

Purchase Request Manual Form

PR date : 25 / 06 / 2020

PR No. 50HV200002

Requestor : Antonius Lefteuw

PR Type : OPEX

e-Mail : alefteuw@fmi.com

If CAPEX, select type : Standard

Plant Code : 1C50 - TIMIKA

Account. Assign. Cat. : K - Cost Center

Department : FMD - Mobile Equipment

Reason of purchase (Include justification for replacement)

Division : Tembagapura

Repair radiator at unit Forklift DP40 (TU-WH-02)

Cost Center : 10C4960HA

Required date : 06 / 07 / 2020

Deliver to : FMD Mobile Shop

No.	Description	Material group	Qty	UoM	Cost estimation (per unit)	Extended Price	Category	Sub Category	GL Account / Fixed Asset No.
1	Repair Radiator	N0604 - Forklift	1	Lot	Rp 750,000	Rp 750,000	Maintenance	MC_Building_Facilities_Maintenance_Materials	7000003501 - MC - Building & Fac Maint Materials - Workshop
						SUB TOTAL		Rp 750,000	
						PPN 10%		Rp -	
						GRAND TOTAL		Rp 750,000	

PURCHASING SECTION TTD

PR Completeness Pending Status

Description Existing Supplier

Quantity Order New Supplier

Account Charge

CER / EER

Approval / Signature

Attachment

Quotation

List Details

Other

Remarks / Comment :

 24/6-20
 Purchasing Coord Supr.

Purchasing Category: Buyer Officer

Employee Benefit Office Supplies

Information Safety Supplies

Promotion Training

Purchasing Category: Buyer Project

Consultant: Technical Assistant

PR Machine & Engine Appliance

Facilities Vehicle

Consumable Material Other

Additional notes:
 Please process cash payment to local market (Bengkel Warris) Timika

PR Create By (Endah Sri Wahyuni) FMD Admin Signature/Name/Date	Requestor & 1st Approval (Antonius Lefteuw) FMD - Mobile Equipment Signature/Name/Date	2nd Approval (Andrius Palungan) FMD Department Head Signature/Name/Date	3rd Approval (Irwan M. Sihaloho) KK Branch Manager Signature/Name/Date
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26 June 20



CHECK LIST DOCUMENT PURCHASING

NO DOC : 08. 18.02.2014.REV.02

FILLED BY ADMIN

PR NO: SDHV200002 DATE RECEIVED FROM USER: 29 JUN 20 RECEIVED BY: BB
 DATE SUBMITS PR TO BE APPROVED: _____ DATE RECEIVED PR APPROVED: _____
 DATE INPUT PR APPROVED TO REPORT: 29 JUN 20 DATE SUBMITS PR TO BUYER: 29 JUN 20
 RECEIVED OF BUYER BY: MW PR SAP NO : _____ DATE APPROVED PR SAP: _____

FILLED BY BUYER & PUREPS

DATE SUBMIT PR AND SUPPORT DOCUMENTS TO PUREPS/ADMIN*): _____
 RECEIVED PR AND SUPPORT DOCUMENTS OF PUREPS/ADMIN BY*): _____
 DATE RAISE PO SAP/TRADE/RECEIVED*): _____ PO SAP/TRADE NO: _____ DATE APPROVED PO _____
 DATE SUBMITS PO SAP/TRADE TO ADMIN*): _____ RECEIVED BY: _____
 DATE SUBMITS PO TO SUPPLIER LOCAL: _____ SUPPLIER NAME: _____
 DATE SUBMITS PO TO USER: _____ RECEIVED OF USER BY: _____

FILLED BY PUREPS, BUYER & ADMIN

DATE RECEIVED GOODS FROM SUPPLIERS / CKB / PROVIDER*): _____
 RECEIVED GOODS BY: _____
 DATE SUBMITS GOODS TO USER: _____ RECEIVED OF USER BY: _____
 DATE RECEIVED TA FROM EXPEDITOR: _____ RECEIVED BY: _____
 DATE SUBMITS TA TO BUYER TO GR PROCESS: _____ RECEIVED OF BUYER BY: _____
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TO BE CHECKED BY ADMIN BEFORE FILING DOCUMENT. DATE FILLING/SCAN DOC: _____

PR
 PO/CASH *)
 SUPPORT DOCUMENT (BIDDING , FOTO,EMAIL, DLL)
 TRANSMITTAL ADVICE (TA) / BAST

Binder File name (nama penyimpanan file di binder :

JP	MP	DA
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PT Trakindo Utama

Purchase Request (Manual Form)

Date Request : 29-Jun-20
 Requestor Name : SARWANA
 Requestor Email : sarwana@fmi.com
 Plant (Branch Cod) : 1C50 - Kuala Kencana - TU
 Department : PARTS OPERATION & DISTRIBUTION
 Division : TTD

PR # 4 9 H M 2 0 0 0 0 1

Type of Purchase * CAPEX OPEX

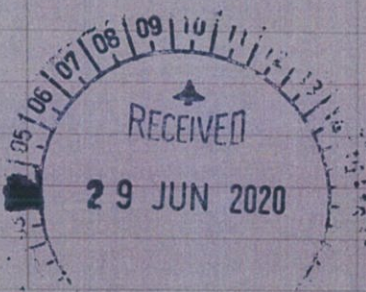
For CAPEX, select the following type * :

