-08-06	Facility Benefits - Utilities	Service Penambahan Freon AC		10A0899JA			IDR	250,000.00

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2022-08-06	Facility Benefits - Utilities	Konsumsi Overtime		10A0899JA			IDR	60,000.00
2022-08-06	Facility Benefits - Utilities	Service Motor Support Operasional to Pertamina EP		10A0899JA			IDR	222,000.00
2022-08-06	Facility Benefits - Utilities	Iuran Kegiatan Remaja Marga Jaya - Bekasi		10A0899JA			IDR	100,000.00

VER

Expense Type	Currency	Periode	Actual Expense

Status	Currency	Cash Requested	Actual Expense	Total
Refund	IDR	4,000,000.00	3,752,200.00	247,800.00

Approval Matrix

SN	Employee Name	Roles	Email	Status
00009420	EVI SOMANTRI	SUPERIOR	EVI.SOMANTRI@TRAKINDO.CO.ID	APPROVED
-	[VERIFICATION SECTION]	VERIFICATION SECTION	-	WAITING FOR APPROVAL

I hereby declare that all the information above is true and correct, supported by adequate evidence as required by the Company policies in filling in a claim. I understand that filing a false claim will result in rejection from the approver and any other disciplinary actions based on Company policies.

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