PT. TRAKINDO UTAMA

Store No. / Branch: 50 /Kuala Kencana

FUNCTION REQUEST FORM

REQUESTED BY	:	Daud Sapan
DEPT/COMP	:	CRC
ACCOUNT CHARGE	:	10C5060HA
SUPPLIER NAME	:	

DATE OF REQUIRED	:	07-Feb-20
TIME OF REQUIRED	:	15:30
PLACE	:	Iwaka 03 – Kuala Kencana
NUMBER OF PEOPLE	:	40 orang

DESCRIPTION/PURPOSE OF FUNCTION

Quarterly Performance Review CRC
(2019 Result, preparation for 2020)

MENU/MATERIAL REQUIRED

Perlengkapan acara

EQUIPMENT	
TABLES	:
CHAIRS	\
PLATES	:
CUTLERY	:
B.B.Q	:

BEVERAGE	QTY
1. Aqua Gelas	2
2. Es Cincao	1
3.	
4.	
Sub Total	3

MENU :

1. Ayam Bakar
2. Ikan bakar
3. Mie Titi
4. Sate Ayam
5. Sayur Kangkung
6. Kue Negro

REQUEST BY		APPROVED BY
Daud Sapan	Yunanto Sigit Nugroho	Irwan Sihaloho
User Name	User Dep Manager	Branch Manager

3 Feb 2020

5/2/20.