CAPEX IT New Building

CAPEX

Reason for Purchase (Including justification for replacement)

Service#	Material/ Service Desc*	Mat/Serv Grp.	Qty	UoM	Req. Date	Estimate Price	G/L Account	Assign Code*	Acc. Assign #*
1	Materai 6000	N2201 - Stationery	50			300,000	1000003501 CHASING	K	10C4930HW



PR Completeness

Description

Quantity Order

Account Charge

CER / EER

Approval / Signature

Attachment

Quotation

List Details

Other

Supplier Status

Existing Supplier

New Supplier

Remarks/Comment:

[Signature] 28/6-20

Purchasing Board Supv:

Notes:
 Rekondisi Stamping Cap For Stock ST49 Backup PCR Unit 793

untuk Request CAR-ID POD

Delivery to:
 Sarwana / Warehouse ST49 Grasberg

Purchasing Category - Buyer Officer:

Employee Benefit

Information

Recruitment

Purchasing Category - Buyer Project:

consultant, Technical Assistant

PP Machine & Engine/ Add Miscellaneous

Facilities

Consumable Material

Office Supplies

Safety Supplies

Vehicle

Other

Requested by
[Signature]
 Sarwana

1st Approval
[Signature]
 Putut Suryono
 25/JUN/20

2nd Approval
[Signature]
 Adhi Djarot
 29/6/20

Note: * Please check on the guidelines

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PR NO: 49HM200001 DATE RECEIVED FROM USER: 29JUN20 RECEIVED BY: GB
 DATE SUBMITS PR TO BE APPROVED: _____ DATE RECEIVED PR APPROVED: _____
 DATE INPUT PR APPROVED TO REPORT: 29JUN20 DATE SUBMITS PR TO BUYER: 30 29JUN20
 RECEIVED OF BUYER BY: MW PR SAP NO : _____ DATE APPROVED PR SAP: _____

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PT Trakindo Utama

Purchase Request Manual Form

PR date : 1 7 / 0 6 / 2 0 2 0
 Requestor : ALWI MUABUAY
 e-Mail : ALWI_MUABUAY@FMI.COM
 Plant Code : 1C50 - TIMIKA
 Department : Parts & Logistic Operation
 Division : Tembapapura
 Cost Center : 1 0 C 0 2 2 9 J O
 Required date : 1 7 / 0 6 / 2 0 2 0

PR No. 5 0 H W 2 0 0 1 6 2
 PR Type : OPEX
 If CAPEX, select type : Standard
 Account. Assign. Cat. : K - Cost Center
 Reason of purchase (Include justification for replacement)
 Stock Order GMB Whouse 3 Consumable / 1.5 Bln

Deliver to : WHS 3, Attn: Alwi Muabuy

No.	Part Number	Description	Material group	Qty	UoM	Cost estimation (per unit)	Cost estimation (Total)	Category	Sub Category	Cost Center	GL Account / Fixed Asset No	
1	M-6000	MATERAI TEMPEL DESAIN TH.2014	N2201 - Stationery	50	Ea	Rp 6,000	Rp 300,000	Facilities Related Services	Office Supplies	Supplies Status	700003000 - FRS - Office Supplies - Office Supplies	
						SUB TOTAL	Rp 300,000					
						PPN 10%	Rp 30,000					
						GRAND TOTAL	Rp 330,000					

PURCHASING SECTION ITD

Facilities Related Services
 Description
 Quantity Order
 Account Change
 CER / EER
 Approval / Signature
 Attachment
 Quotation
 Used Details
 Other

Supplies Status
 Existing Supplier
 New Supplier

Remarks/Comment :
 28/6-20
 Purchasing Coord. Supvi

Purchasing Category: Buyer Officer
 Employee Benefit
 Information
 Promotion
 Office Supplies
 Safety, Supplies
 Training

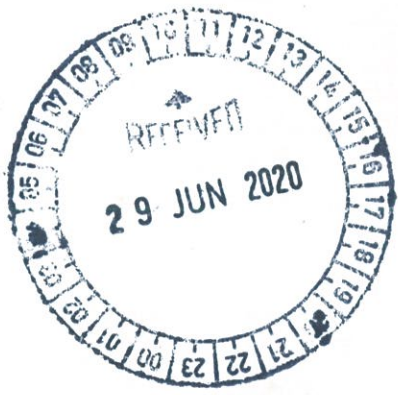
Purchasing Category: Buyer Project
 Consultant / Technical Assistant
 PP Machine & Engine
 Facility
 Consumable Material

4th Approval
 Irwan Siharho
 Signature/Name/Date
 Title: 26 June 20

Additional notes:
 Ship Metode : Order lokal timika

Requestor: ALWI MUABUAY
 1st Approval: Anton Sugiyarto
 2nd Approval: Nanaq Qosim
 3rd Approval: Devi Sumarhadi

18/06-2020



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PR NO: 50HW20162 DATE RECEIVED FROM USER: 29JUN20 RECEIVED BY: GB

DATE SUBMITS PR TO BE APPROVED: _____ DATE RECEIVED PR APPROVED: _____

DATE INPUT PR APPROVED TO REPORT: 29JUN20 DATE SUBMITS PR TO BUYER: 29JUN20

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*) CORET YANG TIDAK PERLU 1