



EMPLOYEE EXPENSE CLAIM VOUCHER



ECV No	: CV-20220808-0188	ECV Date	: 08-08-2022
Department	: SERVICE FIELD	ECV Status	: APPROVED BY SUPERIOR
Employee SN	: 00010832	Division	: JAVA
Employee Name	: WARI	Branch	: BEKASI
Employee Email	: WARI@TRAKINDO.CO.ID	Cost Center	: 10A1060HG
		Claim Number	: 1

Cash Detail

Refer to TCA No : PC-20220704-0021
 Credit Card Settlement : NO
 TCAR Period : -

Business Travel

Date	Expense Type	Description	TCAR Ref	Cost Center	WO / IO No.	Currency	Actual Expense
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Non-Travel

Date	Expense Type	Description	TCAR Ref	Cost Center	WO / IO No.	LoB	Currency	Actual Expense
2022-07-11	Facility Benefits - Utilities	Extend Member Parkir - Juli 2022		10A0899JA			IDR	1,250,000.00
2022-07-11	Facility Benefits - Utilities	Supply Materai		10A0899JA			IDR	500,000.00
2022-07-11	Facility Benefits - Utilities	Tagihan PDAM - Juli 2022		10A0899JA			IDR	157,500.00
2022-07-11	Facility Benefits - Utilities	Tagihan Indihome - Juli 2022		10A0899JA			IDR	1,050,617.00
2022-07-11	Facility Benefits - Utilities	Token Listrik - Juli 2022		10A0899JA			IDR	1,002,750.00
2022-07-19	Facility Benefits - Utilities	Supply Pantry		10A0899JA			IDR	150,565.00
2022-07-21	Facility Benefits - Utilities	Token Listrik - Juli 2022		10A0899JA			IDR	1,002,750.00

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Expense Type	Currency	Periode	Actual Expense
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Status	Currency	Cash Requested	Actual Expense	Total
Claim	IDR	5,000,000.00	5,114,182.00	114,182.00

Approval Matrix

SN	Employee Name	Roles	Email	Status
00009420	EVI SOMANTRI	SUPERIOR	EVI.SOMANTRI@TRAKINDO.CO.ID	APPROVED
-	[VERIFICATION SECTION]	VERIFICATION SECTION	-	WAITING FOR APPROVAL

I hereby declare that all the information above is true and correct, supported by adequate evidence as required by the Company policies in filling in a claim. I understand that filing a false claim will result in rejection from the approver and any other disciplinary actions based on Company policies.

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